

PLACER MOSQUITO & VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES
2021 Opportunity Drive
Roseville, CA 95678
REGULAR BOARD MEETING
AGENDA
April 17, 2023, 4:30 PM
www.placermosquito.org

Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 854 2797 0127 or
<https://us06web.zoom.us/j/85427970127?pwd=aXNVQnBhZXNJREVqemViVitoaitWZz09>

Page

Board of Trustees

Rachel Radell-Harris
City of Auburn

Will Stockwin
City of Colfax

Peter Gilbert
City of Lincoln

Russ Kelley
Town of Loomis

Merry L. Holliday-
Hanson, Ph.D.
Placer County

Jill Gayaldo
City of Rocklin

Ross Hutchings
City of Roseville

General Manager
Joel Buettner

- | | | |
|---------------------|-----------|---|
| | 1 | Call to Order |
| | 2 | Roll Call |
| | 3 | Pledge of Allegiance |
| | 4 | Agenda Review |
| | 5 | Public Comment
<i>Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.</i> |
| | 6 | Consent Agenda – Action item
A. Minutes of the March 20, 2023, Regular Board Meeting
B. Financial Report: Fiscal Year to Date March 31, 2023
C. Acknowledge Warrants Issued March 2023 |
| 3-5
7-9
11-12 | | |
| Attach A | 7 | Board Review and Consideration to Accept the Financial Audit Report for Fiscal Year 2021-2022 - Action item |
| 13-20 | 8 | Board Review and Consideration to Revise Asphalt Project Budget – Action item |
| | 9 | Staff Reports
A. Eastern Placer Report – Angella Falco
B. Public Information and Outreach Report – Meagan Luevano
C. Field Operations and Surveillance Report – Jake Hartle
D. General Manager's Report – Joel Buettner |
| 21
23
25 | | |
| | 10 | Board/Staff General Discussion |

11 Announcements

- A. The next regular Personnel Committee meeting for April 24, 2023 – has been cancelled
- B. The next regular Finance Committee meeting will be held May 3, 2023 at 1:30 PM at 2021 Opportunity Dr., Roseville, CA 95678. - Teleconference
- C. The next regular Board meeting will be held May 15, 2023, at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

12 Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to info@placemosquito.org. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 72 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
March 20, 2023 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 857 7683 4734

or <https://us06web.zoom.us/j/85776834734?pwd=Ymd3WitnMGQ4RUxkZGMydUpFMW11dz09>

1. **Call to Order:** President Gayaldo called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Holliday-Hanson, Ross Hutchings, Russ Kelley and Rachel Radell-Harris were present.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Nikki Rockwell, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Gayaldo
4. **Introduction of New Trustee**
Manager Buettner Introduced Rachel Radell-Harris newly appointed Trustee.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** Manager Buettner introduced Dane Wadlé, CPFO Senior Public Affairs Field Coordinator, CSDA and Tom Moore Vector Control Technician.
Mr. Wadlé, presented to the Board “Take Action Brief” on bills supported by CSDA.
Tom Moore wanted to introduce himself as one of the new Employee Association representatives and wanted to welcome Trustees back to in person meetings.
7. **Consent Agenda**
A motion to approve the following was made by Trustee Gilbert seconded by Trustee Stockwin, approved by roll call vote.
Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris
Noes: ø Abstain: ø Absent: ø

A. Minutes of the January 23, 2023, Regular Board Meeting.
B. Financial Report: Fiscal Year to Date February 28, 2023
C. Acknowledge Warrants issued January – February 2023
D. Board Review and Consideration to Purchase Mosquito Larvicides
8. **Board Review and Consideration of Resolution 2023-02**
A motion to adopt Resolution 2023-02 “Directing the Preparation of the Engineer’s Report for the Mosquito Control District and East County Mosquito Control and Disease Prevention Assessment District” was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.
Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris
Noes: ø Abstain: ø Absent: ø
9. **Board Review and Consideration of Resolution 2023-03**
A motion to adopt Resolution 2023-03 “Directing the Preparation of the Engineer’s Report for the Expanded Services and Permanent Facility Assessment” was made by Trustee Kelley, seconded by Trustee Hutchings, approved by roll call vote.
Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris
Noes: ø Abstain: ø Absent: ø

10. Board Review and Consideration Board Review and Consideration to Purchase Replacement UAS for Mosquito Control Applications

A motion to purchase replacement UAS for mosquito control applications not to exceed \$28,000 was made by Trustee Hutchings, seconded by Trustee Gilbert, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris

Noes: ∅

Abstain: ∅

Absent: ∅

11. Board Review and Consideration to Hire ACE Asphalt to Perform Parking Lot Maintenance

A motion to hire Ace Asphalt to perform parking lot maintenance not to exceed \$21,400 was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris

Noes: ∅

Abstain: ∅

Absent: ∅

12. Board Review and Consideration to Purchase UTV Trailer

A motion to purchase UTV trailer not to exceed \$7,000 was made by Trustee Hutchings, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris

Noes: ∅

Abstain: ∅

Absent: ∅

13. Board Review and Consideration of Resolution 2023-04 Amending the District Budget for Fiscal Year 2022-23

A motion to approve Resolution 2023-04 amending the District Budget for fiscal year 2022-23 with edits was made by Trustee Kelley, seconded by Trustee Gilbert, approved by roll call vote.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris

Noes: ∅

Abstain: ∅

Absent: ∅

14. Staff Reports

A. Eastern Placer Report – Mr. Hartle gave a verbal update.

B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.

C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

D. General Manager Report – A written report was submitted. No additional items were reported.

Adjourned to Closed Session at 5:46 PM

15. Closed Session

A. Closed Session: Conference with District designated labor negotiator Jake Hartle regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (pursuant to Government Code Section 54957.6)

Open Session reconvened at 6:01 PM.

16. Report from Closed Session: No reportable action was taken.

17. Board/Staff General Discussion: There was none

18. Announcements

- A. The next regular Board meeting will be held April 17, 2023 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678
- B. The next regular Personnel Committee meeting will be held April 24, 2023, at 3:30 PM at 2021 Opportunity Dr., Roseville, CA 95678 - Cancelled

19. Adjournment:

President Gayaldo adjourned the meeting at 6:01PM.

Minutes approved by the Board and dated, this 20th day of March 2023 after passage.

Jill Gayaldo, Board President: _____

Attest:

Isabel Alvarez, Board Secretary: _____

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Placer Mosquito Vector Control District
Budget to Actuals Fiscal Year to Date as of March 31st 2023

Ledger Account/Spend Category	Budget	Actuals	Balance	% of Budget
40010:Taxes - Current Secured Property				
RC0010 Taxes - Current Secured Property (GL40010)	(\$61,275.00)	(\$33,988.28)	(\$27,286.72)	55.47%
40020:Taxes - Property Tax Impounds				
RC0020 Taxes - Property Tax Impounds (GL40020)	\$0.00	(\$12.02)	\$12.02	0.00%
40040:Taxes - Railroad Unitary Property				
RC0040 Taxes - Railroad Unitary Property (GL40040)	(\$92.00)	(\$50.02)	(\$41.98)	54.37%
40050:Taxes - Unitary and Op Non-Unitary Property				
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	(\$2,294.00)	(\$1,348.60)	(\$945.40)	58.79%
40060:Taxes - Current Unsecured Property				
RC0060 Taxes - Current Unsecured Property (GL40060)	(\$1,115.00)	(\$1,303.74)	\$188.74	116.93%
40070:Taxes - Delinquent Secured Property	(\$1.00)	\$0.00	(\$1.00)	0.00%
40090:Taxes - Delinquent Unsecured Property	(\$15.00)	\$0.00	(\$15.00)	0.00%
40100:Taxes - Current Supplemental Property				
RC0110 Taxes - Current Supplemental Property (GL40100)	(\$1,603.00)	(\$1,076.44)	(\$526.56)	67.15%
40110:Taxes - Delinquent Supplemental Property				
RC0120 Taxes - Delinquent Supplemental Property (GL40110)	(\$1.00)	(\$3.40)	\$2.40	340.00%
40180:Other Taxes				
RC0270 Parcel Taxes (GL40180)	(\$318,240.00)	(\$177,738.00)	(\$140,502.00)	55.85%
42010:Investment Income	(\$30,600.00)		(\$6,450.75)	78.92%
RC0560 Interest / Investment Income (GL42010)		(\$24,149.39)		
RC0561 5151 Interest (GL42010)		\$0.14		
42030:Short-Term Rents and Concessions	(\$6,000.00)	\$0.00	(\$6,000.00)	0.00%
44350:State Homeowners Property Tax Relief				
RC1440 Homeowners Property Tax Relief (GL44350)	(\$387.00)	(\$182.12)	(\$204.88)	47.06%
46030:Direct Charges				
RC1720 Direct Charges (GL46030)	(\$5,109,259.00)	(\$2,863,256.32)	(\$2,246,002.68)	56.04%
46420:Self Insurance Proceeds				
RC2900 Self Insurance Proceeds (GL46420)	\$0.00	(\$9,580.72)	\$9,580.72	0.00%
48030:Miscellaneous				
RC3080 Miscellaneous Other Revenue (GL48030)	(\$20,000.00)	(\$17,598.30)	(\$2,401.70)	87.99%
Total Revenue	(\$5,550,882.00)	(\$3,130,287.21)	(\$2,420,594.79)	56.39%
51010:Salaries and Wages				
SC1010 Salaries and Wages (GL51010)	\$2,241,345.00	\$1,498,995.88	\$742,349.12	66.88%
51040:Overtime and Call Back				
SC1040 Overtime and Call Back (GL51040)	\$15,118.00	\$10,246.05	\$4,871.95	67.77%
51210:Retirement	\$259,997.00	\$193,216.98	\$66,780.02	74.32%
SC1210 CalPERS (GL51210)		\$131,983.98		
SC1852 CalPERS (GL51210)		\$61,233.00		
51220:Payroll Tax				
SC1220 FICA (GL51220)	\$45,845.00	\$27,482.43	\$18,362.57	59.95%
51240:Other Postemployment Benefits (OPEB)				
SC1858 Other Post Employment Benefits (OPEB) (GL51240)	\$116,828.00	\$17,390.83	\$99,437.17	14.89%
51350:Emp Benefits Other Agencies				
SC1888 Employee Benefits Other Agencies (GL51350)	\$418,228.00	\$306,339.39	\$111,888.61	73.25%
51380:Other Benefits				
SC1897 Other Benefits (GL51380)	\$1,308.00	\$635.60	\$672.40	48.59%
52020:Pesticides				
SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020)	\$685,011.00	\$626,000.09	\$59,010.91	91.39%
52030:Clothing and Personal				
SC2040 Work Clothes (GL52030)	\$6,100.00	\$2,986.19	\$3,113.81	48.95%
52040:Communication Services Expense	\$70,192.00	\$34,403.53	\$35,788.47	49.01%

