

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
January 25, 2021 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

**Pursuant to Governor Newsom's Executive Order N-25-20 and N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (623) 404-9000 and when prompted, enter the Meeting ID: 780 308 4626.**

1. **Call to Order:** President Holliday-Hanson called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandra Amara, Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present.  
**District Employees Present:** Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Nikki Rockwell and Meagan Iuevano.
3. **Pledge of Allegiance** was led by Trustee Amara.
4. **Introduction of Guests:** There were none.
5. **Agenda Review:** The Board accepted the Agenda as presented.
6. **Public Comment:** There were none.

**7. Consent Agenda**

There was a consensus to pull Item B Financial Report: Month End December 31, 2020 for further discussion. Trustee Kelley had questions on the new format. The Board and Staff discussed the differences between the standard financial report from the County that was provided and the customized detailed report that was previously used. The Board provided direction to staff that a quarterly financial report in the more detailed format previously used would be acceptable.

*A motion to approve the minutes of the December 21, 2020 Regular Board Meeting and to approve and designate selected District property as surplus was made by Trustee Gilbert seconded by Trustee Gayaldo, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

*A motion to approve Financial Report: month end December 31, 2020 was made by Trustee Gilbert seconded by Trustee Amara, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings and Stockwin*

*Noes: ø*

*Abstain: Trustee Kelley*

*Absent: ø*

**8. Board Review and Consideration of Election of Board Officers**

*A motion to elect Trustee Gilbert as President was made by Trustee Kelley, seconded by Trustee Stockwin, unanimously approved, no abstentions.*

*A motion to elect Trustee Kelley as Vice President was made by Trustee Gayaldo, seconded by Trustee Hutchings, unanimously approved, no abstentions.*

*A motion to re-appoint Isabel Alvarez, District Secretary, as Board Secretary, was made by Trustee Gayaldo, seconded by Trustee Amara, unanimously approved, no abstentions.*

**PMVCD Minutes**

**Regular Meeting of January 25, 2021**

**Page 2 of 3**

**9. Board Review and Consideration of Committees for 2021**

*There was consensus by the Board to keep the Finance Committee as it stands.*

*There was consensus by the Board to keep the Personnel Committee as it stands.*

*There was consensus to remove Trustee Holliday – Hanson from Organic Rice Ad Hoc Committee and add Trustees Hutchings and Amara.*

*A motion to approve the Committees for 2021 was made by Trustee Gilbert, seconded by Trustee Amara, unanimously approved, no abstentions.*

**Personnel Committee:**

*(Meets on the 4<sup>th</sup> Monday of April at 3:30 PM)*

*Trustee Merry Holliday-Hanson*

*Trustee Jill Gayaldo*

**Finance Committee:**

*(Meets on the 1st Tuesday of May Time: TBD)*

*Trustee Russ Kelley*

*Trustee Peter Gilbert*

*Trustee Will Stockwin*

**Ad hoc Organic Rice Committee:**

*Trustee Will Stockwin*

*Trustee Ross Hutchings*

*Trustee Sandra Amara*

**10. Board Review and Consideration of Resolution 2021-01**

*A motion to approve Resolution 2021-01, amending the District Budget for Fiscal Year 2020-21 was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**11. Board Review and Consideration of Catastrophic Illness Leave Policy**

*There was a consensus to table the District Provided COVID-19 Catastrophic Leave 6.20.8 and direct the General Manager to consult with legal counsel to ensure the proposed policy would not constitute a gift-of-public funds, and report back to the board at the February meeting.*

*There was a motion to approve Catastrophic Illness Leave Policy 6.20 - 6.20.7 made by Trustee Hutchings, seconded by Trustee Gayaldo, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

*Trustee Amara left at 5:22 PM*



**PMVCD Minutes**

**Regular Meeting of January 25, 2021**

**Page 3 of 3**

**12. Board Review and Consideration to Approve Supervisor Job Classification and Pay Scale**

*There was a motion to approve the supervisor job classification and pay scale was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Amara*

**13. Staff Reports**

- A. Eastern Placer Report - A written report was submitted. No additional items were reported
- B. Public Information and Outreach Report – A written report was submitted. No additional items were reported
- C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – Manager Buettner provided a verbal update and presented a presentation to the board. Presentation slides will be attached to the Board packet.

**14. Board/Staff General Discussion**

- A. Ms. Alvarez reminded the Board that Form 700 is due April 1<sup>st</sup>.

**Announcements**

- A. The District office will be closed February 12, 2021 in observance of the Lincoln's Birthday Holiday.
- B. The District office will be closed February 15, 2021 in observance of the President's Day Holiday.
- C. The next regular Board meeting will be held February 22, 2021 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678 - Teleconference

**15. Adjournment:**

President Holliday-Hanson adjourned the meeting at 6:04 PM.

Minutes approved by the Board and dated, this 22<sup>th</sup> day of February 2021 after passage.

DocuSigned by:

Merry Holliday-Hanson, Board President:



F9EAD33A7EDC426...

Attest:

Isabel Alvarez, Board Secretary:



