

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
May 17, 2021 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Governor Newsom's Executive Order N-25-20 and N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (623) 404-9000 and when prompted, enter the Meeting ID: 149 208 6836 .

1. **Call to Order:** President Gilbert called the meeting to order at 4:34 PM.
2. **Roll Call:** Trustees Sandy Amara, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present.
District Employees Present: Manager Joel Buettner, Angella Falco, Isabel Alvarez, Nikki Rockwell and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Holliday-Hanson.
4. **Introduction of Guests:** Patrick Clark, HR Consultant will be present during Agenda Item#16 Closed Session.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.

7. Consent Agenda

A motion to approve the minutes of the April 19, 2021 Regular Board Meeting and amend district pay scale, was made by Trustee Amara seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Gayaldo

8. Board Review and Consideration of Resolution 2021-08

A motion to approve Resolution 2021-08 accepting the Preliminary Engineer's Report for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District and Scheduling the Public Hearing for July 19, 2021 was made by Trustee Kelley, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Gayaldo

9. Board Review and Consideration of Resolution 2021-09

A motion to approve Resolution 2021-09 accepting the Preliminary Engineer's Report for the Expanded Services and Permanent Facility Assessment District and Scheduling the Public Hearing for July 19, 2021 was made by Trustee Stockwin, seconded by Trustee Amara, approved by roll call vote.

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Gayaldo

Trustee Gayaldo arrived @ 5:05 PM

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10. Report from Fiance Committee Meeting

There was a recommendation to approve the District FY 2021-22 Budget.

11. Board Review and Consideration to Approve the Preliminary District Budget for FY 2021-22

A. Presentation Supporting documents for PMVCD District Budget FY 2021-22

Manager Buettner reviewed the attached documents.

A motion to accept the supporting documents for PMVCD District Budget

FY 2021-22 was made By Trustee Amara seconded by Trustee Kelley

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gayaldo

B. Board Review and Consideration to accept updated organizational chart for fiscal year 2021-22

A motion to accept updated organizational chart was made By Trustee Holliday-Hanson seconded by Trustee Amara

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gayaldo

C. Board Review and Consideration of Resolution 2021-10

A motion to approve Resolution 2020-10, adopting the District Preliminary Budget for Fiscal year 2021-22 was made By Trustee Amara seconded by Trustee Holliday-Hanson

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gayaldo

Trustee Gayaldo arrived @ 4:32 PM

12. Board Review and Consideration to Approve Resolution 2021-11

A motion to approve Resolution 2021-11, adopting a buildings and facility capitalization threshold was made By Trustee Kelley seconded by Trustee Amara

Ayes: Trustees Amara, Gayado, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ∅ Abstain: ∅ Absent: ∅

13. Board Review and Consideration to Reassign It Services Contract from Interwest Consulting Group to Infinity Technologies

A motion to reassign It services contract from Interwest consulting group to Infinity Technologies was made By Trustee Kelley seconded by Trustee Amara

Ayes: Trustees Amara, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ∅ Abstain: ∅ Absent: ∅

14. Staff Reports

A. Eastern Placer Report – Ms. Falco provided a verbal update on Eastern Placer. Trustees congratulated Ms. Falco for passing her Part 137.

B. Public Information and Outreach Report – A written report was submitted. No additional items were reported

C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

D. General Manager Report – A written report was submitted. No additional items were reported.

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15. Board/Staff General Discussion:

Adjourned to Closed Session at 5:30 PM

16. Closed Session:

- A. Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).

Open Session reconvened at 5:54 PM.

17. Report from Closed Session:

A. Board Review and Consideration of General Manager Salary

A motion to increase Manager Buettner's salary by 6.4%, placing the annual salary at \$166,531.26 effective July 1st was made by Trustee Hutchings seconded By trustee Gayaldo approved by roll call vote..

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson and Hutchings

Noes: ø

Abstain: ø

Absent: Trustee Amara, Kelley and Stockwin

18. Announcements

- A. The District office will be closed on May 31, 2021 in observance of the Memorial Day Holiday.
- B. The next regular Board meeting will be held June 21, 2021 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678 – Teleconference

19. Adjournment:

President Gilbert adjourned the meeting at 5:58 PM.

Minutes approved by the Board and dated, this 21st day of June 2021 after passage.

Peter Gilbert, Board President:

DocuSigned by:

Peter Gilbert

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Attest:

Isabel Alvarez, Board Secretary:

Isabel Alvarez