

**PLACER MOSQUITO & VECTOR CONTROL DISTRICT  
BOARD OF TRUSTEES**

2021 Opportunity Drive  
Roseville, CA 95678

**SPECIAL BOARD MEETING  
AGENDA**

July 15, 2024, 4:00 PM

[www.placermosquito.org](http://www.placermosquito.org)

**Pursuant to Assembly Bill 2449 this meeting will be conducted in person and via zoom. Members of the public can participate by calling (408) 638-0968 and when prompted, enter the Meeting ID: 899 7214 8482 or <https://us06web.zoom.us/j/89972148482>**

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Board of Trustees

Sandy Bendorf  
City of Auburn

Will Stockwin  
City of Colfax

Peter Gilbert  
City of Lincoln

Russ Kelley  
Town of Loomis

Merry L. Holliday-  
Hanson, Ph.D.  
Placer County

Jill Gayaldo  
City of Rocklin

Ross Hutchings  
City of Roseville

General Manager  
Joel Buettner

- |                 |   |
|-----------------|---|
| 1               | <b>Call to Order</b>  |
| 2               | <b>Roll Call</b>  |
| 3               | <b>Pledge of Allegiance</b>   |
| 4               | <b>Introduction of Guest</b><br>A. John Bliss, SCI Consulting Group   |
| 5               | <b>Agenda Review</b>  |
| 6               | <b>Public Comment</b><br><i>Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.</i> |
| 7               | <b>Convene Public Hearing</b>   |
| 8               | <b>Presentation of Engineer's Reports – John Bliss, SCI Consulting Group</b>  |
| 3-4<br>Attach A | <b>9 Board Review and Consideration of Resolution 2024-13 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District – Action item</b>  |
| 5-6<br>Attach B | <b>10 Board Review and Consideration of Resolution 2024-14 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Expanded Services and Permanent Facility Assessment – Action item</b>  |
| 7<br>Attach C   | <b>11 Board Review and Consideration of Resolution 2024-15 Ordering the Approval of 2024-25 Lincoln Special Tax Report and Directing the Levying of Taxes – Action item</b>   |

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	<b>12 Close Public Hearing</b>
	<b>13 Convene Special Board Meeting</b>
	<b>14 Report from President regarding Public Hearing</b>
	<b>15 Consent Agenda – Action item</b>
9-11	A. Minutes of the June 17, 2024, Regular Board Meeting
13-14	B. Acknowledge Warrants Issued June 2024
15-18	C. Financial Report: Preliminary Budget to Actuals as of June 30,2024
19-20	<b>16 Board Review and Consideration of Resolution 2024-16 Amending the District Budget for FY 2023-24 – Action item</b>
21-40	<b>17 Board Review and Consideration to Respond to the Placer County Grand Jury 2023-2024 Final Report: Special Districts Compliance Regarding Form 700 and Ethics Training – Action item</b>
	<b>18 Staff Reports</b>
	A. Eastern Placer Report – Angella Falco
41-43	B. Public Information and Outreach Report – Meagan Luevano
45-48	C. Field Operations and Surveillance Report – Jake Hartle
49	D. General Manager’s Report – Joel Buettner
	<b>19 Board/Staff General Discussion</b>
	<b>20 Announcements</b>
	A. The next regular Board meeting will be held August 19, 2024, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678
	<b>21 Adjournment</b>

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to [info@placemosquito.org](mailto:info@placemosquito.org). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 24 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.*

**RESOLUTION NO. 2024-13 - DRAFT**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
APPROVING THE ENGINEER'S REPORTS,  
CONFIRMING THE ASSESSMENT DIAGRAM AND ASSESSEMENT AND  
ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2024-25  
FOR THE MOSQUITO CONTROL DISTRICT AND  
THE EAST COUNTY MOSQUITO CONTROL AND DISEASE PREVENTION DISTRICT**

**WHEREAS**, the Placer Mosquito and Vector Control District (formerly known as the Placer Mosquito Abatement District, the "District") is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIID of the California Constitution, to levy assessments for mosquito, vector and disease control projects and services; and

**WHEREAS**, such vector surveillance and control projects and services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties with the areas of service; and

**WHEREAS**, an assessment for mosquito, vector and disease control projects and services has been given the distinctive designation of the "Mosquito Control District" ("Assessment"), and is primarily described as encompassing the boundaries of West Placer County, and an assessment for mosquito, vector and disease control projects and services has been given the distinctive designation of the "East County Mosquito Control and Disease Prevention District" ("Assessment"), and is primarily described as encompassing the boundaries of East Placer County; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2000 for the Mosquito Control District and in 2004 for the East County Mosquito Control and Disease Prevention District and approved by a majority of the weighted ballots returned by property owners, and such assessments were levied by the Board of Trustees of the Placer Mosquito and Vector Control District.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Trustees of the Placer Mosquito and Vector Control District that:

1. SCI Consulting Group, Inc., the Engineer of Work, prepared an engineer's report in accordance with Article XIID of the California Constitution and Section 2082, et. seq., of the Health and Safety Code for the Assessment (the "Report"). The Report has been made, filed with the secretary of the board and duly considered by the Board and are hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. On May 20, 2024, this Board adopted Resolution No. 2024-06 to continue to levy and collect Assessments for fiscal year 2024-25, preliminarily approving the Engineer's Report, and providing for notice of hearing on July 15, 2024 at 4:00 o'clock p.m. at 2021 Opportunity Drive in Roseville, California.
3. At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of Assessment were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board there by acquired jurisdiction to order the levy of assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.
4. The above recitals are true and correct.
5. The public interest, convenience and necessity require that the levy be made.

6. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2024-25 is hereby confirmed and approved.
7. Based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the mosquito, vector and disease control services to be financed with assessment proceeds.
8. Assessments for fiscal year 2024-25 shall be levied at the rate of TWENTY TWO DOLLARS AND FORTY-ONE CENTS (\$22.41) per single-family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2024-25 with estimated total annual assessment revenues as set forth in the Engineer's Report.
9. The mosquito and disease control services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.
10. No later than August 10<sup>th</sup> following such adoption, the Board shall file a signed copy of this resolution with the Auditor of the County of Placer ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Mosquito and Disease Control Assessment.
11. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Placer Mosquito and Vector Control District.
12. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Trustees of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

**PASSED AND ADOPTED** by the Board of Trustees of Placer Mosquito and Vector Control District on the 15<sup>th</sup> day of July, 2024 by the following vote:

AYES:            ∅  
NOES:            ∅  
ABSTAIN:        ∅  
ABSENT:         ∅

Attest:

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Ross Hutchings, Board President

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Isabel Alvarez, Board Secretary

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
APPROVING THE ENGINEER'S REPORTS,  
CONFIRMING THE ASSESSMENT DIAGRAM AND ASSESSEMENT AND  
ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2024-25  
FOR THE EXPANDED SERVICES AND PERMANENT FACILITY ASSESSMENT**

**WHEREAS**, the Placer Mosquito and Vector Control District (formerly known as the Placer Mosquito Abatement District, the "District") is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIII D of the California Constitution, to levy assessments for mosquito, vector and disease control projects and services; and

**WHEREAS**, such vector surveillance and control projects and services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties with the areas of service; and

**WHEREAS**, prior to 2008, the District facility was located on Waverly Drive in Lincoln, California and this facility was inadequate for virtually all elements of comprehensive mosquito and vector control including: laboratory work, legally compliant chemical storage, vehicle maintenance and storage, and general district management and administration, and the District was in need of a permanent vector control facility and laboratory; and

**WHEREAS**, as of 2007, in order to provide the level of vector control services desired by the community, the District needed to expand and improve its' vector control services; and

**WHEREAS**, on July 16, 2007, by its Resolution No. 2007-10, the Board approved the formation and levying of assessments of the Expanded Services and Permanent Facility Assessment pursuant to the provisions of Health and Safety Code section 2080 and the provisions of California Constitution Article XIII-D; and

**WHEREAS**, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Placer Mosquito and Vector Control District. Within the District, the proposed improvements and services are generally described as the expansion and improvements of mosquito and vector control services, surveillance, disease prevention, abatement, and control of vectors within the service area. Such vector control and disease prevention projects and programs include, but are not limited to, source reduction, biological control, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities. The proposed improvements and services would also be the capital costs, maintenance, and operation expenses of a permanent operational vector control facility including laboratory and shop, as well as financing costs for the facility improvements and other capital improvements.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Trustees of the Placer Mosquito and Vector Control District that:

1. SCI Consulting Group, Inc., the Engineer of Work, prepared an engineer's report in accordance with Article XIII D of the California Constitution and Section 2082, et. seq., of the Health and Safety Code for the Assessment (the "Report"). The Report have been made, filed with the secretary of the board and duly considered by the Board and are hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. On May 20, 2024, this Board adopted Resolution No. 2024-07 to continue to levy and collect Assessments for fiscal year 2024-25, preliminarily approving the Engineer's Report, and providing for notice of hearing on July 15, 2024 at 4:00 o'clock p.m. at 2021 Opportunity Drive in Roseville, California.
3. At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of Assessment were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board there by acquired jurisdiction to order the levy of assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

4. The above recitals are true and correct.
5. The public interest, convenience and necessity require that the levy be made.
6. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2024-25 is hereby confirmed and approved.
7. Based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support , and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the mosquito, vector and disease control services to be financed with assessment proceeds.
8. Assessments for fiscal year 2024-25 shall be levied at the rate of TWELVE DOLLARS AND FORTY-SIX CENTS (\$12.46) per single-family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2024-25 with estimated total annual assessment revenues as set forth in the Engineer's Report.
9. The mosquito and disease control services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.
10. No later than August 10<sup>th</sup> following such adoption, the Board shall file a signed copy of this resolution with the Auditor of the County of Placer ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Mosquito and Disease Control Assessment.
11. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Placer Mosquito and Vector Control District.
12. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Trustees of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

**PASSED AND ADOPTED** by the Board of Trustees of Placer Mosquito and Vector Control District on the 15<sup>th</sup> day of July, 2024 by the following vote:

AYES:            ∅  
NOES:            ∅  
ABSTAIN:        ∅  
ABSENT:         ∅

Attest:

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Ross Hutchings, Board President

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Isabel Alvarez, Board Secretary

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
ORDERING THE APPROVAL OF 2024-25 LINCOLN SPECIAL TAX REPORT AND  
DIRECTING THE LEVYING OF TAXES**

**WHEREAS**, the Placer Mosquito and Vector Control District (“District”) is authorized, pursuant to the authority Article XIII A of the California Constitution, to tax property for mosquito, vector and disease control projects and services; and

**WHEREAS**, such vector surveillance and control projects and services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties with the areas of service; and

**WHEREAS**, on December 11, 2006, by its Resolution No. 2006-12, the Board changed the name of the District from “Placer Mosquito Abatement District” to “Placer Mosquito and Vector Control District”; and

**WHEREAS**, in November 1998, the District Board of Trustees submitted to the voters of that portion of the District identified as Lincoln, to establish a special tax for these purposes; and

**WHEREAS**, voters approved this measure by the requisite 2/3 vote; and

**WHEREAS**, the Board of Trustees has, under this voter-approved authority, directed that a tax report be prepared for submission to Placer to implement this tax, and that a budget be prepared and brought to the Board of Trustees for approval consistent with the provisions of this measure; and

**WHEREAS**, such tax report and proposed budget have been prepared and brought to the Board this date for consideration.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of the Placer Mosquito and Vector Control District hereby approve and authorize the Lincoln Special Tax – 2024 Tax Report, as presented to the Board this day, to be submitted to Placer County to initiate the tax collection provisions at the general rate of FIFTEEN DOLLARS AND ZERO CENTS (\$15.00) per parcel, as indicated in the report; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

**PASSED AND ADOPTED** by the Board of Trustees of Placer Mosquito and Vector Control District on the 15<sup>th</sup> day of July, 2024 by the following vote:

AYES:            ∅  
NOES:            ∅  
ABSTAIN:        ∅  
ABSENT:         ∅

Attest:

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**D. Board Review and Consideration to Approve and Adopt FY 2024-2025 District Pay Scale effective July 1, 2024**

*A motion to accept approve and adopt FY 2024-2025 District Pay Scale effective July 2024 was made by Trustee Holliday-Hanson, seconded by Trustee Bendorf, approved by roll call vote*  
*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

**9. Board Review and Consideration of Resolution 2024-10**

*A motion to approve Resolution 2024-10 amending the District budget for capital asset purchases for FY 2024-25 was made by Trustee Stockwin, seconded by Trustee Gayaldo, approved by roll call vote*  
*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

**10. Board Review and Consideration of Resolution 2024-11**

*A motion to approve Resolution 2024-11 amending the District budget to adjust designation balances for FY 2024-25, was made by Trustee Holliday-Hanson seconded by Trustee Stockwin, approved by roll call vote.*  
*Ayes: Trustees Bendorf, Gayaldo, Gilbert, Holliday-Hanson, Kelley and Stockwin*  
*Noes: ∅ Abstain: ∅ Absent: Trustee Hutchings*

**11. Board Review and Consideration of Resolution 2024-12 to Oppose Initiative 1935 (formerly 21-0042A1)**

No action was taken

**12. Staff Reports**

- A. Eastern Placer Report – Angella Falco gave a verbal update.
- B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – A written report was submitted. No additional items were reported.

*Adjourned to Closed Session at 5:48 PM*

**13. Closed Session**

- A. Public employee performance evaluation: General Manager (*pursuant to Government Code Section 54957*).
- B. Conference with District designated labor negotiator Joel Buettner regarding negotiations with employee organizations: Placer Mosquito and Vector Control District Employees Association and Placer Mosquito and Vector Control District Association of Managerial Employees (*pursuant to Government Code Section 54957.6*)

**14. Open Session reconvened at 6:05 PM**

**15. Report from Closed Session:** No reportable action was taken.

**16. Board/Staff General Discussion:** There were none

**17. Announcements**

- A. The District office will be closed on July 4, 2024 in observance of the Independence Day Holiday.
- B. There will be a Special Board Meeting/Public Hearing on July 15, 2024, at 4:00 PM at 2021 Opportunity Drive., Roseville, CA 95678 in lieu of the July 15, 2024, 4:30 PM. Regular Board Meeting

**18. Adjournment:**

President Hutchings adjourned the meeting at 6:06 PM.

Minutes approved by the Board and dated, this 15<sup>th</sup> day of July 2024 after passage.

Ross Hutchings, Board President: \_\_\_\_\_

Attest:

Isabel Alvarez, Board Secretary: \_\_\_\_\_

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## Warrants June 2024

<u>Payment Date</u>	<u>Payment Type</u>	<u>Payee</u>	<u>Invoice Amount</u>
6/3/2024	Check	ARNAUDO BROS LP	2,249.10
6/3/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	2,731.70
6/3/2024	Check	CLEAR CHANNEL OUTDOOR INC	2,250.00
6/3/2024	Check	PRINCIPAL LIFE INSURANCE COMPANY	4,820.13
6/5/2024	Check	AMERICAN FIDELITY ASSURANCE COMPANY	1,012.37
6/5/2024	Check	JOHN WALKER HEATING AND COOLING	401.52
6/5/2024	Check	MEDPRO WASTE DISPOSAL LLC	243.32
6/5/2024	Check	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS LLC	463.32
6/5/2024	Check	RED SHOE PRODUCTIONS LLC	6,000.00
6/5/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	160.59
6/5/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	188.84
6/6/2024	Automatic Wire Payment	CALPERS	36,778.90
6/7/2024	Check	BURCHAM, KAREN LYNNE	864.41
6/7/2024	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	176.13
6/7/2024	Check	HAURY, RITA E	492.58
6/7/2024	Check	LIBERTY UTILITIES CO - Remit-To: Po Box 80374	198.04
6/7/2024	Check	PACIFIC GAS & ELECTRIC COMPANY	382.36
6/7/2024	Check	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	565.00
6/7/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	75.83
6/10/2024	Check	INFINITY TECHNOLOGIES	6,377.00
6/10/2024	Check	LOOK MEDIA USA LLC	14,550.00
6/10/2024	Check	US BANCORP	11,030.39
6/10/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	1,887.00
6/14/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
6/18/2024	Check	ADAPCO LLC - Remit-To: PO BOX 736662	89,705.12
6/18/2024	Check	ALESHIRE & WYNDER LLP	2,052.00
6/18/2024	Check	AUL HEALTH BENEFIT TRUST C/O MIDAMERICA ADMIN	4,407.23
6/18/2024	Check	BARTKIEWICZ, KRONICK & SHANAHAN	167.50
6/18/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	166.19
6/18/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	677.61
6/18/2024	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	224.27
6/18/2024	Check	HARRIS INDUSTRIAL GASES	214.81
6/18/2024	Check	HUNT & SONS INC - Remit-To: 5725 ALDER AVE	2,558.14
6/18/2024	Check	INTERNAL REVENUE SERVICE - Remit-To: DEPT OF TREASURY	53.13
6/18/2024	Check	MOSQUITO & VECTOR CONTROL ASSOCIATION OF CALIFORNIA	11,500.00
6/18/2024	Check	OPTIMUM	161.24
6/18/2024	Check	O'REILLY AUTO ENTERPRISES LLC	27.56
6/18/2024	Check	SOUTHWEST GAS CORP - Remit-To: PO BOX 24531	18.61
6/18/2024	Check	STAR SECURITY SOLUTIONS INC	15.00
6/18/2024	Check	TEXAS LIFE INSURANCE COMPANY	132.25
6/18/2024	Check	TOLLEFSON & ASSOCIATES INC	962.21
6/18/2024	Check	VECTOR CONTROL JOINT POWERS AGENCY	703.48
6/18/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	175.03
6/18/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	221.00
6/18/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	232.93
6/19/2024	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN/CERBT-OPEB	100,226.00
6/26/2024	Automatic Wire Payment	CALPERS SURVIVOR	124.80
6/26/2024	Automatic Wire Payment	CALPERS SURVIVOR	686.40
6/26/2024	Automatic Wire Payment	CALPERS SURVIVOR	764.40
6/27/2024	Check	AMERICAN FIDELITY ASSURANCE COMPANY	1,012.37
6/27/2024	Check	ARNAUDO BROS LP	2,249.10
6/27/2024	Check	BUCKMASTER BUSINESS MACHINES	68.58
6/27/2024	Check	CLARK, PATRICK SPENCER	1,500.00
6/27/2024	Check	CLARKE MOSQUITO CONTROL PRODUCTS INC	915.88
6/27/2024	Check	CLARKE MOSQUITO CONTROL PRODUCTS INC	2,580.34
6/27/2024	Check	CLEAR CHANNEL OUTDOOR INC	2,250.00
6/27/2024	Check	DELTEK INC	216.00
6/27/2024	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	547.63
6/27/2024	Check	HARRIS INDUSTRIAL GASES	88.36
6/27/2024	Check	HARRIS INDUSTRIAL GASES	129.86
6/27/2024	Check	HUNT & SONS INC - Remit-To: 5725 ALDER AVE	2,643.16

## Warrants June 2024

6/27/2024	Check	JOHN WALKER HEATING AND COOLING	287.50
6/27/2024	Check	O'REILLY AUTO ENTERPRISES LLC	9.69
6/27/2024	Check	O'REILLY AUTO ENTERPRISES LLC	28.94
6/27/2024	Check	RED SHOE PRODUCTIONS LLC	600.00
6/27/2024	Check	THE PERMANENTE MEDICAL GROUP INC	65.00
6/27/2024	Check	THE REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS	1,241.00
6/27/2024	Check	THE REINALT-THOMAS CORPORATION	847.52
6/27/2024	Check	TRIPEPI SMITH & ASSOCIATES INC	1,375.00
6/28/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61

**Placer Mosquito and Vector Control District  
Preliminary Budget to Actuals as of June 30th, 2024**

<b>Ledger Account / Spend Code</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
40010:Taxes - Current Secured Property				
RC0010 Taxes - Current Secured Property (GL40010)	(64,339.00)	(64,983.83)	644.83	101.00%
40040:Taxes - Railroad Unitary Property				
RC0040 Taxes - Railroad Unitary Property (GL40040)	(97.00)	(93.67)	(3.33)	96.57%
40050:Taxes - Unitary and Op Non-Unitary Property				
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	(2,409.00)	(2,471.11)	62.11	102.58%
40060:Taxes - Current Unsecured Property				
RC0060 Taxes - Current Unsecured Property (GL40060)	(1,171.00)	(1,353.56)	182.56	115.59%
40070:Taxes - Delinquent Secured Property	(1.00)	0.00	(1.00)	0.00%
40090:Taxes - Delinquent Unsecured Property				
RC0090 Taxes - Delinquent Unsecured Property (GL40090)	(16.00)	(24.19)	8.19	151.19%
40100:Taxes - Current Supplemental Property				
RC0110 Taxes - Current Supplemental Property (GL40100)	(1,683.00)	(1,537.07)	(145.93)	91.33%
40110:Taxes - Delinquent Supplemental Property				
RC0120 Taxes - Delinquent Supplemental Property (GL40110)	(1.00)	(6.27)	5.27	627.00%
40180:Other Taxes				
RC0270 Parcel Taxes (GL40180)	(350,064.00)	(339,697.50)	(10,366.50)	97.04%
42005:Fair Market Value Adjustment				
RC0555 Fair Market Value Adjustments (GL42005)	0.00	(86,332.00)	86,332.00	0.00%
42010:Investment Income	(10,000.00)	(109,211.56)	99,211.56	1,092.12%
RC0560 Interest / Investment Income (GL42010)		(109,214.29)		
RC0561 5151 Interest (GL42010)		2.73		
42030:Short-Term Rents and Concessions				
RC0600 Short-Term Rents & Concessions (GL42030)	(6,000.00)	(8,282.69)	2,282.69	138.04%
44350:State Homeowners Property Tax Relief				
RC1440 Homeowners Property Tax Relief (GL44350)	(406.00)	(355.74)	(50.26)	87.62%
46030:Direct Charges				
RC1720 Direct Charges (GL46030)	(5,385,420.00)	(5,492,181.13)	106,761.13	101.98%
46430:Insurance - Other				
RC2930 Insurance - Other (GL46430)	0.00	(62,354.64)	62,354.64	0.00%
48030:Miscellaneous				
RC3080 Miscellaneous Other Revenue (GL48030)	(20,000.00)	(25,853.27)	5,853.27	129.27%
49030:Proceeds from Sale of Capital Assets				
RC3170 Proceeds from Sale of Capital Assets (GL49030)	0.00	(6,238.00)	6,238.00	0.00%
<b>Total Revenue</b>	<b>(5,841,607.00)</b>	<b>(6,200,976.23)</b>	<b>359,369.23</b>	<b>106.15%</b>
51010:Salaries and Wages				
SC1010 Salaries and Wages (GL51010)	2,383,746.88	2,189,070.83	194,676.05	91.83%
51040:Overtime and Call Back				
SC1040 Overtime and Call Back (GL51040)	16,049.13	13,256.55	2,792.58	82.60%
51210:Retirement	301,691.19	261,309.25	40,381.94	86.61%
SC1210 CalPERS (GL51210)		209,085.65		
SC1852 CalPERS (GL51210)		52,223.60		

**Placer Mosquito and Vector Control District  
Preliminary Budget to Actuals as of June 30th, 2024**

<b>Ledger Account / Spend Code</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
51220:Payroll Tax				
SC1220 FICA (GL51220)	46,793.63	40,722.67	6,070.96	87.03%
51240:Other Postemployment Benefits (OPEB)				
SC1858 Other Post Employment Benefits (OPEB) (GL51240)	120,047.00	120,047.08	(0.08)	100.00%
51350:Emp Benefits Other Agencies				
SC1888 Employee Benefits Other Agencies (GL51350)	457,348.53	470,796.05	(13,447.52)	102.94%
51380:Other Benefits				
SC1897 Other Benefits (GL51380)	1,362.00	666.39	695.61	48.93%
52020:Pesticides				
SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial	591,224.36	737,692.30	(146,467.94)	124.77%
52030:Clothing and Personal				
SC2040 Work Clothes (GL52030)	6,500.00	5,236.61	1,263.39	80.56%
52040:Communication Services Expense	70,466.94	55,134.39	15,332.55	78.24%
SC2085 Communication Services - Telephone (GL52040)		32,334.39		
SC2090 Media Services - 1099 Reportable (GL52040)		22,800.00		
52050:Food				
SC2110 Food and Water, All Types (GL52050)	800.00	1,034.60	(234.60)	129.33%
52060:Janitorial Supplies	1,592.34	0.00	1,592.34	0.00%
52080:Insurance				
SC2140 Insurance and Insurance Services (GL52080)	215,189.96	210,867.00	4,322.96	97.99%
52140:Parts				
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	14,500.00	13,958.57	541.43	96.27%
52160:Maintenance	30,950.00	30,851.20	98.80	99.68%
SC2260 Equipment Maintenance and Repair Services for Vehicles & Aircraft -		29,920.82		
SC2270 Equipment Maintenance and Repair Services for General Equipment -		930.38		
52161:Maintenance - Building				
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	36,961.00	33,279.21	3,681.79	90.04%
52170:Fuels & Lubricants				
SC2340 Gasoline, All Types (GL52170)	51,750.00	48,253.05	3,496.95	93.24%
52180:Materials - Buildings & Improvements				
SC2360 Builder's Supplies (GL52180)	1,500.00	10.82	1,489.18	0.72%
52190:Maintenance - Janitorial				
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	9,280.00	5,650.00	3,630.00	60.88%
52210:Services				
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	356,430.00	355,950.89	479.11	99.87%
52220:Laboratory Supplies	79,300.00	61,735.34	17,564.66	77.85%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)		27,015.06		
SC2500 Gases, Lab / Medical / Welding (GL52220)		6,830.15		
SC2521 Laboratory Supplies (GL52220)		27,890.13		
52240:Professional / Membership Dues				
SC2550 Membership / Registration / Association / Warranties - 1099 Reportable	30,745.00	33,488.48	(2,743.48)	108.92%
52245:Warranties	5,024.00	0.00	5,024.00	0.00%
52260:Misc Expense				



**Placer Mosquito and Vector Control District  
Preliminary Budget to Actuals as of June 30th, 2024**

<b>Ledger Account / Spend Code</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
SC2570 Misc Expense (GL52260)	0.00	14,626.66	(14,626.66)	0.00%
52330:Other Supplies	15,918.00	5,655.76	10,262.24	35.53%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)		3,086.12		
SC2660 Office Supplies – Other Paper – Should meet 30% min. Recycled		956.43		
SC2661 Office Supplies Excluding Paper Goods (GL52330)		1,613.21		
52340:Postage				
SC2790 Postage (GL52340)	275.00	254.61	20.39	92.59%
52360:Professional and Special Services - General	175,731.88	161,741.76	13,990.12	92.04%
SC2820 Personnel Services - 1099 Reportable (GL52360)		18,821.20		
SC2840 Collection Charges - 1099 Reportable (GL52360)		93,036.36		
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)		1,165.24		
SC2900 Audit Costs - 1099 Reportable (GL52360)		10,660.00		
SC2940 Consulting Services - 1099 Reportable (GL52360)		15,570.00		
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)		9,539.35		
SC3010 Alarm Services - 1099 Reportable (GL52360)		7,818.98		
SC3070 AB2838 - LAFCO Fees - 1099 Reportable (GL52360)		5,130.63		
52370:Professional and Special Services - Legal				
SC3130 Legal Services - 1099 Reportable (GL52370)	15,000.00	16,345.25	(1,345.25)	108.97%
52380:Professional and Special Services - Technical, Engineering and	39,911.00	29,287.58	10,623.42	73.38%
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)		4,550.00		
SC3255 Vector and Disease Testing - 1099 Reportable (GL52380)		1,241.00		
SC3280 Security, Fire, Safety, and Emergency Services Not Otherwise Classified		461.00		
SC3320 Environmental and Ecological Services - 1099 Reportable (GL52380)		20,000.00		
SC3322 Hazardous Waste (GL52380)		3,035.58		
52390:Professional and Special Services - County				
SC4705 Internal Professional and Special Services (Non-Interfund Transfer)	15,321.58	15,321.76	(0.18)	100.00%
52400:Professional and Special Services - Information Technology	148,066.00	126,794.95	21,271.05	85.63%
SC3370 Data Processing, Computer, Programming, and Software Services -		38,046.74		
SC3380 Computer Management Services - 1099 Reportable (GL52400)		88,748.21		
52440:Short-Term Rents and Leases - Equipment				
SC3460 Short-Term Equipment Rental or Lease Services - 1099 Reportable	2,647.00	2,257.94	389.06	85.30%
52450:Short-Term Rents and Leases - Buildings & Improvements				
SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable	26,989.20	0.00	26,989.20	0.00%
52460:Small Tools & Instruments				
SC3530 Hardware and Related Items (GL52460)	17,500.00	31,532.24	(14,032.24)	180.18%
52480:PC Acquisition				
SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	19,550.00	14,909.22	4,640.78	76.26%
52520:Trustee Meetings Compensation				
SC3630 Trustee Meetings Compensation - 1099 Reportable (GL52520)	8,400.00	6,700.00	1,700.00	79.76%
52560:Small Equipment				
SC3710 Electronic Equipment, Parts, and Accessories (GL52560)	15,000.00	3,019.67	11,980.33	20.13%
52570:Advertising	75,156.88	81,884.24	(6,727.36)	108.95%
SC3890 Marketing Services - 1099 Reportable (GL52570)		81,585.52		

**Placer Mosquito and Vector Control District  
Preliminary Budget to Actuals as of June 30th, 2024**

<b>Ledger Account / Spend Code</b>	<b>Budget</b>	<b>Actuals</b>	<b>Balance</b>	<b>% of Budget</b>
SC3895 Publications and Legal Notices (GL52570)		298.72		
52590:Tuition Reimbursement				
SC4070 Tuition Reimbursement (GL52590)	4,000.00	1,608.71	2,391.29	40.22%
52785:Training / Education				
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	8,450.00	5,318.98	3,131.02	62.95%
52790:Transportation and Travel	25,860.00	25,026.91	833.09	96.78%
SC4280 Travel & Transportation (GL52790)		23,501.57		
SC4290 Mileage (GL52790)		1,525.34		
52800:Utilities				
SC4340 Utilities (GL52800)	79,545.61	59,394.87	20,150.74	74.67%
53040:Lease Purchase Principal				
SC4720 Lease Purchase Principal (GL53040)	288,000.00	288,000.00	0.00	100.00%
53041:Lease Principal (Right to Use - WD)				
SC4721 Lease Principal (Right to Use) Other Agency (GL53041)	0.00	26,855.86	(26,855.86)	0.00%
53042:SBITA Principal				
SC4722 SBITA Principal (Right to Use) (GL53042)	0.00	13,201.08	(13,201.08)	0.00%
53080:Lease Purchase Interest				
SC4760 Lease Purchase Interest (GL53080)	52,326.00	52,105.68	220.32	99.58%
53081:Lease Interest (Right to Use - WD)				
SC4761 Lease Interest (Right to Use) Other Agency (GL53081)	0.00	133.34	(133.34)	0.00%
53082:SBITA Interest				
SC4762 SBITA Interest (Right to Use) (GL53082)	0.00	1,093.92	(1,093.92)	0.00%
<b>Total Expenses ( Non Capital Assets )</b>	<b>5,862,900.11</b>	<b>5,672,082.27</b>	<b>190,817.84</b>	<b>96.75%</b>
54450:Equipment	164,467.00	164,466.15	0.85	100.00%
SC2520 CA Laboratory Equipment (GL54450)		16,334.90		
SC2680 CA Aircraft and Airport Equipment (GL54450)		78,495.89		
SC5210 CA Vehicles, All Types (GL54450)		69,635.36		
<b>Total Capital Assets</b>	<b>164,467.00</b>	<b>164,466.15</b>	<b>0.85</b>	<b>100.00%</b>
<b>Total Expenses</b>	<b>6,027,367.11</b>	<b>5,836,548.42</b>	<b>190,818.69</b>	<b>96.83%</b>

## Board Review and Consideration to Amend the District Budget for Fiscal Year 2023-24

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### Background

The following amendments to the FY 23-24 budget are requested:

1. \$30,227.45 from Emergency Vector Control Designation OT-991017-Other (30210)  
The following items were due to increased need for pesticides related to invasive mosquito treatments:
  - \$11,908.81 to SC2030 Poisons, Pesticides and Chemicals (GL52020)
  - \$1,936.86 to SC2521 Laboratory Supplies (GL52220)
  - \$2,524.78 to SC3890 Marketing Services - 1099 Reportable (GL52570)

The following item was to allocate funds to purchase VeeMac flow control per board direction on 02/26/2024:

- \$13,857 to SC3530 Hardware Related Items (GL52460)
2. \$119,339 from OT-991006 Contingency (30210) to SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020) due to increased need for mosquito control insecticides to respond to record West Nile virus in 2023.
  3. \$26,989.20 from SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450) to the following accounts due to GASB 87 reporting requirements:
    - \$26,855.86 to SC4721 Lease Principal (Right to Use) Other Agency (GL53041)
    - \$133.34 to SC4761 Lease Interest (Right to Use) Other Agency (GL53081)
  4. \$14,295 from SC3370 Data Processing, Computer, Programming, and Software Services - 1099 Reportable (GL52400) to the following accounts due to GASB 96 reporting requirements:
    - \$13,201.08 to SC4722 SBITA Principal (Right to Use) (GL53042)
    - \$1093.92 to SC4762 SBITA Interest (Right to Use) (GL53082)

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### Fiscal Impact

Items 1 and 2 amend the FY 23-24 budget to reflect changes in actual expenditures. Items 3 and 4 do not have a fiscal impact.

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### Staff Recommendation

Staff recommends that the Board approve Resolution 2024-16 Amending the District Budget for Fiscal Year 2023-24.

**RESOLUTION NO. 2024-16**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT  
AMENDING THE DISTRICT BUDGET  
FOR FISCAL YEAR 2023-24**

**WHEREAS**, The Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District") County of Placer, State of California, have reviewed the budget and desire to change the approved final District Budget, and

**NOW, THEREFORE BE IT RESOLVED** as follows:

- 1) Amend the District Budget for Fiscal Year 2023-24 by adjusting the following:
  - A. \$30,227.45 from Emergency Vector Control Designation OT-991017-Other (30210) to the following accounts:
    - \$11,908.81 to SC2030 Poisons, Pesticides and Chemicals (GL52020)
    - \$1,936.86 to SC2521 Laboratory Supplies (GL52220)
    - \$2,524.78 to SC3890 Marketing Services - 1099 Reportable (GL52570)
    - \$13,857 to SC3530 Hardware Related Items (GL52460)
  - B. \$119,339 from OT-991006 Contingency (30210) to SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020)
  - C. \$26,989.20 from SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450) to the following accounts:
    - \$26,855.86 to SC4721 Lease Principal (Right to Use) Other Agency (GL53041)
    - \$133.34 to SC4761 Lease Interest (Right to Use) Other Agency (GL53081)
  - D. \$14,295 from SC3370 Data Processing, Computer, Programming, and Software Services - 1099 Reportable (GL52400) to the following accounts:
    - \$13,201.08 to SC4722 SBITA Principal (Right to Use) (GL53042)
    - \$1093.92 to SC4762 SBITA Interest (Right to Use) (GL53082)

**PASSED AND ADOPTED** by the Board of Trustees of the Placer Mosquito and Vector Control District on the 15th day of July 2024 by the following vote:

AYES:            ∅  
NOES:            ∅  
ABSTAIN:        ∅  
ABSENT:         ∅

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Ross Hutchings, Board President

Attest:

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Isabel Alvarez, Board Secretary

## Board Review and Consideration to Respond to the Placer County Grand Jury 2023-2024 Final Report: Special Districts Compliance Regarding Form 700 and Ethics Training

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### **Background:**

The Placer County Grand Jury requested documentation for board members documenting their compliance with Form 700 and ethics training in October of last year. The District provided the requested documentation on October 19, 2023. Recently the attached final report was released listing the District as having two board members not in compliance with ethics training. Upon review by the General Manager and district counsel, it is our opinion that this finding is in error based on the documents we provided.

We have provided a draft response letter for consideration.

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### **Staff Recommendation:**

Staff recommends that the board direct the Board President to work with the General Manager to respond to the Placer County Grand Jury no later than October 1, 2024.



July 7, 2024

The Honorable Alan V. Pineschi  
Presiding Judge of the Superior Court  
County of Placer  
P.O. Box 619072  
Roseville, CA 95661

RE: RESPONSE TO 2023-2024 GRAND JURY FINAL REPORT: SPECIAL DISTRICTS  
COMPLIANCE REGARDING FORM 700 AND ETHICS TRAINING

Dear The Honorable Alan V. Pineschi:

Thank you for providing the Placer Mosquito and Vector Control District (District) the opportunity to review the above referenced Grand Jury Report (Report). The District, however, disagrees (wholly) to Finding F1's application to the District.

The District received the Grand Jury's request (via email) On October 9, 2023, and submitted its response to on October 19, 2023 (via email); providing copies of each Trustee's then current ethics training certificates. Because of this, the District's position is that Finding F1 is in error and that the District should be considered to be in full compliance with ethics training regulations.

Recommendation R5 requests that the District provide "current biannual ethics training certificate for their [two] board members." The District's response to Recommendation R5 is that it is unwarranted or, alternatively, has already been implemented when the District provided current ethics certificates for all Trustees on October 19, 2023.

Without specific information in Finding F1 as to why two Trustees ethics training compliance was described as "unverified" in the Report, the District reviewed the previously submitted documents. Two possible reasons were identified:

- Trustee Will Stockwin's submitted ethics certificate expired 10/30/2023. Trustee Stockwin had completed ethics training on 10/18/2023, however, the District had not received the new certificate before submitting its response. The current certificate with an expiration date of 10/17/2025 is listed on the website below.
- Trustee Peter Gilbert's submitted ethics certificate was current as of the date submitted, but subsequently expired on 10/20/2024. Trustee Gilbert completed ethics training on 12/6/2023. The current certificate with an expiration date of 12/05/2025 is listed on the website below.

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**BOARD OF TRUSTEES**

Peter Gilbert *City of Lincoln* • Merry Holliday-Hanson, PhD *Placer County* • Russ Kelley *Town of Loomis*  
Will Stockwin *City of Colfax* • Ross Hutchings *City of Roseville* • Jill Gayaldo *City of Rocklin* • Sandy Bendorf *City of Auburn*

The District is aware of the requirements for Trustees to have biannual ethics training, and staff regularly provides updates to Trustees regarding the importance of compliance with all required training, training expiration dates, and provides on-line training links for ethics training. Finally, the District's normal practice is to post, and regularly update, current ethics certificates for all trustees on the District's website at: <https://placermosquito.org/agendas-meetings/#about>.

Please direct any questions to our General Manager, Joel Buettner, at [joelb@placermosquito.org](mailto:joelb@placermosquito.org).

Best Regards,

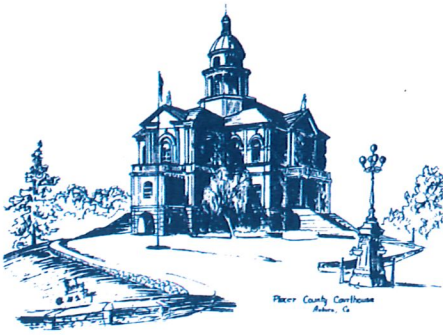
Ross Hutchings, President of the Board, Placer Mosquito and Vector Control District

Cc:

Placer County Grand Jury  
11532 B Ave.  
Auburn, CA 95603

RECEIVED

JUN 24 2024



## PLACER COUNTY GRAND JURY

11532 B Avenue, Auburn, CA 95603  
E-mail: [info@placergrandjury.org](mailto:info@placergrandjury.org)

Phone: (530) 886-5200  
FAX: (530) 886-5201

June 20, 2024

Placer Mosquito Vector Control District Board of Trustees  
Attention: Ross Hutchings, President  
2021 Opportunity Dr  
Roseville, CA 95678

**Subject: 2023–2024 Grand Jury Final Report:**

- **Special Districts Compliance Regarding Form 700 and Ethics Training**

Dear Placer Mosquito Vector Control District Board Members:

The 2023-2024 Placer County Grand Jury hereby releases a report entitled, Special Districts Compliance Regarding Form 700 and Ethics Training.

**Enclosed is your pre-release copy of the above referenced report. Disclosure to the public is prohibited prior to public release, scheduled for June 27, 2024.**

The legal requirements affecting respondents and responses to Grand Jury findings and recommendations are contained in California Penal Code § 933.05. Enclosed are instructions on how to respond to the report(s) findings and recommendations. While you are not legally required to respond, the grand jury has *requested* a response.

The report will be published primarily in electronic form and will be available on the Superior Court's website at [www.placer.courts.ca.gov/general-information/grand-jury/grand-jury-reports-resolutions](http://www.placer.courts.ca.gov/general-information/grand-jury/grand-jury-reports-resolutions). Hard copies are being distributed as necessary.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Ferguson".

Barbara Ferguson, Foreperson  
2023-2024 Placer County Grand Jury

Enclosures:

Special Districts Compliance Regarding Form 700 and Ethics Training report  
Instructions for Respondent





# PLACER COUNTY GRAND JURY

11532 B Avenue, Auburn, CA 95602  
 Email: [info@placergrandjury.org](mailto:info@placergrandjury.org)

Phone: 530-886-5200  
 Fax: 530-886-5201

## INSTRUCTIONS FOR RESPONDENTS

The legal requirements affecting respondents and responses to grand jury findings and recommendations are contained in California Penal Code § 933.05. The full text of the law is attached.

The two different time periods for responses, and to whom you must respond is defined in Penal Code § 933(c). They are as follows:

Type of Agency	Time Frame	To Whom
Governing Boards	Ninety (90) Days	<ul style="list-style-type: none"> <li>• Presiding Judge of the Placer County Superior Court</li> <li>• Placer County Grand Jury</li> </ul>
Elected County Officials	Sixty (60) Days	<ul style="list-style-type: none"> <li>• Presiding Judge of the Placer County Superior Court</li> <li>• Placer County Grand Jury</li> <li>• Information copy to the Placer County Board of Supervisors</li> </ul>

An original signed copy of the response must be provided to both of the following:

1. Placer County Superior Court at the address listed below:  
 The Honorable Alan V. Pineschi  
 Presiding Judge of the Superior Court  
 County of Placer  
 P.O. Box 619072  
 Roseville, CA 95661
2. Placer County Grand Jury at the address listed below:  
 Placer County Grand Jury  
 11532 B Ave  
 Auburn, CA 95603

When responding to more than one report, respondents must respond to each report separately. Use the Response to Placer County Grand Jury Report Form, attached, to help format and organize your response. An electronic version is available upon request by contacting the grand jury at **(530) 886-5200** or [info@placergrandjury.org](mailto:info@placergrandjury.org).

# Response to Placer County Grand Jury Report Form

Report Title: \_\_\_\_\_

Response By: \_\_\_\_\_ Title: \_\_\_\_\_

## What is a Compliant Response?

Penal Code § 933.05 is very specific in what is required in a response. First, a respondent must address the findings listed in the report. There are only two responses allowed by the penal code. However, additional information is required if the respondent disagrees with a finding. If a report only lists findings and there are no recommendations, a response agreeing or disagreeing with each finding is not necessary.

## FINDINGS

For purposes of subdivision (b) of Penal Code § 933.05, the respondent shall report one of the following two actions with regards to each finding.

The respondent **agrees** with the finding.