Placer Mosquito Vector Control District
Budget to Actuals Fiscal Year to Date as of March 31st 2023

Ledger Account/Spend Category	Budget	Actuals	Balance	% of Budget
SC2085 Communication Services - Telephone (GL52040)		\$24,303.53		
SC2090 Media Services - 1099 Reportable (GL52040)		\$10,100.00		
52050:Food				
SC2110 Food and Water, All Types (GL52050)	\$800.00	\$736.10	\$63.90	92.01%
52060:Janitorial Supplies				
SC2120 Janitorial Supplies (GL52060)	\$1,448.00	\$528.40	\$919.60	36.49%
52080:Insurance				
SC2140 Insurance and Insurance Services (GL52080)	\$187,013.00	\$181,602.00	\$5,411.00	97.11%
52140:Parts				
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	\$14,272.00	\$12,970.48	\$1,301.52	90.88%
52160:Maintenance	\$19,500.00	\$21,347.98	(\$1,847.98)	109.48%
SC2260 Equipment Maintenance & Repair Services for Vehicles & Aircraft (GL52160)		\$20,363.61		
SC2270 Equipment Maintenance & Repair Services for General Equipment (GL52160)		\$984.37		
52161:Maintenance - Building				
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	\$58,361.00	\$27,512.34	\$30,848.66	47.14%
52170:Fuels & Lubricants				
SC2340 Gasoline, All Types (GL52170)	\$51,750.00	\$31,386.41	\$20,363.59	60.65%
52180:Materials - Buildings & Improvements				
SC2360 Builder's Supplies (GL52180)	\$1,500.00	\$41.80	\$1,458.20	2.79%
52190:Maintenance - Janitorial				
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	\$6,780.00	\$5,085.00	\$1,695.00	75.00%
52210:Services				
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	\$342,000.00	\$230,440.75	\$111,559.25	67.38%
52220:Laboratory Supplies	\$79,227.00	\$39,329.16	\$39,897.84	49.64%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)		\$1,085.74		
SC2500 Gases, Lab / Medical / Welding (GL52220)		\$4,514.39		
SC2521 Laboratory Supplies (GL52220)		\$33,729.03		
52240:Professional / Membership Dues				
SC2550 Membership / Registration / Association / Warranties (GL52240)	\$29,017.00	\$29,048.00	(\$31.00)	100.11%
52245:Warranties				
SC2555 Warranties (GL52245)	\$6,284.00	\$5,024.01	\$1,259.99	79.95%
52260:Misc Expense				
SC2570 Misc Expense (GL52260)	\$0.00	(\$3,908.40)	\$3,908.40	0.00%
52330:Other Supplies	\$16,128.00	\$6,329.93	\$9,798.07	39.25%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)		\$3,629.07		
SC2660 Office Supplies (GL52330)		\$2,700.86		
52340:Postage				
SC2790 Postage (GL52340)	\$275.00	\$248.51	\$26.49	90.37%
52360:Professional and Special Services - General	\$151,809.00	\$108,409.44	\$43,399.56	71.41%
SC2820 Personnel Services - 1099 Reportable (GL52360)		\$14,579.95		
SC2840 Collection Charges - 1099 Reportable (GL52360)		\$77,495.56		
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)		\$1,120.76		
SC2940 Consulting Services - 1099 Reportable (GL52360)		\$1,050.00		
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)		\$5,035.06		
SC3010 Alarm Services - 1099 Reportable (GL52360)		\$5,354.70		
SC3070 AB2838 - LAFCO Fees - 1099 Reportable (GL52360)		\$3,773.41		
52370:Professional and Special Services - Legal				
SC3130 Legal Services - 1099 Reportable (GL52370)	\$15,000.00	\$7,395.25	\$7,604.75	49.30%
52380:Professional and Special Services - Technical, Engineering and Environmental	\$39,911.00	\$10,492.16	\$29,418.84	26.29%
SC3140 Building Maintenance Installation and Repair Services (GL52380)		\$171.20		
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)		\$4,020.00		
SC3255 Vector and Disease Testing - 1099 Reportable (GL52380)		\$3,938.00		

Placer Mosquito Vector Control District
Budget to Actuals Fiscal Year to Date as of March 31st 2023

