

**PLACER MOSQUITO & VECTOR CONTROL DISTRICT**  
**BOARD OF TRUSTEES**  
2021 Opportunity Drive  
Roseville, CA 95678  
**REGULAR BOARD MEETING**  
**AGENDA**

**May 15, 2023, 4:30 PM**

[www.placermosquito.org](http://www.placermosquito.org)

**Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 880 2038 9719 or**

**<https://us06web.zoom.us/j/88020389719?pwd=YjRzNFJaSmM5YVB6T1FIUnRvNGtnUT09>**

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Board of Trustees

Rachel Radell-Harris  
*City of Auburn*

Will Stockwin  
*City of Colfax*

Peter Gilbert  
*City of Lincoln*

Russ Kelley  
*Town of Loomis*

Merry L. Holliday-  
Hanson, Ph.D.  
*Placer County*

Jill Gayaldo  
*City of Rocklin*

Ross Hutchings  
*City of Roseville*

General Manager  
Joel Buettner

- |                   |           |   |
|-------------------|-----------|---|
|                   | <b>1</b>  | <b>Call to Order</b>  |
|                   | <b>2</b>  | <b>Roll Call</b>  |
|                   | <b>3</b>  | <b>Pledge of Allegiance</b>   |
|                   | <b>4</b>  | <b>Agenda Review</b>  |
|                   | <b>5</b>  | <b>Public Comment</b><br><i>Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.</i> |
|                   | <b>6</b>  | <b>Consent Agenda – Action item</b>   |
| 3-4               | A.        | Minutes of the April 17, 2023, Regular Board Meeting  |
| 5                 | B.        | Acknowledge Warrants Issued April 2023  |
| 7-9               | <b>7</b>  | <b>Board Review and Consideration to Approve Financial Report: Fiscal Year to Date April 30, 2023 – Action item</b>   |
| 11-12<br>Attach A | <b>8</b>  | <b>Board Review and Consideration of Resolution 2023-05 Accepting the Preliminary Engineer's Report for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District and Scheduling the Public Hearing for July 17, 2023 – Action item</b>   |
| 13-14<br>Attach B | <b>9</b>  | <b>Board Review and Consideration of Resolution 2023-06 Accepting the Preliminary Engineer's Report for the Expanded Services and Permanent Facility Assessment District and Scheduling the Public Hearing for July 17, 2023 – Action item</b>  |
|                   | <b>10</b> | <b>Report from Finance Committee Meeting</b>  |
| 15                | <b>11</b> | <b>Board Review and Consideration to Change June Meeting Date – Action item</b>   |
| 17                | <b>12</b> | <b>OPEB Liability Funding Strategy Discussion</b>   |

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**13 Staff Reports**

- 19 A. Eastern Placer Report – Angella Falco
- 21 B. Public Information and Outreach Report – Meagan Luevano
- 23 C. Field Operations and Surveillance Report – Jake Hartle
- D. General Manager’s Report – Joel Buettner

**14 Board/Staff General Discussion**

**15 Announcements**

- A. The District office will be closed on May 29, 2023 in observance of the Memorial Day Holiday.
- B. The next regular Board meeting will be held June 19, 2023 at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

**16 Adjournment**

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to [info@placermosquito.org](mailto:info@placermosquito.org). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 72 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.*

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
April 17, 2023 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 854 2797 0127 or <https://us06web.zoom.us/j/85427970127?pwd=aXNVQnBhZXNJREVqemViVitoaitWZz09>

1. **Call to Order:** President Gayaldo called the meeting to order at 4:38 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Russ Kelley and Rachel Radell-Harris were present. Trustees Holliday-Hanson and Hutchings were absent with notification.  
**District Employees Present:** Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Nikki Rockwell, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Gayaldo
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**  
*A motion to approve the following was made by Trustee Gilbert seconded by Trustee Stockwin, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris*  
*Noes: ∅                                      Abstain: ∅                                      Absent: Trustees Holliday-Hanson and Hutchings*  
  
*A. Minutes of the March 20, 2023, Regular Board Meeting.*  
*B. Financial Report: Fiscal Year to Date March 31, 2023*  
*C. Acknowledge Warrants issued March 2023*
7. **Board Review and Consideration to Accept the Financial Audit Report for Fiscal Year 2021-2022**  
*A motion to accept and file the financial audit report for fiscal year 2021-2022 was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris*  
*Noes: ∅                                      Abstain: ∅                                      Absent: Trustees Holliday-Hanson and Hutchings*
8. **Board Review and Consideration to Revise Asphalt Project Budget**  
*A motion to revise asphalt project budget not to exceed made by Trustee Radell-Harris, seconded by Trustee Gilbert, approved by roll call vote.*  
*Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, Stockwin and Randell-Harris*  
*Noes: ∅                                      Abstain: ∅                                      Absent: Trustees Holliday-Hanson and Hutchings*
9. **Staff Reports**
  - A. Eastern Placer Report – Mrs. Falco gave a verbal update.
  - B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
  - C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
  - D. General Manager Report – A written report was submitted. No additional items were reported.

**10. Board/Staff General Discussion:** There was none

**11. Announcements**

- A. The next regular Personnel Committee meeting for April 24, 2023 – has been cancelled
- B. The next regular Finance Committee meeting will be held May 3, 2023 at 1:30 PM at 2021 Opportunity Dr., Roseville, CA 95678.
- C. The next regular Board meeting will be held May 15, 2023, at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678

**12. Adjournment:**

President Gayaldo adjourned the meeting at 5:37PM.

Minutes approved by the Board and dated, this 15<sup>th</sup> day of May 2023 after passage.

Jill Gayaldo, Board President: \_\_\_\_\_

Attest:

Isabel Alvarez, Board Secretary: \_\_\_\_\_

## Warrants April 2023

Payment Date	Payment Category	Payee	Invoice Amount
4/4/2023	Supplier Payment	RED SHOE PRODUCTIONS LLC	10,100.00
4/5/2023	Supplier Payment	CALPERS	30,997.17
4/6/2023	Supplier Payment	CITIBANK NA - Remit-To: dba Home Depot Credit Services PO Box 78047	21.53
4/6/2023	Supplier Payment	HAURY, RITA E	415.50
4/6/2023	Supplier Payment	HARRIS INDUSTRIAL GASES	272.61
4/6/2023	Supplier Payment	HARRIS INDUSTRIAL GASES	64.00
4/6/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	177.47
4/6/2023	Supplier Payment	REPLICON INC	206.00
4/7/2023	Supplier Payment	US BANCORP	14,651.96
4/7/2023	Supplier Payment	BURCHAM, KELLY J - Remit-To: 6429 Terra Wy	1,045.99
4/7/2023	Ad Hoc Payment	CASDU - California State Disbursement Unit (SDU)	1,178.76
4/7/2023	Ad Hoc Payment	MEAGAN LUEVANO	220.25
4/11/2023	Supplier Payment	STAR SECURITY SOLUTIONS INC	18.86
4/11/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	177.47
4/11/2023	Supplier Payment	CLARK, PATRICK SPENCER	1,500.00
4/11/2023	Supplier Payment	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	565.00
4/11/2023	Supplier Payment	VERIZON WIRELESS - Remit-To: PO. BOX 660108	1,820.20
4/11/2023	Supplier Payment	INFINITY TECHNOLOGIES	6,167.00
4/11/2023	Supplier Payment	BATTERIES PLUS BULBS 8025 A GREENBACK LN	212.54
4/11/2023	Supplier Payment	BATTERIES PLUS BULBS 8025 A GREENBACK LN	21.92
4/11/2023	Supplier Payment	RIEBES AUTO PARTS LLC - Remit-To: dba NAPA AUTO PARTS 5404 PACIFIC ST	14.99
4/11/2023	Supplier Payment	LIBERTY UTILITIES CO - Remit-To: Po Box 80374	252.35
4/11/2023	Supplier Payment	JASSO, DAVID C	250.00
4/11/2023	Supplier Payment	AMERICAN FIDELITY ASSURANCE COMPANY	805.73
4/11/2023	Supplier Payment	MEDPRO WASTE DISPOSAL LLC	222.21
4/12/2023	Supplier Payment	SPARK CREATIVE DESIGN	825.23
4/12/2023	Supplier Payment	SPARK CREATIVE DESIGN	715.51
4/12/2023	Supplier Payment	CALIFORNIA STATE OF - Remit-To: Vector-borne Disease Section, Ms7307	156.00
4/12/2023	Ad Hoc Payment	ELIZABETH SLAGBOOM	156.96
4/14/2023	Supplier Payment	PACIFIC GAS & ELECTRIC COMPANY - Remit-To: PO BOX. 997300	2,646.70
4/14/2023	Supplier Payment	US BANK NA - Remit-To: US BANK EQUIPMENT FINANCE. PO BOX 790448	186.87
4/14/2023	Supplier Payment	SOUTHWEST GAS CORP - Remit-To: PO BOX 24531	93.58
4/14/2023	Supplier Payment	REPLICON INC	206.00
4/14/2023	Supplier Payment	OPTIMUM	157.98
4/18/2023	Supplier Payment	HOLT OF CALIFORNIA - Remit-To: PO BOX 100001	238.96
4/18/2023	Supplier Payment	HOLT OF CALIFORNIA - Remit-To: PO BOX 100001	162.13
4/18/2023	Supplier Payment	CONSOLIDATED COMMUNICATIONS PO BOX 66523	671.25
4/18/2023	Supplier Payment	CONSOLIDATED COMMUNICATIONS PO BOX 66523	142.45
4/18/2023	Supplier Payment	CANNON WATER TECHNOLOGY	195.45
4/18/2023	Supplier Payment	HUNT & SONS INC - Remit-To: PO BOX 101630	1,910.04
4/18/2023	Supplier Payment	FOOTHILL FIRE PROTECTION INC	400.00
4/18/2023	Supplier Payment	INSOMNIAC PRODUCTIONS INC	631.70
4/19/2023	Supplier Payment	SCI CONSULTING GROUP	11,548.44
4/21/2023	Ad Hoc Payment	CASDU - California State Disbursement Unit (SDU)	1,178.76
4/25/2023	Supplier Payment	TRIEPI SMITH & ASSOCIATES INC	280.00
4/25/2023	Supplier Payment	VECTOR CONTROL JOINT POWERS AGENCY	313.26
4/25/2023	Supplier Payment	BUCKMASTER BUSINESS MACHINES	123.98
4/25/2023	Supplier Payment	HUNT & SONS INC - Remit-To: PO BOX 101630	1,702.27
4/25/2023	Supplier Payment	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	178.00
4/25/2023	Supplier Payment	TEXAS LIFE INSURANCE COMPANY	116.00
4/25/2023	Supplier Payment	THE REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS	1,641.00
4/28/2023	Supplier Payment	HARRIS INDUSTRIAL GASES	205.32
4/28/2023	Supplier Payment	JOHN WALKER HEATING AND COOLING	320.00
4/28/2023	Supplier Payment	PATRICK J ROONEY	675.00
4/28/2023	Supplier Payment	BIOSEARCH TECHNOLOGIES INC	165.19
4/28/2023	Supplier Payment	JASSO, DAVID C	395.00
4/28/2023	Supplier Payment	M PORTRAITS	1,000.00
4/28/2023	Supplier Payment	ARNAUDO BROS LP	2,249.10
4/28/2023	Supplier Payment	PACIFIC GAS & ELECTRIC COMPANY - Remit-To: PO BOX. 997300	303.59
4/28/2023	Supplier Payment	RED SHOE PRODUCTIONS LLC	10,800.00
4/28/2023	Supplier Payment	SACRAMENTO-YOLO MVCD	15,937.75
4/28/2023	Supplier Payment	PRINCIPAL LIFE INSURANCE COMPANY - Remit-To: PO BOX 77202	4,424.45

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**Placer Mosquito and Vector Control District**  
**Budget to Actuals Fiscal Year to Date as of April 30th, 2023**

<b>Ledger Account/Spend Category</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
40010:Taxes - Current Secured Property				
RC0010 Taxes - Current Secured Property (GL40010)	(61,275.00)	(58,701.59)	(\$2,573.41)	95.80%
40020:Taxes - Property Tax Impounds				
RC0020 Taxes - Property Tax Impounds (GL40020)	0	(12.02)	\$12.02	0.00%
40040:Taxes - Railroad Unitary Property				
RC0040 Taxes - Railroad Unitary Property (GL40040)	(92.00)	(86.40)	(\$5.60)	93.91%
40050:Taxes - Unitary and Op Non-Unitary Property				
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	(2,294.00)	(2,291.69)	(\$2.31)	99.90%
40060:Taxes - Current Unsecured Property				
RC0060 Taxes - Current Unsecured Property (GL40060)	(1,115.00)	(1,303.74)	\$188.74	116.93%
40070:Taxes - Delinquent Secured Property	(1.00)	0	(\$1.00)	0.00%
40090:Taxes - Delinquent Unsecured Property				
RC0090 Taxes - Delinquent Unsecured Property (GL40090)	(15.00)	(11.74)	(\$3.26)	78.27%
40100:Taxes - Current Supplemental Property				
RC0110 Taxes - Current Supplemental Property (GL40100)	(1,603.00)	(2,124.70)	\$521.70	132.55%
40110:Taxes - Delinquent Supplemental Property				
RC0120 Taxes - Delinquent Supplemental Property (GL40110)	(1.00)	(4.70)	\$3.70	470.00%
40180:Other Taxes				
RC0270 Parcel Taxes (GL40180)	(318,240.00)	(307,002.00)	(\$11,238.00)	96.47%
42010:Investment Income	(30,600.00)		(\$784.64)	97.44%
RC0560 Interest / Investment Income (GL42010)		(29,817.10)		
RC0561 5151 Interest (GL42010)		1.74		
42030:Short-Term Rents and Concessions	(6,000.00)	(4,000.00)	(\$2,000.00)	66.67%
44350:State Homeowners Property Tax Relief				
RC1440 Homeowners Property Tax Relief (GL44350)	(387.00)	(309.61)	(\$77.39)	80.00%
46030:Direct Charges				
RC1720 Direct Charges (GL46030)	(5,109,259.00)	(4,944,829.49)	(\$164,429.51)	96.78%
46420:Self Insurance Proceeds				
RC2900 Self Insurance Proceeds (GL46420)	0	(9,580.72)	\$9,580.72	0.00%
48030:Miscellaneous				
RC3080 Miscellaneous Other Revenue (GL48030)	(20,000.00)	(13,598.30)	(\$6,401.70)	67.99%
<b>Total Revenue</b>	<b>(5,550,882.00)</b>	<b>(5,373,672.06)</b>	<b>(\$177,209.94)</b>	<b>96.81%</b>
51010:Salaries and Wages				
SC1010 Salaries and Wages (GL51010)	2,241,345.00	1,665,971.12	\$575,373.88	74.33%
51040:Overtime and Call Back				
SC1040 Overtime and Call Back (GL51040)	15,118.00	10,968.67	\$4,149.33	72.55%
51210:Retirement	259,997.00	208,214.38	\$51,782.62	80.08%
SC1210 CalPERS (GL51210)		146,981.38		
SC1852 CalPERS (GL51210)		61,233.00		
51220:Payroll Tax				
SC1220 FICA (GL51220)	45,845.00	30,198.63	\$15,646.37	65.87%
51240:Other Postemployment Benefits (OPEB)				
SC1858 Other Post Employment Benefits (OPEB) (GL51240)	116,828.00	19,160.14	\$97,667.86	16.40%
51350:Emp Benefits Other Agencies				
SC1888 Employee Benefits Other Agencies (GL51350)	418,228.00	341,867.58	\$76,360.42	81.74%
51380:Other Benefits				
SC1897 Other Benefits (GL51380)	1,308.00	948.86	\$359.14	72.54%
52020:Pesticides				
SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020)	685,011.00	674,213.59	\$10,797.41	98.42%
52030:Clothing and Personal				

**Placer Mosquito and Vector Control District**  
**Budget to Actuals Fiscal Year to Date as of April 30th, 2023**

<b>Ledger Account/Spend Category</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
SC2040 Work Clothes (GL52030)	6,100.00	5,361.39	\$738.61	87.89%
52040:Communication Services Expense	70,192.00	47,577.41	\$22,614.59	67.78%
SC2085 Communication Services - Telephone (GL52040)		26,677.41		
SC2090 Media Services - 1099 Reportable (GL52040)		20,900.00		
52050:Food				
SC2110 Food and Water. All Types (GL52050)	800.00	736.10	\$63.90	92.01%
52060:Janitorial Supplies				
SC2120 Janitorial Supplies (GL52060)	1,448.00	615.38	\$832.62	42.50%
52080:Insurance				
SC2140 Insurance and Insurance Services (GL52080)	187,013.00	181,602.00	\$5,411.00	97.11%
52140:Parts				
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	14,272.00	12,985.47	\$1,286.53	90.99%
52160:Maintenance	19,500.00	24,152.13	(\$4,652.13)	123.86%
SC2260 Equipment Maintenance and Repair Services for Vehicles & Aircraft (GL52160)		23,043.78		
SC2270 Equipment Maintenance and Repair Services for General Equipment (GL52160)		1,108.35		
52161:Maintenance - Building				
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	58,361.00	27,832.34	\$30,528.66	47.69%
52170:Fuels & Lubricants				
SC2340 Gasoline. All Types (GL52170)	51,750.00	34,998.72	\$16,751.28	67.63%
52180:Materials - Buildings & Improvements				
SC2360 Builder's Supplies (GL52180)	1,500.00	41.80	\$1,458.20	2.79%
52190:Maintenance - Janitorial				
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	6,780.00	5,650.00	\$1,130.00	83.33%
52210:Services				
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	342,000.00	246,378.50	\$95,621.50	72.04%
52220:Laboratory Supplies	79,227.00	39,699.67	\$39,527.33	50.11%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)		1,085.74		
SC2500 Gases, Lab / Medical / Welding (GL52220)		4,719.71		
SC2521 Laboratory Supplies (GL52220)		33,894.22		
52240:Professional / Membership Dues				
SC2550 Membership / Registration / Association / Warranties (GL52240)	29,017.00	29,048.00	(\$31.00)	100.11%
52245:Warranties				
SC2555 Warranties (GL52245)	6,284.00	5,024.01	\$1,259.99	79.95%
52260:Misc Expense				
SC2570 Misc Expense (GL52260)	0	3,908.40	\$3,908.40	
52330:Other Supplies	16,128.00	6,329.93	\$9,798.07	39.25%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)		3,629.07		
SC2660 Office Supplies (GL52330)		2,700.86		
52340:Postage				
SC2790 Postage (GL52340)	275.00	248.51	\$26.49	90.37%
52360:Professional and Special Services - General	151,809.00	132,213.35	\$19,595.65	87.09%
SC2820 Personnel Services - 1099 Reportable (GL52360)		16,079.95		
SC2840 Collection Charges - 1099 Reportable (GL52360)		89,044.00		
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)		1,120.76		
SC2900 Audit Costs - 1099 Reportable (GL52360)		10,400.00		
SC2940 Consulting Services - 1099 Reportable (GL52360)		1,050.00		
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)		5,390.53		
SC3010 Alarm Services - 1099 Reportable (GL52360)		5,354.70		
SC3070 AB2838 - LAFCO Fees - 1099 Reportable (GL52360)		3,773.41		
52370:Professional and Special Services - Legal				
SC3130 Legal Services - 1099 Reportable (GL52370)	15,000.00	8,145.25	\$6,854.75	54.30%



**Placer Mosquito and Vector Control District**  
**Budget to Actuals Fiscal Year to Date as of April 30th, 2023**

<b>Ledger Account/Spend Category</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
52380:Professional and Special Services - Technical, Engineering and Environmental	39,911.00	13,000.37	\$26,910.63	32.57%
SC3140 Building Maintenance Installation and Repair Services (GL52380)		171.20		
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)		4,665.00		
SC3255 Vector and Disease Testing - 1099 Reportable (GL52380)		5,579.00		
SC3280 Security, Fire, Safety, and Emergency Services (GL52380)		440.00		
SC3322 Hazardous Waste (GL52380)		2,145.17		
52390:Professional and Special Services - County				
SC4705 Internal Professional and Special Services (Non-Interfund Transfer) (GL52390)	12,001.00	11,804.36	\$196.64	98.36%
52400:Professional and Special Services - Information Technology	166,874.00	127,154.96	\$39,719.04	76.20%
SC3360 Information Technology Services - 1099 Reportable (GL52400)		21,547.50		
SC3370 Data Processing, Computer, Programming, and Software Services (GL52400)		32,358.21		
SC3380 Computer Management Services - 1099 Reportable (GL52400)		73,249.25		
52440:Short-Term Rents and Leases - Equipment				
SC3460 Short-Term Equipment Rental or Lease Services - 1099 Reportable (GL52440)	99,647.00	92,767.72	\$6,879.28	93.10%
52450:Short-Term Rents and Leases - Buildings & Improvements				
SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450)	26,989.00	22,491.00	\$4,498.00	83.33%
52460:Small Tools & Instruments				
SC3530 Hardware and Related Items (GL52460)	11,057.00	4,803.14	\$6,253.86	43.44%
52480:PC Acquisition				
SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	10,500.00	5,751.49	\$4,748.51	54.78%
52520:Trustee Meetings Compensation				
SC3630 Trustee Meetings Compensation - 1099 Reportable (GL52520)	8,400.00	6,600.00	\$1,800.00	78.57%
52560:Small Equipment	23,160.00	15,517.25	\$7,642.75	67.00%
SC3710 Electronic Equipment, Parts, and Accessories (GL52560)		8,520.42		
SC3881 Visual Education Supplies (GL52560)		6,996.83		
52570:Advertising	75,157.00	52,077.15	\$23,079.85	69.29%
SC3890 Marketing Services - 1099 Reportable (GL52570)		51,782.90		
SC3895 Publications and Legal Notices (GL52570)		294.25		
52590:Tuition Reimbursement	4,000.00	3033.3	\$966.70	75.83%
52650:Landfill Dump Fee	110.00	0	\$110.00	
52785:Training / Education				
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	4,700.00	2,279.00	\$2,421.00	48.49%
52790:Transportation and Travel	23,385.00	18,520.65	\$4,864.35	79.20%
SC4280 Travel & Transportation (GL52790)		17,146.51		
SC4290 Mileage (GL52790)		1,374.14		
52800:Utilities				
SC4340 Utilities (GL52800)	79,546.00	53,556.67	\$25,989.33	67.33%
53040:Lease Purchase Principal				
SC4720 Lease Purchase Principal (GL53040)	279,000.00	279,000.00	\$0.00	100.00%
53080:Lease Purchase Interest				
SC4760 Lease Purchase Interest (GL53080)	61,001.00	60,716.52	\$284.48	99.53%
<b>Total Expenses ( Non Capital Assets )</b>	<b>5,766,574.00</b>	<b>4,519,281.51</b>	<b>\$1,247,292.49</b>	<b>78.37%</b>
Total Capital Assets				
54450:Equipment	76,753.00	59,553.80	\$17,199.20	77.59%
SC2520 CA Laboratory Equipment (GL54450)		41,753.12		
SC2680 CA Aircraft and Airport Equipment (GL54450)		12,156.24		
SC5220 CA Trailers (GL54450)		5,644.44		
<b>Total Expenses</b>	<b>5,843,327.00</b>	<b>4,578,835.31</b>	<b>\$1,264,491.69</b>	<b>78.36%</b>

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**RESOLUTION No. 2023-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
ACCEPTING THE PRELIMINARY ENGINEER'S REPORT FOR THE  
MOSQUITO CONTROL DISTRICT AND THE EAST COUNTY MOSQUITO CONTROL AND  
DISEASE PREVENTION ASSESSMENT DISTRICT AND  
SCHEDULING THE PUBLIC HEARING FOR JULY 17, 2023**

**RESOLVED**, by the Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District"), County of Placer, State of California;

**WHEREAS**, the Placer Mosquito Abatement District was established in 1996 as a special district within the areas generally described as the southwestern portion of Placer County; and in 2004 all areas generally described as eastern Placer County were annexed into the District; and

**WHEREAS**, such mosquito abatement services provide tangible health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of such services; and

**WHEREAS**, on July 24, 2000, by its Resolution No.2000-03, the Board levied the first assessment within the Mosquito Control District ("West County") pursuant to the provisions of Article XIID of the California Constitution; and

**WHEREAS**, on July 26, 2004, by its Resolution No. 2004-12, the Board approved the formation and levying of assessments of the East County Mosquito Control and Disease Prevention Assessment District pursuant to the provisions of Health and Safety Code section 2080 and the provisions of California Constitution Article XIII-D; and

**WHEREAS**, on December 11, 2006, by its Resolution No. 2006-12, the Board changed the name of the District from "Placer Mosquito Abatement District" to "Placer Mosquito and Vector Control District",

**WHEREAS**, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Placer Mosquito and Vector Control District. Within the Vector Control District, the proposed improvements and services are generally described as mosquito control services, such as mosquito surveillance, source reduction, larvicide and adulticide applications, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. SCI Consulting Group, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution and Section 2082, et. seq., of the Health and Safety Code (the "Report"). The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

2. It is the intention of this Board to continue to levy and collect assessments for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District for fiscal year 2023-24 for the proposed projects and services set forth in the Report. Within the Districts, the proposed projects and services are generally described as mosquito, vector and disease control services and projects such as surveillance, source reduction, identification and elimination of removable breeding locations, identification and treatment of breeding and source locations, application of materials to eliminate larvae, disease surveillance and monitoring, public education, reporting, accountability, research and interagency cooperative activities as well as capital costs, maintenance and operation expenses (the "Services").
3. The Assessment may be levied annually and may be adjusted by up to the maximum 3.00% annual CPI adjustment without any additional assessment ballot proceeding. The actual increase in CPI is 4.8818% for 2023-24. An adjustment is proposed for 2023-24 of 3.00%. (This will result in 3.45% "banked" CPI and is the maximum allowable CPI increase for this year consistent with the 3.00% maximum annual growth requirement.) The rate, adjusted by 3.00% for 2023-24 is \$21.76 per Single Family Equivalent.
4. The estimated fiscal year 2023-24 cost of providing the Services is \$3,312,000 and a total assessment amount of \$3,210,537. This cost results in a proposed assessment rate for fiscal year 2023-24 of TWENTY ONE DOLLARS AND SEVENTY SIX CENTS (\$21.76) per single-family equivalent benefit unit. Reference is hereby made to the Report for a full and detailed description of the proposed assessments upon assessable lots and parcels of land.
5. Notice is hereby given that on July 17, 2023, at the hour of 4:00 p.m. at the Placer Mosquito and Vector Control District office located at 2021 Opportunity Drive in Roseville, California; the Board will hold a public hearing to consider the ordering of the Services, and the continuation of the levy of the assessments for fiscal year 2023-24.
6. The Board Secretary shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

**PASSED AND ADOPTED** by the Board of Trustees of Placer Mosquito and Vector Control District on this 15<sup>th</sup> day of May, 2023 by the following vote:

AYES:           Ø  
NOES:           Ø  
ABSTAIN:       Ø  
ABSENT:       Ø

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Jill Gayaldo, Board President

ATTEST:

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Isabel Alvarez, Board Secretary`

## RESOLUTION No. 2023-06

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
ACCEPTING THE PRELIMINARY ENGINEER'S REPORT FOR THE  
EXPANDED SERVICES AND PERMANENT FACILITY ASSESSMENT AND  
SCHEDULING THE PUBLIC HEARING FOR JULY 17, 2023**

**RESOLVED**, by the Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District"), County of Placer, State of California;

**WHEREAS**, the Placer Mosquito Abatement District was established in 1996 as a special district within the areas generally described as the southwestern portion of Placer County; and in 2004 all areas generally described as eastern Placer County were annexed into the District; and

**WHEREAS**, such mosquito abatement services provide tangible health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of such services; and

**WHEREAS**, on December 11, 2006, by its Resolution No. 2006-12, the Board changed the name of the District from "Placer Mosquito Abatement District" to "Placer Mosquito and Vector Control District",

**WHEREAS**, Prior to 2008, the District facility was located at 150 Waverly Drive in Lincoln, California and this facility was inadequate for virtually all elements of comprehensive mosquito and vector control including: laboratory work, legally compliant chemical storage, vehicle maintenance and storage, and general district management and administration, and the District was in need of a permanent vector control facility and laboratory; and

**WHEREAS**, as of 2007, in order to provide the level of vector control services desired by the community, the District needed to expand and improve its' vector control services; and

**WHEREAS**, on July 16, 2007, by its Resolution No. 2007-10, the Board approved the formation and levying of assessments of the Expanded Services and Permanent Facility Assessment pursuant to the provisions of Health and Safety Code section 2080 and the provisions of California Constitution Article XIII-D; and

**WHEREAS**, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Placer Mosquito and Vector Control District. Within the District, the proposed improvements and services are generally described as the expansion and improvements of mosquito and vector control services, surveillance, disease prevention, abatement, and control of vectors within the service area. Such vector control and disease prevention projects and programs include, but are not limited to, source reduction, biological control, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities. The proposed improvements and services also include the capital costs, maintenance, and operation expenses of the permanent operational vector control facility including laboratory and shop, as well as financing costs for the facility improvements and other capital improvements at the District's facility at 2021 Opportunity Drive in Roseville, California.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. SCI Consulting Group, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution and Section 2082, et. seq., of the Health and Safety Code (the "Report"). The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

2. It is the intention of this Board to continue to levy and collect assessments for the Expanded Services and Permanent Facility Assessment for fiscal year 2023-24 for the proposed improvements and services set forth in the Report. Within the District, the proposed improvements and services are generally described as the expansion and improvements of mosquito and vector control services, surveillance, disease prevention, abatement, and control of vectors within the service area. Such vector control and disease prevention projects and programs include, but are not limited to, source reduction, biological control, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities. The proposed improvements and services also include the capital costs, maintenance, and operation expenses of the permanent operational vector control facility including laboratory and shop, as well as financing costs for the facility improvements and other capital improvements at the District's facility at 2021 Opportunity Drive in Roseville, California.
3. The Assessment may be levied annually and may be adjusted by up to the maximum 3.00% annual CPI adjustment without any additional assessment ballot proceeding. The actual increase in CPI is 4.8818% for 2023-24. An adjustment is proposed for 2023-24 of 3.00%. (This will result in 3.57% "banked" CPI and is the maximum allowable CPI increase for this year consistent with the 3.00% maximum annual growth requirement.) The rate, adjusted by 3.00% for 2023-24 is \$12.08 per Single Family Equivalent.
4. The estimated fiscal year 2023-24 cost of providing the Services is \$2,246,000 and a total assessment amount of \$2,174,883. This cost results in a proposed assessment rate for fiscal year 2023-24 of TWELVE DOLLARS AND EIGHT CENTS (\$12.08) per single-family equivalent benefit unit. Reference is hereby made to the Report for a full and detailed description of the proposed assessments upon assessable lots and parcels of land.
5. Notice is hereby given that on July 17, 2023, at the hour of 4:00 p.m. at the Placer Mosquito and Vector Control District office located at 2021 Opportunity Drive in Roseville, California; the Board will hold a public hearing to consider the ordering of the Services, and the continuation of the levy of the assessments for fiscal year 2023-24.
6. The Board Secretary shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

**PASSED AND ADOPTED** by the Board of Trustees of Placer Mosquito and Vector Control District on this 15<sup>th</sup> day of May, 2023 by the following vote:

AYES:            Ø  
NOES:            Ø  
ABSTAIN:        Ø  
ABSENT:          Ø

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Jill Gayaldo, Board President

ATTEST:

## Board Review and Consideration to Change the June Regular Board Meeting Date

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### **Background:**

The Regular Board Meeting in June falls on June 19<sup>th</sup> which is a Holiday- Juneteenth.

We propose rescheduling the June 19<sup>th</sup> meeting to June 26, 2023.

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### **Fiscal Impact:**

None.

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### **Staff Recommendation:**

Staff recommends the Board accept new date for the regular Board Meeting in June.

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## OPEB Liability Funding Strategy Discussion

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### Background:

The District funds its retiree medical benefits, otherwise known as other post-employment benefits (OPEB), through biannual actuarial analysis and annual contributions to the California Employee Retirement Benefits Trust (CERBT). Our current actuarial used data from June 30 2021 to develop actuarially determined contributions (ADC) that the District will pay to the CERBT trust for FY 2023 and 2024.

The District 's actuary, Cathy MacLeod, has recently informed us that the unfunded OPEB liability calculation will likely see a substantial increase with the next actuarial report, which will have a measurement date of June 30, 2023, covering fiscal years ending 2025 and 2026. The anticipated increase is due primarily to the following:

1. *On the liability side of the equation*, CalPERS has updated – and decreased – the expected return on CERBT assets. When we prepared the 2021 valuation, the expected return was 6.4%. Using the updated projections applied to the 2021 valuation date, the projected return is 5.7%. The lower trust return/discount rate increases the District's liability by about \$270,000 over previous expectations.
2. *On the asset side of the equation*, based on the 2021 trust value and projected return at that time, we estimated the assets at the beginning of FY 22/23 would be \$2.33 million. Unfortunately, assets lost value and came in at \$1.84 million.

One option to address this is for the District to contribute additional funds to CERBT, however, this does not ensure that the funding level stabilizes in the long term. Instead, we discussed using the increased cash flow the District will see once the building is paid off in 2029, freeing up approximately \$300,000 per year. Until that time, it would be desirable to limit increases in OPEB contribution levels, while still maintaining full ADC funding, if possible.

