

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
June 20, 2022, 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Governor Newsom’s Executive Order N-25-20 and N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 985 184 183 or <https://us06web.zoom.us/j/82266211928?pwd=emtFQXZSdXVvVHJxWW1Lc3k3ZlhiZz09>

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandra Amara, Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin.  
**District Employees Present:** District Manager Joel Buettner, Jake Hartle, Angella Falco, Isabel Alvarez and Nikki Rockwell.
3. **Pledge of Allegiance** was led by President Kelley.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.

**6. Consent Agenda**

*A motion to approve the minutes of the May 16, 2022, Regular Board Meeting was made by Trustee Stockwin seconded by Trustee Amara approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Hutchings, Kelley and Stockwin*

*Noes: ∅ Abstain: Trustee Holliday-Hanson Absent: ∅*

*A motion to approve as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C) was made by Trustee Stockwin seconded by Trustee Amara approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: ∅*

*A motion to approve and adopt FY 2022-2023 Pay Scale was made by Trustee Stockwin seconded by Trustee Amara approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: ∅*

**7. Board Review and Consideration of Resolution 2022-07**

*A motion to approve Resolution 2022-07 Requesting Collection of Charges on Tax Roll for Tax year 2022-2023 was made by Trustee Gilbert, seconded by Trustee Amara, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: ∅*

**8. Board Review and Consideration to Approve the District Budget for Fiscal Year 2022-23**

**A. Presentation of Supporting documents for PMVCD budget FY 2022-23**

*Manager Buettner reviewed the attached documents*

*A motion to accept the supporting documents for PMVCD District Budget FY 2022-23 was made by Trustee Gilbert seconded by Trustee Amara*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ∅ Abstain: ∅ Absent: ∅*

**Regular Meeting of June 20, 2022**

**B. Board Review and Consideration to Accept Updated Organizational Chart for Fiscal Year 2022-2023**

*A motion to accept updated organizational chart was made By Trustee Gilbert seconded by Trustee Amara approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**C. Board Review and Consideration of Resolution 2022-08**

*A motion to approve Resolution 2022-08, adopting the District Budget for Fiscal year 2022-23 was made By Trustee Gilbert seconded by Trustee Holliday-Hanson*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**D. Board Review and Consideration of Resolution 2022-09**

*A motion to approve Resolution 2022-09, Appropriating Unassigned Fund Balance to Replace Laboratory Equipment in Fiscal Year 2022-2023 was made By Trustee Gilbert seconded by Trustee Holliday-Hanson*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**9. Staff Reports**

A. Eastern Placer Report – Ms. Falco provided a verbal report on Eastern Placer operations.

B. Public Information and Outreach Report – Manager Buettner gave a verbal report.

C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

D. General Manager Report – A written report was submitted. No additional items were reported.

**10. Board/Staff General Discussion:** There were none.

**11. Announcements**

A. The District office will be closed on July 4, 2022 in observance of Independence Day Holiday.

B. There will be a Special Board Meeting/Public Hearing on July 18, 2022 at 4:00 PM at 2021 Opportunity Drive., Roseville, CA 95678 in lieu of the July 18, 2022 4:30 PM regular Board meeting - Teleconference

**12. Adjournment:**

President Kelley adjourned the meeting at 5:31 PM.

Minutes approved by the Board and dated this 18<sup>th</sup> day of July, 2022 after passage.

Russ Kelley, Board President:

Attest:

*Russ Kelley*

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Isabel Alvarez, Board Secretary:

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