Ledger Account/Spend Category	Budget	Actuals	Balance	% of Budget
SC3280 Security, Fire, Safety, and Emergency Services (GL52380)		\$440.00		
SC3322 Hazardous Waste (GL52380)		\$1,922.96		
52390:Professional and Special Services - County				
SC4705 Internal Professional and Special Services (GL52390)	\$12,001.00	\$11,804.36	\$196.64	98.36%
52400:Professional and Special Services - Information Technology	\$166,874.00	\$120,083.96	\$46,790.04	71.96%
SC3360 Information Technology Services - 1099 Reportable (GL52400)		\$21,547.50		
SC3370 Data Processing, Computer, Programming & Software Services (GL52400)		\$31,940.21		
SC3380 Computer Management Services - 1099 Reportable (GL52400)		\$66,596.25		
52440:Short-Term Rents and Leases - Equipment				
SC3460 Short-Term Equipment Rental or Lease Services (GL52440)	\$99,647.00	\$92,580.85	\$7,066.15	92.91%
52450:Short-Term Rents and Leases - Buildings & Improvements				
SC3480 Short-Term Real Property Rental or Lease (GL52450)	\$26,989.00	\$20,241.90	\$6,747.10	75.00%
52460:Small Tools & Instruments				
SC3530 Hardware and Related Items (GL52460)	\$11,057.00	\$3,985.73	\$7,071.27	36.05%
52480:PC Acquisition				
SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	\$10,500.00	\$5,751.49	\$4,748.51	54.78%
52520:Trustee Meetings Compensation				
SC3630 Trustee Meetings Compensation - 1099 Reportable (GL52520)	\$8,400.00	\$6,100.00	\$2,300.00	72.62%
52560:Small Equipment	\$23,160.00	\$15,517.25	\$7,642.75	67.00%
SC3710 Electronic Equipment, Parts, and Accessories (GL52560)		\$8,520.42		
SC3881 Visual Education Supplies (GL52560)		\$6,996.83		
52570:Advertising	\$75,157.00	\$50,402.15	\$24,754.85	67.06%
SC3890 Marketing Services - 1099 Reportable (GL52570)		\$50,107.90		
SC3895 Publications and Legal Notices (GL52570)		\$294.25		
52590:Tuition Reimbursement	\$4,000.00	\$3,033.30	\$966.70	75.83%
52650:Landfill Dump Fee	\$110.00	\$0.00	\$110.00	0.00%
52785:Training / Education				
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	\$4,700.00	\$1,723.00	\$2,977.00	36.66%
52790:Transportation and Travel	\$23,385.00	\$18,300.40	\$5,084.60	78.26%
SC4280 Travel & Transportation (GL52790)		\$17,146.51		
SC4290 Mileage (GL52790)		\$1,153.89		
52800:Utilities				
SC4340 Utilities (GL52800)	\$79,546.00	\$45,119.62	\$34,426.38	56.72%
53040:Lease Purchase Principal				
SC4720 Lease Purchase Principal (GL53040)	\$279,000.00	\$279,000.00	\$0.00	100.00%
53080:Lease Purchase Interest				
SC4760 Lease Purchase Interest (GL53080)	\$61,001.00	\$60,716.52	\$284.48	99.53%
Total Expenses (Non Capital Assets)	\$5,766,574.00	\$4,160,010.22	\$1,606,563.78	72.14%
54450:Equipment	\$76,753.00	\$59,553.80	\$17,199.20	77.59%
SC2520 CA Laboratory Equipment (GL54450)		\$41,753.12		
SC2680 CA Aircraft and Airport Equipment (GL54450)		\$12,156.24		
SC5220 CA Trailers (GL54450)		\$5,644.44		
Total Capital Assets	\$76,753.00	\$59,553.80	\$17,199.20	77.59%
Total Expenses	\$5,843,327.00	\$4,219,564.02	\$1,623,762.98	72.21%

