

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
December 19, 2022, 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Assembly Bill 361 this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 818 2362 8171 or <https://us06web.zoom.us/j/81823628171?pwd=TDdJTVZ5N2xONjlvWkFhR1ptWndrZz09>

1. **Call to Order:** President Kelley called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandra Amara, Jill Gayaldo, Peter Gilbert, Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Nikki Rockwell, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Jake Hartle
4. **Agenda Review:** The Board accepted the Agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**
A motion to approve the following was made by Trustee Gilbert seconded by Trustee Amara, approved by roll call vote.
Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin
Noes: ∅ Abstain: ∅ Absent: ∅
 - A. *Minutes of the November 21, 2022, Regular Board Meeting.*
 - B. *As a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C);*
 - C. *Acknowledge Warrants issued November 30th, 2022*
 - D. *Financial Report: Fiscal Year to Date November 30th, 2022*
 - E. *Board Review and Consideration to Approve Meeting Schedule for 2023*
7. **Board Review and Consideration to Accept the 2023 Staffing Plan and update the Vector Biologist Job Classification**
A motion to accept the 2023 staffing plan and update the Vector Biologist Job Classification was made by Trustee Gilbert seconded by Trustee Amara, approved by roll call vote.
Ayes: Trustees Amara, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin
Noes: ∅ Abstain: ∅ Absent: ∅
8. **Staff Reports**
 - A. Eastern Placer Report –A written report was submitted. No additional items were reported.
 - B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
 - C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
 - D. General Manager Report – A written report was submitted. No additional items were reported.

9. Board/Staff General Discussion: There was none

Adjourned to Closed Session at 4:49 PM

10. Closed Session

- A.** Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).

Open Session reconvened at 5:15 PM.

11. Report from Closed Session: No reportable action was taken.

12. Announcements

- A. The District office will be closed December 26, 2022 in observance of the Christmas Holiday.
- B. The District office will be closed January 2, 2023 in observance of the New Year's Holiday.
- C. The District office will be closed January 16, 2023 in observance of the Martin Luther King Jr.'s Holiday.
- D. The next regular Board meeting will be held January 23, 2023, at 4:30 PM., by Video Conference.

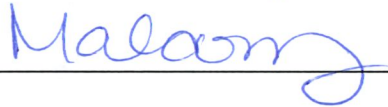
13. Adjournment:

President Kelley adjourned the meeting at 5:19 PM.

Minutes approved by the Board and dated, this 23th day of January 2023 after passage.

Russ Kelley, Board President:  _____

Attest:

Isabel Alvarez, Board Secretary:  _____