

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
December 16, 2019 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Russ Kelley, Colin Roe and Will Stockwin were present.
District Employees Present: Manager Joel Buettner, Mario Boisvert, Jake Hartle, Isabel Alvarez, Nikki Rockwell, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Kelley.
4. **Introduction of Guests:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.

Trustee Snyder arrived at 4:32 PM

7. Consent Agenda

A motion to approve the minutes of the November 18, 2019 Regular Board Meeting and financial report: month 5 ending November 30, 2019 was made by Trustee Gilbert seconded by Trustee Stockwin, unanimously approved, no abstentions.

8. Board Review and Consideration to Approve Purchase of Mosquito Control Larvicides

A motion to purchase mosquito control larvicides in the amount of \$35,540.33 was made by Trustee Gilbert seconded by Trustee Holliday-Hanson unanimously approved, no abstentions.

9. Board Review and Consideration to Purchase New Vehicles

A motion to authorize and accept Auburn Ford's proposal, to purchase one Ford F-150 2WD and two Ford F150s 4WD and appropriate funds needed from the District's unassigned fund balance (30120) was made by Trustee Gilbert seconded by Trustee Stockwin unanimously approved, no abstentions.

Trustee Snyder left at 4:40 PM

10. Staff Reports

- A. Public Information and Outreach Report – Along with the report included in the board packet, Ms. Luevano reviewed the charts data in her report.
- B. Mosquito & Disease Surveillance Report – A written report was submitted. No additional items were reported.
- C. Operations Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – Along with the report included in the board packet Manager Buettner reported the following:
 - Manager Buettner thanked outgoing Trustee Colin Roe (City Of Roseville) for his years of outstanding and dedicated service to the Board. Trustee Roe thanked the District and Board for the opportunity to serve on the board.
 - Roof project is done and there will be seven skylights that will be replaced in the next couple of months.

11. Board/Staff General Discussion

- Ms. Alvarez invited Trustees to join staff on December 23, 2019 for a holiday potluck at the District office.
- Placer County Board of supervisors has reappointed Trustee Holliday-Hanson for a 2 year term, from January 1, 2020 through December 31, 2021.
- City of Lincoln has reappointed Trustee Gilbert for a 2 year term from January 1, 2020 through December 31, 2021.
- City of Rocklin has reappointed Trustee Gayaldo for a 4 year term from January 1, 2020 through December 31, 2023.
- Personnel Committee meeting will be held on January 13, 2020 at 3:15 PM.

Adjourned to Closed Session at 5:07 PM

12. Closed Session:

- A. Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).

Trustee Snyder returned to the meeting at 5:17PM

Open Session reconvened at 5:43 PM.

13. Report from Closed Session:

A. Board Review and Consideration of General Manager Salary

A motion to increase Manager Buettner's salary by 3%, placing the annual salary at \$151,262, was made by Trustee Roe, seconded by Trustee Gayaldo, unanimously approved, no abstentions.

14. Announcements

- A. The District office will be closed December 25, 2019 in observance of the Christmas Holiday.
- B. The District office will be closed January 1, 2020 in observance of the New Year's Holiday.
- C. The District office will be closed January 20, 2020 in observance of the Martin Luther King Jr.'s Holiday.
- D. The next regular Board meeting will be held January 13, 2020 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

15. Adjournment:

President Kelley adjourned the meeting at 5:45 PM.

Minutes approved by the Board and dated, this 13th day of January 2020 after passage.

Merry Holliday-Hanson, Board Vice President: Merry Holliday-Hanson

Attest:

Isabel Alvarez, Board Secretary: Isabel Alvarez

