

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
March 09, 2020 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** Vice President Gilbert called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Kelly Bennett, Peter Gilbert, Ross Hutchings, Russ Kelley and Will Stockwin were present. Trustees Jill Gayaldo and Merry Holliday-Hanson were absent with notification.  
**District Employees Present:** Manager Joel Buettner, Mario Boisvert, Jake Hartle, Isabel Alvarez and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Russ Kelley.
4. **Introduction of Guest:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Consent Agenda**
  - A. *A motion to approve the minutes of the February 10, 2020 regular Board meeting and to approve and designate selected District property as surplus was made by Trustee Stockwin seconded by Trustee Bennett, unanimously approved, no abstentions.*
8. **Mosquito Awareness Week Outreach Plan –** Ms. Luevano gave a presentation on the District’s Mosquito Awareness Week outreach plan. Presentation slides will be attached to the Board packet.
9. **Board Review and Consideration of Resolution 2020-02**

*A motion to adopt Resolution 2020-02 “Directing the Preparation of the Engineer’s Report for the Mosquito Control District and East County Mosquito Control and Disease Prevention Assessment District” was made by Trustee Stockwin, seconded by Trustee Kelley, approved by roll call vote.*

*Ayes: Trustees Bennett, Gilbert, Hutchings, Kelley, and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Holliday-Hanson*
10. **Board Review and Consideration of Resolution 2020-03**

*A motion to adopt Resolution 2020-03 “Directing the Preparation of the Engineer’s Report for the Expanded Services and Permanent Facility Assessment” was made by Trustee Kelley, seconded by Trustee Bennett, approved by roll call vote.*

*Ayes: Trustees Bennett, Gilbert, Hutchings, Kelley, and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Holliday-Hanson*

**11. Board Review and Consideration of Resolution 2020-04**

*A motion to approve Resolution 2020-04, amending the District Budget for Fiscal Year 2019-20 to Address Invasive Mosquito Expenditures was made by Trustee Stockwin, seconded by Trustee Bennett, approved by roll call vote.*

*Ayes: Trustees Bennett, Gilbert, Hutchings, Kelley, and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Holliday-Hanson*

**12. Board Review and Consideration of Resolution 2020-05**

*A motion to approve Resolution 2020-05, amending the District Budget for Fiscal Year 2019-20 was made by Trustee Bennett, seconded by Trustee Stockwin, approved by roll call vote.*

*Ayes: Trustees Bennett, Gilbert, Hutchings, Kelley, and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Holliday-Hanson*

**13. Board Review and Consideration to Purchase Mosquito Larvicides**

*A motion to approve purchase of mosquito larvicides not to exceed \$380,000, was made by Trustee Bennett, seconded by Trustee Kelley, approved by roll call vote.*

*Ayes: Trustees Bennett, Gilbert, Hutchings, Kelley, and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo and Holliday-Hanson*

**14. Report from Personnel Committee Meeting**

The Personnel Committee met March 6, 2020, The Committee reviewed the personnel policy manual and will be sending a draft to employees to review and will bring to the Board to approve.

**15. Staff Reports**

- A. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- B. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- C. Operations Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – A written report was submitted. No additional items were reported.

**16. Board/Staff General Discussion**

- A. Field Day is tentatively scheduled for April.

**17. Announcements**

- A. The next regular Board meeting will be held April 20, 2020 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678.
- B. The next regular Personnel Committee meeting will be held April 27, 2020 at TBD at 2021 Opportunity Dr., Roseville, CA 95678

**18. Adjournment:**

Vice President Peter Gilbert adjourned the meeting at 5:31 PM.

Minutes approved by the Board and dated, this 20<sup>th</sup> day of April 2020 after passage.

Peter Gilbert, Board Vice President: \_\_\_\_\_

Attest:

Isabel Alvarez, Board Secretary: \_\_\_\_\_