

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
December 20, 2021 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Governor Newsom’s Executive Order N-25-20 and N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (650) 419-1505 and when prompted, enter the Meeting ID: 103 094 035 or <https://v.ringcentral.com/join/103094035>.

1. **Call to Order:** President Gilbert called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandy Amara, Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Russ Kelley and Will Stockwin.
District Employees Present: District Manager Joel Buettner, Jake Hartle, Angella Falco, Isabel Alvarez and Meagan Luevano.
3. **Pledge of Allegiance** was led by Jake Hartle.
4. **Introduction of Guests:** There were none
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.

7. Consent Agenda

A motion to approve the minutes of the November 15, 2021 regular board meeting was made by Trustee Gayaldo seconded by Trustee Kelley approved by roll call vote.

Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Kelley and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Hutchings

A motion to approve as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C). 2021 was made by Trustee Kelley seconded by Trustee Holliday-Hanson approved by roll call vote.

Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Kelley and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Hutchings

Manager Buettner thanked Nikki Rockwell and Mary Sorenson for all their work on the financial report.

A motion to approve the financial report: month end November 30, 2021 was made by Trustee Stockwin seconded by Trustee Holliday-Hanson approved by roll call vote.

Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Kelley and Stockwin

Noes: ø

Abstain: ø

Absent: Trustee Hutchings

Trustee Hutchings arrived at 4:38 PM

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8. Board Review and Consideration to Purchase an Outdoor Mailbox and Parcel Locker for the Roseville Facility

A motion to approve the purchase an outdoor mailbox and parcel locker for the Roseville facility not to exceed \$4,565 was made by Trustee Kelley seconded by Trustee Stockwin approved by roll call vote.

Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ø

Abstain: ø

Absent: ø

9. Staff Reports

- A. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- B. Eastern Placer Report – Ms. Falco provided a verbal report on eastern placer.
- C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – Manager Buettner provided a verbal update.

10. Board/Staff General Discussion: There were none.

Adjourned to Closed Session at 4:59 PM

11. Closed Session

- A. Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).

Open Session reconvened at 5:52 PM.

12. Report from Closed Session: No reportable action was taken.

13. Announcements

- A. The District office will be closed December 31, 2021 in observance of the New Year's Holiday.
- B. The District office will be closed January 17, 2022 in observance of the Martin Luther King Jr.'s Holiday.
- C. The next regular Board meeting will be held January 24, 2022 at 4:30 PM., at 2021 Opportunity Dr., Roseville, CA 95678 – Teleconference.

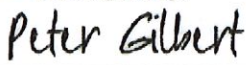
14. Adjournment:

President Gilbert adjourned the meeting at 5:54 PM.

Minutes approved by the Board and dated, this 24th day of January 24, 2022 after passage.

Peter Gilbert, Board President:

Attest:

DocuSigned by:

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Isabel Alvarez, Board Secretary:

