

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
March 19, 2018 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

- 1. Call to Order:** President Stockwin called the meeting to order at 4:30 PM.
- 2. Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Russ Kelley, Colin Roe and Will Stockwin were present. Trustee Bob Snyder was absent with notification.
District Employees Present: Manager Joel Buettner, Mario Boisvert, Isabel Alvarez, Jake Hartle, and Nikki Rockwell.
- 3. Pledge of Allegiance** was led by Manager Buettner.
- 4. Introductions:** James Ramsey and Kyle Bartle, Vitrine, Trine, Day and Company, LLP (District auditing firm)
- 5. Agenda Review:** *A motion to approve the Agenda as presented was made by Trustee Gilbert seconded by Trustee Roe unanimously approved, no abstentions.*
- 6. Public Comment:** There were none.
- 7. Consent Agenda**
A motion to approve the January minutes and the February 2018 Financial report was made by Trustee Gilbert, seconded by Trustee Kelley. (Trustee Holliday and Roe abstained from the minutes).
- 8. Presentation of PMVCD FY 2016-2017 Financial Audit Report by Vavrinek, Trine, Day and Company, LLP**
Mr. James Ramsey, partner at Vavrinek, Trine, Day and Company (VTD), presented the District's FY 2016-2017 audit report of the financial statements and reported no findings. He thanked management and District staff for their assistance during the audit.

A motion to accept and file the FY 2016-2017 Audit report prepared by VTD was made by Trustee Roe, seconded by Trustee Gilbert. Unanimously approved, no abstentions.
- 8. Board Review and Consideration of Resolution 2018-02.**
A motion to adopt Resolution 2018-02 "Directing the Preparation of the Engineer's Report for the Mosquito Control District and East County Mosquito Control and Disease Prevention Assessment District" was made by Trustee Roe, seconded by Trustee Kelley, approved by roll call vote.
Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Snyder

9. Board Review and Consideration of Resolution 2018-03

A motion to adopt Resolution 2018-03 "Directing the Preparation of the Engineer's Report for the Expanded Services and Permanent Facility Assessment" was made by Trustee Roe, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Snyder

10. Board review and Consideration to Purchase Two (2) New Vehicles

A motion to authorize and accept Auburn Ford – Lincoln- Mercury's proposal and to purchase two (2) vehicles was made by Trustee Gilbert, seconded by Trustee Holliday-Hanson, unanimously approved, no abstentions.

11. Board Review and Consideration of Resolution 2018-04

A motion to approve Resolution 2018-04, amending the District Budget for Fiscal Year 2017-18, was made by Trustee Gilbert, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Kelley, Roe, and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Snyder

12. Board Review and Consideration of Regional Government Services Contract Amendment

A motion to amend the Regional Services Contract to provide an additional 5,000 to the existing contract for FY 2017-18, was made by Trustee Roe, seconded by Trustee Gilbert, approved by roll call vote.

13. Board Review and Consideration of Proposal to Implement an Outdoor Advertising and Messaging Campaign

A motion to accept the "Proposal to Implement an Outdoor Advertising and Messaging Campaign", not to exceed \$46, 6000 FY 2018-19 was made by Trustee Holliday-Hanson, seconded by Trustee Gayaldo, unanimously approved, no abstentions.

14. Staff Reports

- A. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- B. Operations Report – A written report was submitted. No additional items were reported.
- C. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- D. Applied Research Report – A written report was submitted. No additional items were reported.
- E. General Manager Report – A written report was submitted. No additional items were reported.

15. Board/Staff General Discussion

- Ms. Alvarez reminded the Board that Form 700 is due April 1st

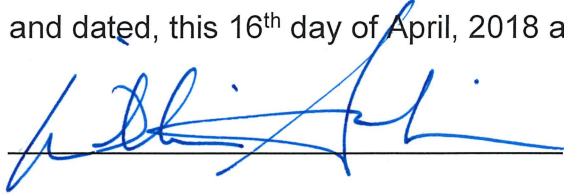
16. Announcements

- A. The next regular Board meeting will be held April 16, 2018 at 4:30 PM., at 2021 Opportunity Dr., Roseville, CA 95678.

17. Adjournment: President Stockwin adjourned the meeting at 5:50 PM.

Minutes approved by the Board and dated, this 16th day of April, 2018 after passage.

Will Stockwin, Board President:



Attest:

Isabel Alvarez, Board Secretary:

