

**PLACER MOSQUITO & VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES**

2021 Opportunity Drive
Roseville, CA 95678

**REGULAR BOARD MEETING
AGENDA**

December 18, 2023, 4:30 PM

www.placermosquito.org

Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 826 3261 1125 or

<https://us06web.zoom.us/j/82632611125?pwd=aAs67xCJai1WTpjlKcRmF3MgI2WtMD.1>

Board of Trustees

Rachel Radell-Harris
City of Auburn

Will Stockwin
City of Colfax

Peter Gilbert
City of Lincoln

Russ Kelley
Town of Loomis

Merry L. Holliday-
Hanson, Ph.D.
Placer County

Jill Gayaldo
City of Rocklin

Ross Hutchings
City of Roseville

General Manager
Joel Buettner

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- 1 Roll Call**
- 2 Pledge of Allegiance**
- 3 Agenda Review**
- 4 Public Comment**

Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.
- 5 Consent Agenda – Action item**

3-4	A. Minutes of the November 20, 2023, Regular Board Meeting
5	B. Acknowledge Warrants Issued November 2023
7-9	C. Financial Report: Fiscal Year to Date November 30th, 2023
11	D. Board Review and Consideration to Approve Meeting Schedule for 2024
- 6 Staff Reports**

13-14	A. Finance Report – Nikki Rockwell
15	B. Eastern Placer Report – Angella Falco
17	C. Public Information and Outreach Report – Meagan Luevano
	D. Field Operations and Surveillance Report – Jake Hartle
	E. General Manager's Report – Joel Buettner
- 7 Board/Staff General Discussion**
- 8 Closed Session**

	A. Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).
	B. Closed Session: Conference with District designated labor negotiator Joel Buettner regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (pursuant to Government Code Section 54957.6)
- Reconvene from Closed Session**
- 9 Report from Closed Session**

10 Announcements

- A. The District office will be closed December 25 & 26, 2023 in observance of the Christmas Holiday.
- B. The District office will be closed January 1, 2024 in observance of the New Year's Holiday.
- C. The District office will be closed January 15, 2024 in observance of the Martin Luther King Jr.'s Holiday.
- D. The next regular Board meeting will be held January 29, 2024, at 4:30 PM at 2021 Opportunity Drive, Roseville CA 95678

11 Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to info@placermosquito.org. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 72 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
November 20, 2023 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

Pursuant to Assembly Bill 361 this meeting will be conducted via teleconference. In the interest of maintaining appropriate social distancing, the Board encourages the public to participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 867 0445 4958 or <https://us06web.zoom.us/j/86704454958?pwd=9HjlbnphA17OjNvmRFVpxAlrhbuxQ1u.1>

1. **Call to Order:** President Gayaldo called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present. Trustee Rachel Radell-Harris was absent with notification.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Gayaldo.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**

Trustee Holliday-Hanson requested to pull Item B. Acknowledge warrants issued October 2023

A motion to approve the following was made by Trustee Gilbert seconded by Trustee Stockwin, unanimously approved, no abstentions.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ø Abstain: ø Absent: Radell-Harris

A. Minutes of the October 16, 2023, Regular Board Meeting.

B. Financial Report: Fiscal Year to Date October 31st, 2023

C. Board Review Ratification of Purchase of Two Replacement Trucks

Trustee Holliday-Hanson voiced concern that the Warrants had duplicate entries on 10/18/2023, Manager Buettner would investigate the discrepancy with our Accounting Technician, and bring an explanation to the December meeting, he is confident that the entries were not paid twice.

7. **Board Review and Consideration to Set Board Meeting Dates for January and February 2024**

A motion to approve meeting dates for January and February 2024 was made by Trustee Stockwin seconded by Trustee Gilbert, unanimously approved, no abstentions.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ø Abstain: ø Absent: Radell-Harris

8. Board Review and Consideration to Contract with Jonathan Rupprecht for UAS Regulatory Work

A motion to approve the contract with Jonathan Rupprecht for UAS regulatory work not to exceed \$10,000 was made by Trustee Hutchings seconded by Trustee Holliday-Hanson, unanimously approved, no abstentions.

Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ∅

Abstain: ∅

Absent: Radell-Harris

9. Staff Reports

A. Eastern Placer Report – Angella Falco gave a verbal update.

B. Public Information and Outreach Report – A written report was submitted. Ms. Luevano presented the results of the 2023 annual advertising report. Presentation slides will be attached to the Board Packet

C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

D. General Manager Report – A written report was submitted. No additional items were reported.

Adjourned to Closed Session at 4:49 PM

10. Closed Session

A. Closed Session: Conference with District designated labor negotiator Joel Buettner regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (pursuant to Government Code Section 54957.6)

Trustee Gilbert left @ 6:02 PM

Open Session reconvened at 6:33 PM.

11. Report from Closed Session: *No reportable action was taken.*

12. Board/Staff General Discussion: There was none.

13. Announcements

A. The District office will be closed November 23 and 24, 2023 in observance of the Thanksgiving Holiday.

B. The next regular Board meeting will be held December 18, 2023, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

14. Adjournment:

President Gayaldo adjourned the meeting at 6:34 PM.

Minutes approved by the Board and dated, this 18th day of December 2023 after passage.

Jill Gayaldo, Board President: _____

Attest:

Isabel Alvarez, Board Secretary: _____

Warrants November 2023

Payment Date	Payment Type	Payee	Invoice Amount
11/3/2023	Check	BURCHAM, KAREN LYNNE	621.11
11/3/2023	Check	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	168.78
11/3/2023	Check	US BANCORP	11,057.98
11/3/2023	Check	AMERICAN FIDELITY ASSURANCE COMPANY - Remit-To: Po Box 268805	602.45
11/3/2023	Check	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS	3,466.28
11/3/2023	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	1,178.76
11/7/2023	Check	PRINCIPAL LIFE INSURANCE COMPANY - Remit-To: PO BOX 77202	4,273.38
11/7/2023	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN	32,217.68
11/13/2023	Check	HAURY, RITA E	415.50
11/13/2023	Check	SIERRA OFFICE SYSTEMS & PRODUCTS INC	209.04
11/13/2023	Check	BURCHAM, KAREN LYNNE	621.12
11/13/2023	Check	TRUCKSMART INC - Remit-To: 6455 Pacific St	3,233.84
11/13/2023	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	1,035.82
11/13/2023	Check	AMERICAN FIDELITY ASSURANCE COMPANY - Remit-To: Po Box 268805	602.45
11/13/2023	Check	DELTEK INC	230.72
11/13/2023	Check	DELTEK INC	238.96
11/13/2023	Check	OPTIMUM	161.24
11/13/2023	Check	INFINITY TECHNOLOGIES	6,283.75
11/13/2023	Check	PACIFIC GAS & ELECTRIC COMPANY - Remit-To: PO BOX. 997300	241.57
11/13/2023	Check	BATTERIES PLUS BULBS 910 PLEASANT GROVE BLVD	17.00
11/13/2023	Check	SOUTHWEST GAS CORP - Remit-To: PO BOX 24531	13.94
11/13/2023	Check	CLARK, PATRICK SPENCER	1,500.00
11/13/2023	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	1,862.66
11/13/2023	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	74.25
11/13/2023	Check	MEDPRO WASTE DISPOSAL LLC	222.21
11/13/2023	Check	HARRIS INDUSTRIAL GASES	241.54
11/13/2023	Check	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	227.21
11/13/2023	Check	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	169.84
11/13/2023	Check	LIBERTY UTILITIES CO - Remit-To: Po Box 80374	166.39
11/13/2023	Check	JASSO, DAVID CELIO	425.00
11/13/2023	Check	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	565.00
11/13/2023	Check	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	91.67
11/13/2023	Check	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	2,594.10
11/13/2023	Check	ROSEVILLE CITY OF - Remit-To: PO BOX 619136	788.81
11/13/2023	Check	RENTOKIL NORTH AMERICA INC - Remit-To: PO BOX 14084	607.60
11/13/2023	Check	SPARK CREATIVE DESIGN	825.23
11/13/2023	Check	ARNAUDO BROS LP	2,249.10
11/13/2023	Check	HUNT & SONS INC - Remit-To: PO BOX 101630	1,973.31
11/13/2023	Check	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS LLC	3,536.00
11/17/2023	Check	US BANK NA - Remit-To: US BANK EQUIPMENT FINANCE. PO BOX 790448	186.87
11/17/2023	Check	BARTKIEWICZ, KRONICK & SHANAHAN	83.75
11/17/2023	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	150.70
11/17/2023	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	676.24
11/17/2023	Check	ALESHIRE & WYNDER LLP	1,242.00
11/17/2023	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	1,178.76
11/29/2023	Check	BUCKMASTER BUSINESS MACHINES	49.26
11/29/2023	Check	FIRST SOLUTIONS INC	135.00
11/29/2023	Check	ARAMARK UNIFORM & CAREER APPAREL GROUP INC	176.91
11/29/2023	Check	VECTOR CONTROL JOINT POWERS AGENCY	1,102.00
11/29/2023	Check	OPENTRONS LABWORKS INC	35.39

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Placer Mosquito Vector Control District
Budget to Actuals as of November 30th 2023

Ledger / Spend Account	Budget	Actuals	Balance	% of Budget
40010:Taxes - Current Secured Property				
RC0010 Taxes - Current Secured Property (GL40010)	(64,339.00)	(64,983.83)	\$644.83	101.00%
40040:Taxes - Railroad Unitary Property				
RC0040 Taxes - Railroad Unitary Property (GL40040)	(97.00)	(93.67)	(\$3.33)	96.57%
40050:Taxes - Unitary and Op Non-Unitary Property				
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	(2,409.00)	(2,469.93)	\$60.93	102.53%
40060:Taxes - Current Unsecured Property				
RC0060 Taxes - Current Unsecured Property (GL40060)	(1,171.00)	(1,338.04)	\$167.04	114.26%
40070:Taxes - Delinquent Secured Property	(1.00)	0	(\$1.00)	0.00%
40090:Taxes - Delinquent Unsecured Property				
RC0090 Taxes - Delinquent Unsecured Property (GL40090)	(16.00)	(15.84)	(\$0.16)	99.00%
40100:Taxes - Current Supplemental Property				
RC0110 Taxes - Current Supplemental Property (GL40100)	(1,683.00)	(21.47)	(\$1,661.53)	1.28%
40110:Taxes - Delinquent Supplemental Property				
RC0120 Taxes - Delinquent Supplemental Property (GL40110)	(1.00)	(4.02)	\$3.02	402.00%
40180:Other Taxes				
RC0270 Parcel Taxes (GL40180)	(350,064.00)	(339,697.50)	(\$10,366.50)	97.04%
42010:Investment Income				
RC0560 Interest / Investment Income (GL42010)	(10,000.00)	(20,914.74)	\$10,914.74	209.15%
42030:Short-Term Rents and Concessions	(6,000.00)	0	(\$6,000.00)	0.00%
44350:State Homeowners Property Tax Relief				
RC1440 Homeowners Property Tax Relief (GL44350)	(406.00)	(53.36)	(\$352.64)	13.14%
46030:Direct Charges				
RC1720 Direct Charges (GL46030)	(5,385,420.00)	(5,490,019.01)	\$104,599.01	101.94%
48030:Miscellaneous				
RC3080 Miscellaneous Other Revenue (GL48030)	(20,000.00)	(6,954.33)	(\$13,045.67)	34.77%
49030:Proceeds from Sale of Capital Assets				
RC3170 Proceeds from Sale of Capital Assets (GL49030)	0	(6,238.00)	\$6,238.00	0.00%
Total Revenue	(5,841,607.00)	(5,932,803.74)	\$91,196.74	101.56%
51010:Salaries and Wages				
SC1010 Salaries and Wages (GL51010)	2,383,746.88	897,800.89	\$1,485,945.99	37.66%
51040:Overtime and Call Back				
SC1040 Overtime and Call Back (GL51040)	16,049.13	9,962.42	\$6,086.71	62.07%
51210:Retirement	301,691.19	133,050.91	\$168,640.28	44.10%
SC1210 CalPERS (GL51210)		82,402.91		
SC1852 CalPERS (GL51210)		50,648.00		
51220:Payroll Tax				
SC1220 FICA (GL51220)	46,793.63	15,600.60	\$31,193.03	33.34%
51240:Other Postemployment Benefits (OPEB)				
SC1858 Other Post Employment Benefits (OPEB) (GL51240)	120,047.00	9,763.04	\$110,283.96	8.13%
51350:Emp Benefits Other Agencies				
SC1888 Employee Benefits Other Agencies (GL51350)	457,348.53	219,721.31	\$237,627.22	48.04%
51380:Other Benefits				
SC1897 Other Benefits (GL51380)	1,362.00	241.53	\$1,120.47	17.73%
52020:Pesticides				
SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020)	591,224.36	271,663.74	\$319,560.62	45.95%
52030:Clothing and Personal				

Placer Mosquito Vector Control District
Budget to Actuals as of November 30th 2023

Ledger / Spend Account	Budget	Actuals	Balance	% of Budget
SC2040 Work Clothes (GL52030)	6,500.00	3,440.38	\$3,059.62	52.93%
52040:Communication Services Expense				
SC2085 Communication Services - Telephone (GL52040)	70,466.94	12,429.94	\$58,037.00	17.64%
52050:Food	800.00	0	\$800.00	0.00%
52060:Janitorial Supplies	1,592.34	0	\$1,592.34	0.00%
52080:Insurance				
SC2140 Insurance and Insurance Services (GL52080)	215,189.96	210,867.00	\$4,322.96	97.99%
52140:Parts				
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	6,000.00	6,962.01	(\$962.01)	116.03%
52160:Maintenance	20,876.00	25,474.78	(\$4,598.78)	122.03%
SC2260 Equipment Maintenance & Repair Services for Vehicles & Aircraft (GL52160)		25,172.18		0.00%
SC2270 Equipment Maintenance & Repair Services for General Equipment (GL52160)		302.60		0.00%
52161:Maintenance - Building				
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	36,961.00	18,961.47	\$17,999.53	51.30%
52170:Fuels & Lubricants				
SC2340 Gasoline, All Types (GL52170)	51,750.00	22,565.26	\$29,184.74	43.60%
52180:Materials - Buildings & Improvements	1,500.00	0	\$1,500.00	0.00%
52190:Maintenance - Janitorial				
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	9,280.00	2,825.00	\$6,455.00	30.44%
52210:Services				
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	356,430.00	239,962.75	\$116,467.25	67.32%
52220:Laboratory Supplies	79,300.00	26,904.95	\$52,395.05	33.93%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)		12,100.91		
SC2500 Gases, Lab / Medical / Welding (GL52220)		4,598.59		
SC2521 Laboratory Supplies (GL52220)		10,205.45		
52240:Professional / Membership Dues				
SC2550 Membership / Registration / Association / Warranties (GL52240)	30,745.00	28,859.00	\$1,886.00	93.87%
52245:Warranties	5,024.00	0	\$5,024.00	0.00%
52260:Misc Expense				
SC2570 Misc Expense (GL52260)	0	14,615.46	(\$14,615.46)	0.00%
52330:Other Supplies	15,918.00	1,218.79	\$14,699.21	7.66%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)		795.37		
SC2660 Office Supplies (GL52330)		423.42		
52340:Postage				
SC2790 Postage (GL52340)	275.00	41.03	\$233.97	14.92%
52360:Professional and Special Services - General	175,731.88	108,225.98	\$67,505.90	61.59%
SC2820 Personnel Services - 1099 Reportable (GL52360)		7,797.60		
SC2840 Collection Charges - 1099 Reportable (GL52360)		81,185.52		
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)		1,165.24		
SC2940 Consulting Services - 1099 Reportable (GL52360)		5,135.00		
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)		3,974.45		
SC3010 Alarm Services - 1099 Reportable (GL52360)		3,837.54		
SC3070 AB2838 - LAFCO Fees - 1099 Reportable (GL52360)		5,130.63		
52370:Professional and Special Services - Legal				
SC3130 Legal Services - 1099 Reportable (GL52370)	15,000.00	10,622.50	\$4,377.50	70.82%
52380:Professional and Special Services - Technical, Engineering and Environmental	39,911.00	23,319.36	\$16,591.64	58.43%
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)		1,670.00		
SC3280 Security, Fire, Safety, and Emergency Services (GL52380)		461.00		

Placer Mosquito Vector Control District
Budget to Actuals as of November 30th 2023

Ledger / Spend Account	Budget	Actuals	Balance	% of Budget
SC3320 Environmental and Ecological Services - 1099 Reportable (GL52380)		20,000.00		
SC3322 Hazardous Waste (GL52380)		1,188.36		
52390:Professional and Special Services - County	12,601.58	0	\$12,601.58	0.00%
52400:Professional and Special Services - Information Technology	148,066.00	38,418.48	\$109,647.52	25.95%
SC3370 Data Processing, Computer, Programming, and Software Services (GL52400)		9,095.27		
SC3380 Computer Management Services - 1099 Reportable (GL52400)		29,323.21		
52440:Short-Term Rents and Leases - Equipment				
SC3460 Short-Term Equipment Rental or Lease Services - 1099 Reportable (GL52440)	2,647.00	949.85	\$1,697.15	35.88%
52450:Short-Term Rents and Leases - Buildings & Improvements				
SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450)	26,989.20	13,494.60	\$13,494.60	50.00%
52460:Small Tools & Instruments				
SC3530 Hardware and Related Items (GL52460)	17,500.00	13,141.83	\$4,358.17	75.10%
52480:PC Acquisition				
SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	19,550.00	5,918.38	\$13,631.62	30.27%
52520:Trustee Meetings Compensation				
SC3630 Trustee Meetings Compensation - 1099 Reportable (GL52520)	8,400.00	3,300.00	\$5,100.00	39.29%
52560:Small Equipment	15,000.00	0	\$15,000.00	0.00%
52570:Advertising	75,156.88	41,203.34	\$33,953.54	54.82%
SC3890 Marketing Services - 1099 Reportable (GL52570)		40,904.62		
SC3895 Publications and Legal Notices (GL52570)		298.72		
52590:Tuition Reimbursement	4,000.00	0	\$4,000.00	0.00%
52785:Training / Education				
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	8,450.00	1,558.98	\$6,891.02	18.45%
52790:Transportation and Travel	25,860.00	4,445.56	\$21,414.44	17.19%
SC4280 Travel & Transportation (GL52790)		4,191.35		
SC4290 Mileage (GL52790)		254.21		
52800:Utilities				
SC4340 Utilities (GL52800)	79,545.61	22,440.10	\$57,105.51	28.21%
53040:Lease Purchase Principal				
SC4720 Lease Purchase Principal (GL53040)	288,000.00	288,000.00	\$0.00	100.00%
53080:Lease Purchase Interest				
SC4760 Lease Purchase Interest (GL53080)	52,326.00	28,366.20	\$23,959.80	54.21%
Total Expenses (Non Capital Assets)	5,841,606.11	2,776,337.42	\$3,065,268.69	47.53%
54450:Equipment	0	121,970.49	(\$121,970.49)	0.00%
SC2680 CA Aircraft and Airport Equipment (GL54450)	0	52,335.13	(\$52,335.13)	0.00%
SC5210 CA Vehicles, All Types (GL54450)	0	69,635.36	(\$69,635.36)	0.00%
Total Capital Assets	0	121,970.49	(\$121,970.49)	0.00%
Total Expenses	5,841,606.11	2,898,307.91	\$2,943,298.20	49.61%

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Regular and Special Board Meeting Schedule for 2024

Regular board meetings are normally scheduled for the third Mondays of the month at 4:30 PM (except for January and February*). The July 15, 2024, Special Board meeting will be held at 4:00pm

January 29, 2024*

February 26, 2024*

March 18, 2024

April 15, 2024

May 20, 2024

June 17, 2024

July 15, 2024, Special Board Meeting (Public Hearing) at 4:00 PM*

August 19, 2024

September 16, 2024

October 21, 2024

November 18, 2024

December 16, 2024

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Public Information and Outreach Report

Reporting period: November 2023

Prepared by: Meagan Luevano, Public Information Officer

AT-A-GLANCE

- Presenting 2023 end of year public outreach recap.
- Planning and prepping for 2024 outreach activities.
- Participated in MVCAC planning meeting, will remain chair of the public relations committee in 2024.

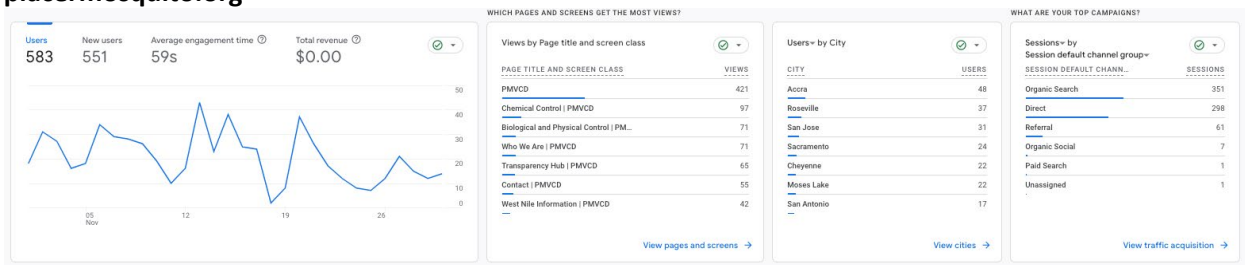
SERVICE REQUESTS

In November 2023, a total of 11 service requests were submitted.

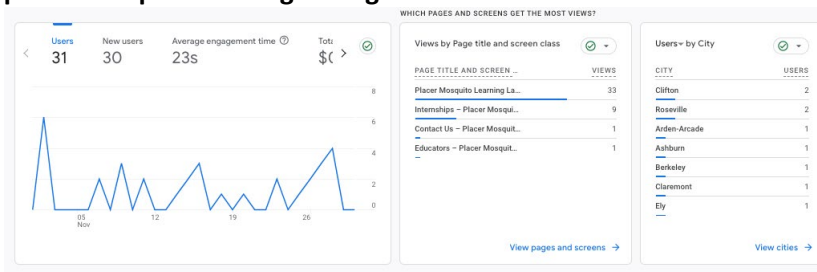


WEBSITE ANALYTICS

placermosquito.org



placermosquitolearninglab.org



CITY COUNCIL PRESENTATIONS

- N/A

COMMUNITY OUTREACH AND EDUCATION EVENTS

- Signed up for two community events in April 2024 and one stakeholder presentation.

**SCHOOL OUTREACH**

- Planning for 2023/24 spring school assemblies.

ONGOING OUTREACH MATERIALS/SOCIAL MEDIA/ADVERTISING

- Weekly social media development
- Monthly eblasts
- Transparency certificate application submitted

Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile ↕	Audience ↕	Net Audience Growth ↕	Published Posts ↕	Impressions ↕	Engagements ↕	Engagement Rate (per Impression) ↕	Video Views ↕
Reporting Period	3,756	9	32	4,470	160	3.6%	537
Nov 1, 2023 – Nov 30, 2023	↗ 0.2%	↘ 78%	↘ 50.8%	↘ 78.9%	↘ 89.3%	↘ 49.5%	↘ 70%
Compare to	3,749	41	65	21,194	1,501	7.1%	1,789
Oct 1, 2023 – Oct 31, 2023							
Placer Mosquito and ...	133	1	0	28	1	3.6%	0
Placer Mosquito	81	2	0	496	3	0.6%	496
placermosquito	536	-1	9	799	60	7.5%	5
@PlacerMosquito	1,170	8	10	991	33	3.3%	0
Placer Mosquito & Ve...	1,836	-1	13	2,156	63	2.9%	36

MEDIA RELATIONS

- N/A

PROFESSIONAL TRAININGS & CONFERENCES

- CAPIO On-Camera Training in Mountain View – December 2023
- MVCAC Annual Conference in Monterey – January 2024
- MVCAC Legislative Days – February 2024
- *CAPIO Annual Conference in Palm Springs – May 2025*

Field Operations and Surveillance Report

Prepared December 11, 2023

Assistant Manager: Jake Hartle

Mosquito Surveillance

- **Adult Mosquito Abundance**
 - Adult abundance traps continue to collect low amounts of mosquitoes.
- **Invasive Mosquitoes**
 - Invasive *Aedes* traps have been brought in for the season. They will be reset in spring 2024.
- **Vector-borne Disease Testing**
 - Vector species collected are continuing to be tested but there have been zero positive mosquito samples (WNV, SLE, WEE) since September 13.

Field Operations

- **Source Work**
 - Field technicians continue to check mosquito sources and respond to service requests in their zones.

Acknowledgments

- **Congratulations**
 - Congratulations to Casey Hubble and Keiko Parker for passing all test categories and obtaining their CDPH Gold card.
 - Congratulations to Tyler Stuhaan for passing categories A & B, he is planning to take categories C & D in spring 2024.

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General Manager's Report

Joel Buettner, General Manager

12/12/2023

- **Sheridan Resident**, Mr. Steve Sills continues to call the District and Supervisor Shanti Landon's office to make unfounded claims of mosquito activity in the Sheridan area and criticize the District and specific staff members for "not doing their jobs". The District is working with Supervisor Landon's staff to provide Mr. Sills with a way to accommodate Mr. Sills' apparent desire to provide a public comment during a future district board meeting. I have provided Supervisor Landon's office with information about how Mr. Sills may present a public comment, and district staff is working on a report of mosquito activity and wide area treatments in the Sheridan area for the 2023 season to provide to Supervisor Landon's office and Mr. Sills.
- **A Strategic Planning** draft report has been circulated and feedback has been received. A second session to develop strategies and tactics for each goal has been scheduled for 1/16/24 at the District.
- **Congratulations** to Casey Hubble who has accepted a promotion to Supervisor. She started her new position December 4, 2023.
- **MVCAC Planning Meeting** was held in Sacramento earlier this month. Jake, Meagan, and I participated.
- **General Manager Annual Evaluation** is scheduled for the December 18, 2023, board meeting. I provided my self-assessment to all trustees last week by email.

UPCOMING EVENTS

- MVCAC Planning Meeting – December 5-7, 2023 – Sacramento, CA
- MVCAC Annual Conference – January 20-24, 2024 – Monterey, CA
- AMCA Annual Conference – March 4-8, 2024 – Dallas, TX