Ms. MacLeod will develop ADCs for FYEs 2025 and 2026 in the new 2023 valuation. Depending on how those results shake out (expected to be higher but how much is unknown), we can extend the amortization period for paying down the new unfunded liability (UAL) which cropped up from a recent loss in plan assets coupled with a lower new discount rate.

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## Public Information and Outreach Report

Reporting period: April 2023

Prepared by: Meagan Luevano, Public Information Officer

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### AT-A-GLANCE

- Attended CAPIO conference in Monterey
- Received media coverage from Mosquito Awareness Week event on KCRA 3
- One school assembly left, one big bug party in May
- Commented on Placer County Board of Supervisors proclamation for May is Lyme Disease Awareness Month on May 9

### CITY COUNCIL PRESENTATIONS

- Town of Loomis, June 13
- City of Roseville, June 21
- Placer County Board of Supervisors, June 27
- City of Lincoln, August 8
- City of Auburn, August 14
- City of Rocklin, August 22
- City of Colfax, July 12
- Video report to MACs

### COMMUNITY OUTREACH AND EDUCATION EVENTS

- Roseville Friday Night Movies, May 19
- Auburn Recreation District's 75<sup>th</sup> Anniversary, June 17

### SCHOOL OUTREACH

- Sunset Ranch Elementary, May 19
- Big Bug Party, TBD

### OUTREACH MATERIALS/SOCIAL MEDIA/ADVERTISING

- Ongoing social media development
- Monthly eblasts
- Summer advertising planning
  - Lincoln Potter's

### INTERNAL COMMUNICATIONS & NEWS

- N/A

### MEDIA RELATIONS

- N/A

### PROFESSIONAL TRAININGS & CONFERENCES

- N/A

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# Field Operations and Surveillance Report

Prepared May 7, 2023

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Assistant Manager: Jake Hartle

## Mosquito & Tick Surveillance

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- **Adult Mosquito Abundance**
  - The summer traps runs are being set. This includes; Rice, Lincoln, West Roseville, East Roseville, Loomis, Auburn, Forest Hill, Thermalands and Colfax.
  - Adult mosquito species currently being collected are mainly cool weather mosquitoes that do not commonly carry human diseases.
- **Invasive *Aedes*:**
  - Surveillance for invasive *Aedes* started in April. There have been no invasive mosquito detections in 2023.
- **Vector-borne Disease Testing**
  - Vector species collected are being tested, zero positive mosquito samples (WNV,SLE,WEE) have been detected in 2023.
- **Dead Bird Call Center**
  - The WNV Dead Bird Call Center and the District started accepting reports on April 15. Zero positive birds (WNV,SLE,WEE) have been detected in 2023.

## Field Operations

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- **Arena Air 2023: Aerial Calibration**
  - Aerial larvicide calibration has been completed for 2023. Two fixed-wing aircraft were calibrated and characterized for liquid and granular larvicide products on April 25.
- **Aerial and Ground product and equipment calibration:**
  - Truck and handheld adulticide equipment calibration and droplet characterization was done on May 09.
- **April Source Work:**
  - 194 service requests completed.
  - Finished inspecting 5,479 monitored catch basins, treated 4,132.
  - 4,391 total applications to mosquito sites (including catch basins)
- **April Biological Control – Fisheries:**
  - 133 applications totaling 3,595 mosquitofish, *Gambusia affinis* stocked.
  - Preparing brood stock tanks for fry production.

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# **General Manager's Report**

Joel Buettner, General Manager

05/09/2023

## **ADMINISTRATION**

- **Employee Assistance Program** – The District has provided employees with an EAP through the Vector Control Joint Powers Association (VCJPA). The EAP provider MHN, recently stopped offering services. VCJPA is currently looking at options for a replacement EAP offering.
- **Seasonal and Intern Recruitment** is nearly complete. We are planning to have a Social Media Intern, Applied Research Intern, and one Seasonal VCA in the control department.

## **PARKING LOT IMPROVEMENT PROJECT UPDATE**

- ACE Asphalt completed the removal of the planters and repair of the damaged areas of the parking lot. Prior to ACE's work, we had instructed our landscaper to cap off irrigation lines that were supplying the planters that were to be removed. Unfortunately, two of the irrigation lines leaked under the new asphalt patches and caused damage to the new asphalt. We have communicated with both the landscaper and ACE Asphalt to troubleshoot this issue and repair the damage.

## **AMCA WASHINGTON DAY**

- I will be attending AMCA Washington Day during the week of this board meeting, 5/15-18/2023. I plan to attend the May 15th board meeting via Zoom.
- During this week I will be meeting with AMCA technical advisor and Jeffery Vincent, Director of Unmanned Aircraft Integration, FAA. We are also working on scheduling meetings with Representative Kevin Kiley, Senator Feinstein, and Senator Padilla. As part of the California AMCA delegation, I will also be filling in to visit legislators that do not have local representatives attending. Our goal is to visit all California representatives.

## **UPCOMING EVENTS**

- AMCA Washington Day and Strategic Planning – 5/15-18/2023 – Washington D.C.