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Warrants March 2023

Payment Date	Payment Category	Payee	Invoice Amount
3/6/2023	Supplier Payment	HUNT & SONS INC - Remit-To: PO BOX 101630	\$1,568.67
3/6/2023	Supplier Payment	Home Depot Credit Services	\$34.10
3/6/2023	Supplier Payment	TYCO FIRE & SECURITY (US) MANAGEMENT INC	\$1,784.90
3/6/2023	Supplier Payment	CLARKE MOSQUITO CONTROL PRODUCTS INC	\$8,818.26
3/6/2023	Supplier Payment	CLARKE MOSQUITO CONTROL PRODUCTS INC	\$19,125.58
3/6/2023	Supplier Payment	MEDPRO WASTE DISPOSAL LLC	\$202.93
3/6/2023	Supplier Payment	MEDPRO WASTE DISPOSAL LLC	\$222.21
3/6/2023	Supplier Payment	REPLICON INC	\$206.00
3/6/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$125.45
3/6/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$170.63
3/6/2023	Supplier Payment	PREFERRED ALLIANCE INC	\$42.00
3/6/2023	Supplier Payment	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	\$1,208.66
3/6/2023	Supplier Payment	ARNAUDO BROS LP	\$2,249.10
3/6/2023	Supplier Payment	FIRST SOLUTIONS INC	\$135.00
3/6/2023	Supplier Payment	JASSO, DAVID C	\$395.00
3/6/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$594.85
3/6/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$2,718.51
3/6/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$66.22
3/6/2023	Supplier Payment	BIOSEARCH TECHNOLOGIES INC	\$947.57
3/6/2023	Supplier Payment	US BANCORP	\$12,406.36
3/6/2023	Supplier Payment	AMERICAN FIDELITY ASSURANCE COMPANY	\$805.73
3/8/2023	Supplier Payment	CALPERS	\$30,997.17
3/8/2023	Ad Hoc Payment	JASON SMITH	\$182.31
3/9/2023	Supplier Payment	PACIFIC GAS & ELECTRIC COMPANY - Remit-To: PO BOX. 997300	\$2,782.93
3/9/2023	Supplier Payment	HAURY, RITA E	\$415.50
3/9/2023	Supplier Payment	HUNT & SONS INC - Remit-To: PO BOX 101630	\$1,004.21
3/9/2023	Supplier Payment	OPTIMUM	\$157.98
3/9/2023	Supplier Payment	INFINITY TECHNOLOGIES	\$6,354.50
3/9/2023	Supplier Payment	CLARK, PATRICK SPENCER	\$1,500.00
3/9/2023	Supplier Payment	PRINCIPAL LIFE INSURANCE COMPANY	\$4,223.78
3/9/2023	Supplier Payment	HARRIS INDUSTRIAL GASES	\$64.00
3/9/2023	Supplier Payment	BURCHAM, KELLY J - Remit-To: 6429 Terra Wy	\$1,045.99
3/10/2023	Ad Hoc Payment	CASDU - California State Disbursement Unit (SDU)	\$1,178.76
3/14/2023	Ad Hoc Payment	CASEY HUBBLE	\$156.24
3/16/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$168.00
3/16/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$108.99
3/16/2023	Supplier Payment	VERIZON WIRELESS - Remit-To: PO. BOX 660108	\$1,749.50
3/16/2023	Supplier Payment	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	\$565.00
3/16/2023	Supplier Payment	LEADING EDGE ASSOCIATES INC	\$810.00
3/16/2023	Supplier Payment	RIEBES AUTO PARTS LLC	\$32.95
3/20/2023	Supplier Payment	US BANK EQUIPMENT FINANCE	\$186.87
3/20/2023	Supplier Payment	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	\$696.33
3/20/2023	Supplier Payment	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	\$149.83
3/20/2023	Supplier Payment	THE PERMANENTE MEDICAL GROUP INC - Remit-To: File 50016	\$301.00
3/20/2023	Supplier Payment	PLUTO ACQUISITION OPCO LLC	\$157.83
3/20/2023	Supplier Payment	TRIPEPI SMITH & ASSOCIATES INC	\$280.00
3/21/2023	Supplier Payment	PLUTO ACQUISITION OPCO LLC	\$11.34
3/21/2023	Supplier Payment	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS	\$3,595.27
3/21/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$443.28
3/21/2023	Supplier Payment	TEXAS LIFE INSURANCE COMPANY	\$116.00
3/22/2023	Ad Hoc Payment	TYLER STUHAAN	\$188.57
3/23/2023	Supplier Payment	BUCKMASTER BUSINESS MACHINES	\$51.89
3/23/2023	Supplier Payment	JASSO, DAVID C	\$395.00
3/23/2023	Supplier Payment	SOUTHWEST GAS CORP - Remit-To: PO BOX 24531	\$130.54
3/23/2023	Supplier Payment	JOHN WALKER HEATING AND COOLING	\$1,136.64
3/24/2023	Supplier Payment	HYLIO INC	\$12,156.24
3/24/2023	Ad Hoc Payment	CASDU - California State Disbursement Unit (SDU)	\$1,178.76
3/30/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$106.85
3/30/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$560.31
3/30/2023	Supplier Payment	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	\$169.48
3/30/2023	Ad Hoc Payment	TIM GARNER	\$200.00
3/30/2023	Ad Hoc Payment	MEAGAN LUEVANO	\$16.19

Warrants March 2023

Payment Date	Payment Category	Payee	Invoice Amount
3/31/2023	Supplier Payment	PREFERRED ALLIANCE INC	\$126.00
3/31/2023	Supplier Payment	VWR FUNDING INC - Remit-To: Po Box 640169	\$842.56
3/31/2023	Supplier Payment	VWR FUNDING INC - Remit-To: Po Box 640169	\$292.10
3/31/2023	Supplier Payment	VWR FUNDING INC - Remit-To: Po Box 640169	\$217.63
3/31/2023	Supplier Payment	HUNT & SONS INC - Remit-To: PO BOX 101630	\$1,980.25
3/31/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	\$151.74
3/31/2023	Supplier Payment	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	\$2,879.70
3/31/2023	Supplier Payment	ARNAUDO BROS LP	\$2,249.10
3/31/2023	Supplier Payment	ADAPCO LLC	\$53,812.78
3/31/2023	Supplier Payment	ADAPCO LLC	\$340,435.31
3/31/2023	Supplier Payment	PRINCIPAL LIFE INSURANCE COMPANY	\$4,131.70
3/31/2023	Supplier Payment	OPENTRONS LABWORKS INC	\$2,756.39
3/31/2023	Supplier Payment	CALIFORNIA TRAILERS LLC	\$5,644.44

Board Review and Consideration to Revise Asphalt Project Budget

Background:

In March 2023, the District Board directed the General Manager to work with ACE Asphalt to repair the district headquarters' parking lot. Following that board meeting, staff notified me the quotes being considered were not for the same scope of work. In fact, the ACE quote # 22A-215 (attached) included repair of the parking lot but not the removal of the curbs. ACE did provide a supplementary quote # 22A-211 (attached) for the "Planter Box Removal & New Pavement" scope of work, but this was not included in the previous proposal to the board.

To ensure that we made an appropriate decision in the selection process I carefully reviewed each quote received and summarized in the table below. Staff have provided a description and location of the damaged areas attached for reference.

ACE Bid #	Scope of Work	ACE Asphalt		Action Asphalt	
#22A-215	Repairs	10,119.00	excavate damaged asphalt at 8 locations and repair		not bid
	Seal and stripe	7,150.00	52 stalls + handicapped stalls, crosswalk, and visitor stencil	included	stripe only new parking stalls (16)
	Crack Seal	2,550.00	Optional but recommended		not bid
#22A-211	Curb/planter	13,625.00		included	
TOTAL		33,444.00		27,995.00	

The elements of the scope of work in bold are common between both quotes and total \$20,775 for ACE compared to \$27,995 for Action with the difference being \$7,220 higher for Action. The parts of the scope of work that were not included in Action's quote total \$12,669 on ACE's quote. We concluded that even if Action had provided a quote for the full scope of work, ACE's quote would remain lower. Based on this, I am comfortable staying with ACE Asphalt for the contract, and simply correcting the project amount to include the full scope of work.

Fiscal Impact:

In March 2023 the Board approved a budget amendment to appropriate \$21,400 from Capital Asset Designation OT991007 Capital Assets (30210) to SC2861 Maintenance-Building (52161) to fund this project. This amount included an 8% contingency.

Funding the corrected project amount would require an additional amount for the planter removal work (\$13,625). I also recommend we increase the contingency for the entire project to 10%. With these changes, the total project budget is \$36,788 (\$33,444 + 10%).

We recommend that we include a supplementary budget amendment making up the difference of up to \$15,388 (\$36,788 - \$21,400) be included as part of the planned year-end budget amendment in June 2023.

Staff Recommendation:

Staff recommends that the Board:

- 1) Reauthorize the District General Manager to negotiate a contract with ACE Asphalt to perform the scope of work as presented not to exceed \$36,788.40, and
- 2) Include in the June Board meeting agenda, a budget amendment not to exceed \$15,388.40 to fund this project from the Capital Asset Designation.

Asphalt Project

Here is a picture of our parking lot from above. The red (X) is where the planter boxes will be removed. The red boxes are where there is asphalt damage. The blue circle is where the water utility box needs to be repaired. Lastly, the blue line is where the large crack is in the asphalt. (Figure 1)



Figure 1

The red squares are where the repairs are needed. This is called alligator cracking. Alligator cracking in asphalt pavement is a sign of a failure under the asphalt surface. (Figure 2-8)



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6



Figure 7



Figure 8

The blue line is a large crack that will be filled with a hot rubberized martial. (Figure 9)



Figure 9

The blue circle is a water box that needs to be lifted, and the asphalt will be repaired around it. (Figure 10)



Figure 10



Paving & Grading ~ Parking Lot Striping ~ Asphalt Sealcoat

ESTIMATE # 22A-215

CA. LIC. # 651790
State of CA SBE #11824
DIR Registration #1000813052
Bond Rate 1% Min. \$300

DATE:	12/15/2022
BID DATE:	

8464 Specialty Circle
Sacramento, CA 95828
(916) 383-1711 Office (916) 383-3773 Fax

Attn: **Mike**
TO: PLACER MOSQUITO & VECTOR
CONTROL DISTRICT
MIKE ASHLEY
2021 OPPORTUNITY DR
ROSEVILLE CA 95678

Project
ADDRESS:
CITY:
ESTIMATOR:

Asphalt, Seal & Striping
2021 Opportunity Dr
Roseville, CA
Rick
PREVAILING WAGE: YES

ITEM #	QTY	DESCRIPTION	TOTAL
1		ASPHALT REPAIRS:	10,119.00
	1,078	SF. EXCAVATE (APPX: 1,078 SF) OF DAMAGED ASPHALT TO 4" AT (8) LOCATIONS. COMPACT EXISTING BASE MATERIAL AND APPLY TACK OIL.	
	1,078	SF. PAVE (APPX: 1,078 SF) WITH 4" OF HOT ASPHALTIC CONCRETE AND ROLL TO COMPACTION.	
	1	EA. RAISE EXISTING G-5 UTILITY BOX AND PLACE ASPHALT AROUND LID.	
	1	EA. WEEKDAY MOBILIZATION TO JOBSITE	
2		ASPHALT SEAL COAT & STRIPING:	7,150.00
	26,200	SF. SEALCOAT ASPHALT SURFACE.. BROOM & AIR SWEEP ASPHALT PARKING AREA PRIOR TO APPLICATION. APPLY (1) COAT OF RAYNGUARD "STEELGUARD" ASPHALT PAVEMENT SEALER (SQUEEGEE APPLIED METHOD. BARRICADE UNTIL DRY.	
	52	PARKING STALLS (SINGLE LINE WHITE)	
	2	HANDICAPPED STALLS	
	1	CROSSHATCHED AREA W/ 12" NO PARKING (18'X20')	
	1	CROSSHATCHED CROSSWALK	
	3	8" VISITOR Stencil	
	1	EA. WEEKDAY MOBILIZATION TO JOBSITE	
3		OPTION #1 HOT RUBBERIZED CRACKFILL (PRIOR TO SEAL COAT)	2,550.00
	985	LF. CLEAN OUT CRACKS (1/4"-1" WIDE) IN PAVEMENT AND FILL WITH "CRAFCO" SUPER-FLEX HT HOT MELT CRACKFILL MATERIAL.	
		EXCLUDES: Permits, Utilities, Underground, Landscape, Pressure Wash Asphalt Prior To Seal, Weekend Work.	

*We cannot comply under Skilled & Trained Workforce unless As Per SB 693 Exception:
Excuses compliance with graduation percentages for subs not listed as subs on bid and where sub doesn't exceed 1/2 of 1% of prime contract price.*

ACCEPTANCE OF PROPOSAL: Work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications will become an extra charge. Unless otherwise stated in the estimate the area should be clean of dirt, debris and all obstacles. If we are required to clean prior to work or return because of obstacles in our area of work this will become an extra charge. Unless stated any work done on week-ends will be subject to additional charges.

The above prices, specifications and provisions are satisfactory and are hereby accepted. If a work order or purchase order is required, please provide us the number.

Ace Asphalt is authorized to do the work specified. Payment will be due upon completion and/or receipt of invoice. Prices are only good for the next 1 month. Subject to material and labor increases after that time.

TOTAL	\$19,819.00
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Date of Acceptance: _____ By: _____ JOB / PO / WO #: _____



Paving & Grading ~ Parking Lot Striping ~ Asphalt Sealcoat

ESTIMATE # 22A-211

CA. LIC. # 651790
State of CA SBE #11824
DIR Registration #1000813052
Bond Rate 1% Min. \$300

DATE:	12/13/2022
BID DATE:	

8464 Specialty Circle
Sacramento, CA 95828
(916) 383-1711 Office (916) 383-3773 Fax

Attn **MIKE ASHLEY**
TO: PLACER MOSUITO & VECTOR CONTROL
DISTRICT
MIKE ASHLEY
2021 OPPORTUNITY DR
ROSEVILLE CA 95678

Project

ADDRESS:

CITY:

ESTIMATOR:

PLACER MOSQUITO

2021 OPPORTUNITY DR

ROSEVILLE

RICK

PREVAILING WAGE: YES

ITEM #	QTY	DESCRIPTION	TOTAL
1		PLANTER BOX REMOVAL & NEW PAVEMENT:	13,625.00
	8	EA. SAWCUT OUTSIDE OF (8) PLANTER AREAS (APPROX. 10' X 10')	
		REMOVE CONCRETE CURBING & ASPHALT AT PLANTER AREAS	
		REMOVE PLANTER DIRT TO 6" BELOW GRADE	
		HAUL SPOILS OFFSITE	
		COMPACT SUBBASE MATERIAL	
	648	SF. SUPPLY, GRADE & COMPACT (APPROX. 648 SQ.FT) WITH 3 1/2" OF AGGREGATE BASE (A/B)	
		APPLY TACK OIL TO EXISTING ASPHALT TRANSITIONS	
	800	SF. PAVE (APPROX. 800 SQ.FT) WITH 2 1/2" OF HOT ASPHALTIC CONCRETE AND ROLL TO COMPACTION	
	1	MOBILIZATIONS TO JOB SITE	
		 * EXCLUDES: PERMITS, UTILITIES, LANDSCAPE, IRRIGATION, STUMP/ROOT GRINDINGS, PRESSURE WASHING ASPHALT/REMOVAL OF DEBRIS, REMOVAL OF PLANTER WITH FIRE HYDRANT & PLANTER AT HANDICAPPED STALL, STRIPING.	
		 * ASPHALT BASED ON ONE WEEKDAY MOVE IN	

*We cannot comply under Skilled & Trained Workforce unless As Per SB 693 Exception:
Excuses compliance with graduation percentages for subs not listed as subs on bid and where sub doesn't exceed 1/2 of 1% of prime contract price.*

ACCEPTANCE OF PROPOSAL: Work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications will become an extra charge. Unless otherwise stated in the estimate the area should be clean of dirt, debris and all obstacles. If we are required to clean prior to work or return because of obstacles in our area of work this will become an extra charge. Unless stated any work done on week-ends will be subject to additional charges.

The above prices, specifications and provisions are satisfactory and are hereby accepted If a work order or purchase order is required, please provide us the number.

Ace Asphalt is authorized to do the work specified. Payment will be due upon completion and/or receipt of invoice. Prices are only good for the next 1 month. Subject to material and labor increases after that time.

Date of Acceptance: _____ By: _____ JOB / PO / WO #: _____

TOTAL	\$13,625.00
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Public Information and Outreach Report

Reporting period: March

Prepared by: Meagan Luevano, Public Information Officer

ANNOUNCEMENTS

- It's Mosquito Awareness Week! Pledge to dump and drain standing water on your property to eliminate mosquito breeding on your property.

INTERNAL COMMUNICATIONS & NEWS

- Ongoing customer satisfaction survey – development in progress.
- Thank you for participating in our picture day!

MEDIA RELATIONS

- [LA Times coverage](#)
- [SF Chronicle coverage](#)
- Report on media @ Mosquito Awareness Week event

PROFESSIONAL TRAININGS & CONFERENCES

- CAPIO 2023 in May

COMMUNITY OUTREACH AND EDUCATION EVENTS

- Twelve Bridges Career Fair in Lincoln, April 18
- Loomis Chamber Business Fair, April 18
- Master Gardeners Garden Fair in Roseville, April 22

SCHOOL OUTREACH

- Twelve Bridges Elementary School – Lincoln, April 18
- Rock Creek Elementary School – Auburn, April 19

OUTREACH MATERIALS/SOCIAL MEDIA/ADVERTISING

- Ongoing social media development
- Monthly eblasts

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Field Operations and Surveillance Report

Prepared April 11, 2023

Assistant Manager: Jake Hartle

Mosquito & Tick Surveillance

- **Adult Mosquito Abundance**

- Peak season of adult mosquito trapping started on April 3rd. These trap runs are designed to detect and monitor the presence of WNV and adult mosquito abundance in Placer County during spring, summer and fall. The data collected from these traps is used to make informed and scientific based operational decisions.
- March and April trapping events have collected low numbers of mosquitoes, with the most mosquitoes in one trap being less than 20 due largely to the ongoing wet and cold weather.
- Most mosquito species currently being collected are cool weather mosquitoes that do not commonly carry human diseases.

- **Vector-borne Disease Testing**

- The proficiency panel has been submitted by Senior Research Scientist Phil Spinks to Davis Arbovirus Research and Training (DART) and we are awaiting results.

Field Operations

- **Arena Air 2023: Aerial Calibration**

- Aerial larvicide calibration has been rescheduled to April 25. Two fixed winged aircraft will be calibrated for liquid and granular larvicide products.

- **Aerial and Ground product and equipment calibration:**

- Truck and handheld adulticide equipment calibration and droplet characterization has been rescheduled to May 11.

- **Strike Teams:**

- Low Area Source Work: The first week of April, Field Vector Control Technicians worked in a coordinated effort to check and treat if needed, low area larval mosquito sources located throughout cities in western Placer.
- Catch Basins: April 10, Vector Control Technicians again worked in a coordinated effort to start treating the first round of catch basin. They will inspect almost 7,000 catch basins and treat over 4,000. Catch basins are a primary source of *Culex pipiens*, one of our main vector species. The treatment of these catch basins is an important task in reducing the potential transmission of WNV later in the season. We plan to re-check all these catch basins starting in July.

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General Manager's Report

Joel Buettner, General Manager

04/11/2023

PACIFIC SOUTHWEST CENTER OF EXCELLENCE IN VECTOR-BORNE DISEASE (PACVEC)

- Jake and I attended the PacVec meeting at UC Davis last week. This is the first year of the second five-year CDC grant cycle for PacVec. The focus of these next five years for the center is vector control and assessment.
- We made several contacts with researchers and students at the meeting, and will be following up with them for possible collaborations in the future. Some of these potential projects might include:
 - Using genomic testing of WNV to detect networks and movement of virus to help identify areas that contribute virus to other places and vice versa. A very compelling project in Arizona has shown that this is possible. This has the potential to lead to new ways to trap and new control targets using the spread of WNV rather than mosquitoes as a guide.
 - Replicating work to better understand ecology and host interaction of the western blacklegged tick in the California foothills. Much of this work on the west coast has been done in the bay area and the coast range mountains. It would be interesting to see if inland ticks in California behave in a similar way to those on the coast.
 - Developing a better understanding of the potential mechanisms of insecticide resistance in *Aedes aegypti* in California. Data suggests that invading *Aedes aegypti* may already have some level of insecticide resistance. It is important to know how our current adulticides and larvicides work against these invasive species.

UPCOMING EVENTS

- AMCA Washington Day and Strategic Planning – 5/15-18/2023 – Washington D.C.
- MVCAC Summer Board Meeting – 5/4/2023 – Remote