

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
December 17, 2018 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Stockwin called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Russ Kelley, Colin Roe, Robert Snyder and Will Stockwin were present. Trustee Merry Holliday-Hanson was absent with notification.

District Employees Present: Manager Joel Buettner, Mario Boisvert, Isabel Alvarez, Nikki Rockwell, Ada Barros and Mary Sorensen.

3. **Pledge of Allegiance** was led by Trustee Snyder.
4. **Introduction of Guests:** Patrick Clark, HR Consultant, Alvin Eng, IT Consultant, and Judy Remy, from Red Shoe Productions were introduced.
5. **Agenda Review:** *A motion to approve the Agenda as presented was made by Trustee Gilbert, seconded by Trustee Snyder, unanimously approved, no abstentions.*
6. **Public Comment:** There were none.
7. **Consent Agenda**
A motion to approve minutes of the November 19, 2018 Regular Board Meeting and and designate selected property as surplus was made by Trustee Gilbert, seconded by Trustee Roe, unanimously approved, no abstentions.
8. **Presentation by Judy Remy**
Judy Remy, from Red Shoe Productions, gave a presentation that summarized the 2018 “What Bugs You” School Assemblies, a handout was distributed, it will be attached to the Board packet.
9. **Board Review and Consideration of Recommendations for Field Data System Replacement Project**
A motion to accept recommendations to move forward with the field data system replacement project and proceed with RFP process to help make a vendor selection and to present to the Board the recommended proposal and vendor was made by Trustee Snyder, seconded by Trustee Roe, approved by roll call vote.
Ayes: Trustees Gayaldo, Gilbert, Kelley, Roe, Snyder and Stockwin
Noes: ø Abstain: ø Absent: Trustee Holliday-Hanson

10. Staff Reports

- A. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- B. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- C. Applied Research Report – A written report was submitted. No additional items were reported.
- D. Operations Report – A written report was submitted. No additional items were reported.
- E. General Manager Report – Along with the report included in the Board packet, Manager Buettner reported the following:
 - A roofing consultant came out to the District and did an assessment. There is a possibility that with good maintenance, the roof does not to be replaced. He will be back on Wednesday to give feedback and more options.

11. Board/Staff General Discussion:

- Ms. Alvarez informed the Board that the Town of Loomis appointed Trustee Kelley for a term of two years.

Adjourned to Closed Session at 5:56 PM

12. Closed Session:

- A. Closed Session: Conference with District designated labor negotiator Joel Buettner regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (pursuant to *Government Code Section 54957.6*).
- B. Public employee performance evaluation: General Manager (pursuant to *Government Code Section 54957*).

Open Session reconvened at 6:25 PM.

13. Report from Closed Session:

- A. No reportable action was taken.
- B. Board Review and Consideration of General Manager Salary and Pay Scale range Adjustment**

A motion to increase General Manager's annual salary top range to \$156,385.10 was made by Trustee Gilbert, seconded by Trustee Roe, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Kelley, Roe and Stockwin

Noes: Trustee Snyder Abstain: ∅ Absent: Trustee Holliday-Hanson

A motion to increase Manager Buettner's salary by 2%, placing the annual salary at \$146,856.26, effective full pay period after pay scale has been approved was made by Trustee Gilbert, seconded by Trustee Gayaldo, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Kelley, Roe and Stockwin

Noes: Trustee Snyder Abstain: ∅ Absent: Trustee Holliday-Hanson

14. Announcements

- A. The District office will be closed December 25, 2018 in observance of the Christmas Holiday.
- B. The District office will be closed January 1, 2019 in observance of the New Year's Holiday.
- C. The District office will be closed January 21, 2019 in observance of the Martin Luther King Jr. Holiday.
- D. The next regular Board meeting will be held January 14, 2019 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

15. Adjournment: President Stockwin adjourned the meeting at 6:28 PM.

Minutes approved by the Board and dated, this 14th day of January, 2019 after passage.

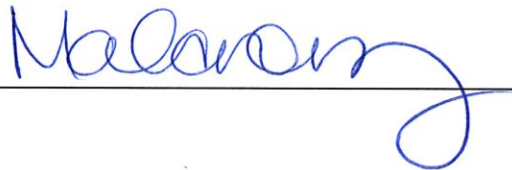
Will Stockwin, Board President:



A handwritten signature in blue ink, appearing to read 'Will Stockwin', written over a horizontal line.

Attest:

Isabel Alvarez, Board Secretary:



A handwritten signature in blue ink, appearing to read 'Isabel Alvarez', written over a horizontal line.

