

Placer Mosquito & Vector Control District  
Board of Trustees Special Board Meeting – Minutes  
July 18, 2022 4:00 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Governor Newsom's Executive Order N-25-20 and N-33-20, this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 819 2769 5079 or

<https://us06web.zoom.us/j/81927695079?pwd=NGhUMEplaIVON3FCMmJDQ2Rxd3N2QT09>

1. **Call to Order:** President Kelley called the meeting to order at 4:00 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present.  
**District Employees Present:** Manager Joel Buettner, Jake Hartle, Isabel Alvarez and Nikki Rockwell.
3. **Pledge of Allegiance**
4. **Introduction of Guests:** John Bliss, SCI Consulting Group and Edric Kwan were introduced.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Convene Public Hearing**  
President Kelley convened the public hearing at 4:03 PM.
8. **Presentation of Engineer's Reports**  
Mr. Bliss, SCI Consulting Group, provided a verbal report on recent court cases related to public agency funding, presented the engineer's reports for the 2022-2023 fiscal year, and answered questions from the Board.
9. **Board Review and Consideration of Resolution 2022-10**  
*A motion to approve Resolution 2022-10 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2022-23 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*  
*Noes: ø Abstain: ø Absent: Trustee Amara*
10. **Board Review and Consideration of Resolution 2022-11**  
*A motion to approve Resolution 2022-11 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2022-23 for the Expanded Services and Permanent Facility Assessment was made by Trustee Holliday-Hanson, seconded by Trustee Gilbert, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*  
*Noes: ø Abstain: ø Absent: Trustee Amara*

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**11. Board Review and Consideration of Resolution 2022-12**

*A motion to approve Resolution 2022-12 Ordering the Approval of 2022-23 Lincoln Special Tax Report and Directing the Levying of Taxes was made by Trustee Gilbert, seconded by Trustee Gayaldo, approved by roll call vote.*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Amara*

**12. Close Public Hearing**

*President Kelley closed the Public Hearing at 4:21 PM.*

**13. Convene Special Board Meeting**

*President Kelley convened the Special Board meeting at 4:21 PM.*

**14. Report from President regarding Public Hearing**

*Mr. Kelley reported that the public hearing was opened and closed with no public comment. The Board approved three (3) resolutions for the Benefit Assessments for FY 2022-23. (**2022-10** Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2022-23 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District, **2022-11** Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2022-23 for the Expanded Services and Permanent Facility Assessment, **2022-12** Ordering the Approval of 2022-23 Lincoln Special Tax Report and Directing the Levying of Taxes).*

**15. Consent Agenda**

*A motion to approve the following was made by Trustee Gilbert seconded by Trustee Kelley, approved by roll call vote.*

*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: Trustee Amara*

*A. Minutes of the June 20, 2022, Regular Board Meeting.*

*B. As a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C);*

*C. Placer County Auditor-Controller Service MOU*

*D. Accept Engagement Letter from CliftonLarsonAllen LLP Auditors for FY 2022-2023*

**Trustee Amara arrived at 4:22 PM**

**16. Board Review and Consideration to Accept Preliminary Year End Financial Report for FY 2021-22**

*Manager Buettner presented a new format for financial reports. The Board agreed to have the monthly reports as presented to include warrants for that month.*

*A motion to accept preliminary year end financial report for FY 2021-22 was made by Trustee Gilbert, seconded by Trustee Amara, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*



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**17. Board Review and Consideration of Resolution 2022-13**

*A motion to approve Resolution 2022-13, amending the District Conflict of Interest Code was made by Trustee Amara, seconded by Trustee Gilbert, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**18. Board Review and Consideration of Resolution 2022-14**

*A motion to approve Resolution 2022-13, amending the District Budget for Fiscal Year 2021-22 was made by Trustee Gilbert, seconded by Trustee Hutchings, approved by roll call vote.*

*Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ø*

*Abstain: ø*

*Absent: ø*

**19. Staff Reports**

A. Eastern Placer Report – Manager Buettner provided a verbal report.

B. Public Information and Outreach Report – Manager Buettner provided a verbal report.

C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

D. General Manager Report – A written report was submitted. No additional items were reported.

**20. Board/Staff General Discussion:** There was none

**21. Announcements**

A. The next regular Board meeting will be held August 15, 2022 at 4:30 PM., at 2021 Opportunity Dr., Roseville, CA 95678 - Teleconference

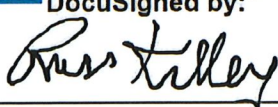
**22. Adjournment:**

President Kelley adjourned the meeting at 5:15 PM.

Minutes approved by the Board and dated, this 15<sup>th</sup> day of August 2022 after passage.

DocuSigned by:

Russ Kelley, Board President:

  
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Attest:

Isabel Alvarez, Board Secretary:

