

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
June 19, 2017 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Peter Gilbert, Merry Holliday-Hanson, Russ Kelley, Mike Mattos and Will Stockwin were present. Trustee Roe was absent with notification.
District Employees Present: Manager Joel Buettner, Mario Boisvert, Jake Hartle, Isabel Alvarez, Tom Moore and Nikki Rockwell.
3. **Pledge of Allegiance** was led by Trustee Kelley.
4. **Introduction of Guests:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.

Trustee Snyder arrived at the meeting at 4:33 PM.

7. Consent Agenda

A motion to approve the consent agenda, including the amended minutes of the May 22, 2017 Regular Board Meeting and Financial Report of May 2017, was made by Trustee Mattos, seconded by Trustee Holliday-Hanson (Trustee Kelley and Gilbert abstained from the minutes due to absence at the May meeting).

8. Staff Reports

- A. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- B. Laboratory Report – A written report was submitted. No additional items were reported.
- C. Mosquito and Disease Surveillance Report – Along with the report included in the board packet, Mr. Hartle reported the following.
 - Dead Birds: Thus far, 36 birds have been tested for WNV, SLE and WEE in June.
 - Mr. Hartle distributed the California Arbovirus Surveillance Bulletin handout.
- D. Operations Report – A written report was submitted. No additional items were reported.
- E. General Manager Report – A written report was submitted. No additional items were reported.

9. Board Review and Consideration of Resolution 2017-09

A motion to approve Resolution 2017-09 Requesting Collection of Charges on Tax Roll for Tax Year 2017-18 was made by Trustee Snyder, seconded by Trustee Gilbert, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Mattos, Snyder, and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustee Roe

10. Board Review and Consideration to Approve Resolution 2017-10

A motion to approve Resolution 2017-10, Amending the District Budget for Fiscal Year 2016-17 Tax Year 2017-18 was made by Trustee Snyder, seconded by Trustee Gilbert, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Mattos, Snyder, and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustee Roe

10. Board Review and Consideration to Approve and Adopt PMVCD Staff Hourly Pay Rate Pay Scale

A motion to approve and adopt PMVCD Staff Hourly Pay Rate Pay Scale Effective July 01, 2017 was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Mattos, Snyder, and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustee Roe

11. Board Review and Consideration of FY 2017-18 Budget

A. Supporting documents for PMVCD District Preliminary Budget FY 2017-18

- Manager Buettner reviewed Attachment A.
- The Finance Committee met on May 22, 2017 Manager Buettner suggested to approve a preliminary budget for internal purposes but not to submit to the county until the final budget gets approved in August. This will prevent us from sending multiple budgets to the County.

B. Resolution 2017-11

A motion to approve Resolution 2017-11: Adopting the District Preliminary Budget for FY 2017-18 with changes was made by Trustee Snyder, seconded by Trustee Stockwin approved by roll call vote.

Ayes: Trustees Gilbert, Holliday-Hanson, Kelley, Mattos, Snyder, and Stockwin

Noes: ∅

Abstain: ∅

Absent: Trustee Roe

13. Board Review and Consideration of Health Reimbursement Account Program

A motion to approve Health Reimbursement Account Program was made by Trustee Mattos, seconded by Trustee Holliday-Hanson, unanimously approved, no abstentions.

14. Board/Staff General Discussion – There was none.

15. Announcements

- A. The Finance Committee regular meeting for July 4, 2017 was cancelled.
- B. The District office will be closed on July 4, 2017 in observance of the Independence Day Holiday.
- C. There will be a Special Board Meeting/Public Hearing on July 17, 2017 at 4:00 PM at 2021 Opportunity Dr., Roseville, CA 95678 in lieu of the July 17, 2017 4:30 PM regular board meeting.

16. Adjournment: President Kelley adjourned the meeting at 6:01 PM.

Minutes approved by the Board and dated, this 17th day of July, 2017 after passage.

Russ Kelley, Board President:



Attest:

Isabel Alvarez, Board Secretary:

