

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
June 15, 2020 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

## TELECONFERENCE

Pursuant to Government Code Section 54956.5 and Governor Newsom's Executive Order N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (623) 404-9000 and when prompted, enter the Meeting ID: 148 844 9054.

1. **Call to Order:** President Holliday-Hanson called the meeting to order at 4:32 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present. Trustee Kelly Bennett was absent with notification.  
**District Employees Present:** Manager Joel Buettner, Mario Boisvert, Jake Hartle, Isabel Alvarez, Nikki Rockwell, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Gilbert.
4. **Introduction of Guest:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Consent Agenda**  
*A motion to approve the minutes of the May 18, 2020 regular Board meeting, Financial Report for Month 11 ending May 31, 2020, and the 2019 Actuarial valuation and GASB 75 Report for Fiscal Year Ending June 30, 2020 was made by Trustee Kelley, seconded by Trustee Stockwin, and approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Bennett*
8. **Board Review and Consideration of Resolution 2020-12**  
*A motion to approve Resolution 2020-12 Requesting Collection of Charges on Tax Roll for Tax year 2020-21 was made by Trustee Stockwin, seconded by Trustee Kelley, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Bennett*
9. **Board Review and Consideration to Approve PMVCD Log of Paper Records to be Destroyed**  
*A motion to approve PMVCD Log of Paper Records to be Destroyed was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Bennett*

**PMVCD Minutes**

**Regular Meeting of June 15, 2020**

**Page 2 of 3**

**10. Board Review and Consideration to Approve the Preliminary District Budget for FY 2020-21**

- A. Presentation Supporting documents for PMVCD District Preliminary Budget FY 2020-21

*Manager Buettner reviewed the attached documents.*

**B. Board Review and Consideration to accept updated organizational chart for fiscal year 2020-21**

*A motion to accept updated organizational chart was made By Trustee Gilbert seconded by Trustee Stockwin*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Bennett*

**C. Board Review and Consideration of Resolution 2020-13**

*A motion to approve Resolution 2020-13, adopting the District Preliminary Budget for Fiscal year 2020-21 was made By Trustee Gilbert seconded by Trustee Hutchings*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Bennett*

**11. Board Review and Consideration to Approve and Adopt FY 2020-2021 Pay Scale**

*A motion to approve and adopt FY 2020-2021 Pay Scale effective July 1, 2020, was made by Trustee Stockwin seconded by Trustee Gilbert, approved by roll call vote.*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Bennett*

**12. Staff Reports**

- A. Public Information and Outreach Report – Along with the report included in the Board packet, Ms. Luevano presented a 2020 Mosquito Awareness Week Analytics report. Presentation slides will be attached to the Board packet.
- B. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
- C. District Operations Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – Along with the report included in the Board packet, He presented and updated the Board on District's procedures during Covid-19.

**13. Board/Staff General Discussion:**

- There was a consensus to keep July meetings teleconference.

**14. Announcements**

- A. The District office will be closed on July 3, 2020 in observance of the Independence Day Holiday.
- B. There will be a Special Board Meeting/Public Hearing on July 20, 2020 at 4:00 PM at 2021 Opportunity Drive., Roseville, CA 95678 in lieu of the July 20, 2020 4:30 PM regular Board meeting.

**PMVCD Minutes**

**Regular Meeting of June 15, 2020**

**Page 3 of 3**

**15. Adjournment:**

President Merry Holliday-Hanson adjourned the meeting at 5:42 PM.

Minutes approved by the Board and dated, this 20<sup>th</sup> day of July 2020 after passage.

Merry Holliday-Hanson, Board President:

DocuSigned by:  
*Merry Holliday-Hanson*  
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Attest:

Isabel Alvarez, Board Secretary:

*Malvone*