The respondent **disagrees** wholly or partially with the finding; in which case the **response shall specify the portion of the finding that is disputed and shall include an explanation of the reason(s) therefore.**

- I (we) **agree** with the finding(s) numbered: \_\_\_\_\_.
- I (we) **disagree** wholly or partially with the finding(s) numbered: \_\_\_\_\_.

*Describe any portions of the finding(s) that are disputed or not applicable; include an explanation of the reason(s).*

## RECOMMENDATIONS

For purposes of subdivision (b) of Penal Code § 933.05, the respondent shall report one of the following four actions with regards to each recommendation.

The recommendation <b>has been implemented</b> with a summary regarding the implemented action.
The recommendation <b>has not yet been implemented</b> , but will be implemented in the future, <i>with a timeframe for the implementation</i> .
The recommendation <b>requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe</b> for the matter to be prepared for discussion. <i>This timeframe shall not exceed six months from the date of publication of the grand jury's report.</i>
The recommendation <b>will not be implemented</b> because it is not warranted or is not reasonable, <i>with an explanation</i> , therefore.

- Recommendations numbered \_\_\_\_\_ **have been** implemented.  
*(Describe the implemented actions.)*
- Recommendations numbered \_\_\_\_\_ **have not yet been** implemented but will be implemented in the future, with a targeted completion date of \_\_\_\_\_.  
*Per Penal Code § 933.05(b)(2), a time frame for implementation must be included.*
- Recommendations numbered \_\_\_\_\_ **require further analysis**. The further analysis will be completed by \_\_\_\_\_.  
*Describe the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.*
- Recommendations numbered \_\_\_\_\_ **will not be** implemented because they are not warranted or are not reasonable.  
*Provide an explanation.*

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Number of pages attached \_\_\_\_.

# California Penal Code

## Section 933.05

- (a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:
- (1) The respondent agrees with the finding.
  - (2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefore.
- (b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:
- (1) The recommendation has been implemented, with a summary regarding the implemented action.
  - (2) The recommendation has not yet been implemented, but will be implemented in the future, ***with a timeframe for implementation***.
  - (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.
  - (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation, therefore.
- (c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision-making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.
- (d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.
- (e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.
- (f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

# Special Districts Compliance Regarding Form 700 and Ethics Training



## Special Districts Compliance Regarding Form 700 and Ethics Training

### Summary

Individual board members of Placer County Special Districts are required to submit Form 700 on an annual basis and complete ethics training biannually if any board member of the special district receives any financial compensation (salary, stipend, or reimbursement for expenses). The 2023-2024 Placer County Grand Jury investigated the thirty-seven special districts in Placer County to ensure all special districts were compliant with the submission and training requirements. The Placer County Grand Jury verified that 97 percent of special district board members were compliant with Form 700 submission and 91 percent were compliant for biannual ethics training as of December 31, 2023.

### Glossary

**Special District:** A political subdivision of the state, established to provide a single public service within a specific geographic area.

**Form 700:** Statement of Economic Interest, Fair Political Practices Commission, State of California. It must be filed by designated board and commission members as defined by California Government Code § 87200.

**Fair Political Practices Commission:** Created by the California Political Reform Act to administer and enforce the ethics law, as well as inform and assist public officials, employees, and candidates to comply with its provisions.

**Ethics Training:** A course to educate public officials biannually on the ethical standards required of an individual who works in state and local government. The training is mandated by California Government Code § 53235 for all board members of special districts when any member of that board receives compensation, salary, stipend, or reimbursement for expenses.

**Local Agency Formation Commission:** State-mandated, quasi-judicial countywide commissions whose purview is to oversee boundary changes of cities and special districts, formation of new agencies, consolidation, or reorganization for special districts and/or cities.

## Background

Special district board members are required by California Government Code § 87200<sup>1</sup> to submit a Form 700<sup>2</sup> to the Placer County Clerk-Recorder's Office each year they are on the board. In addition, if any board member receives any financial remuneration, such as a stipend or expense reimbursement, then all board members are required to take biannual ethics training and retain documentation evidencing compliance. The Placer County Grand Jury (PCGJ) investigated the Form 700 submission and ethics training compliance of the special districts' board members.

## Methodology

During the grand jury's investigation, a letter and survey form were emailed to each district. The survey requested the following information:

- names of board members,
- length of term,
- term start date,
- term end date,
- date of ethics training and who provided the training,
- submission of Form 700,
- date of Form 700 submission, and
- copy of certification of completion of ethics training.

A deadline of December 31, 2023 was set for the receipt of the requested information. The data received by December 31<sup>st</sup> was used for the tabulation of compliance in this report. Based on the survey responses, the PCGJ subsequently validated with the Placer County Clerk-Recorder's Office the submission of the Form 700 by the special district board members. The PCGJ also verified a majority of the special district members' ethics training were satisfied by reviewing copies of certifications received for completion.

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<sup>1</sup> Title 9. Political Reform (81000 – 91014). Chapter 7. Conflicts of Interest [87200 – 87210]. [https://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?sectionNum=87200.&lawCode=GOV](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=87200.&lawCode=GOV) Accessed February 20, 2024.

<sup>2</sup> 2023-2024 Statement of Economic Interests. Form 700. <https://oag.ca.gov/system/files/media/form700.pdf>. Accessed February 20, 2024.

## Discussion

Placer County has thirty-seven special districts. One district, Suburban Pines Community Services District, has been inactive, with no board members since 2007, and is not included in any of the analysis of this report. There are thirty-six active special districts with a total of 181 board members. The table below lists the Placer County Special Districts, inclusive of the inactive Suburban Pines Community Services District:

	Special District	Number of Board Members	Form 700 Submission	Ethics Training Verified
1	Alpine Springs County Water District	5	5	2
2	Alta Fire Protection District	5	4	5
3	Auburn Cemetery District	5	5	2
4	Auburn Recreation & Park District	5	5	5
5	Auburn Valley Community Services District	4	4	4
6	Christian Valley Park Community Services District	5	5	5
7	Colfax Cemetery District	2	2	2
8	Donner Summit Public Utility District	5	NA	5
9	Foresthill Fire Protection District	5	5	NA
10	Foresthill Public Utility District	5	5	3
11	Heather Glen Community Services District	5	5	5
12	McKinney Water District	5	5	5
13	Meadow Vista County Water District	5	5	5
14	Midway Heights County Water District	4	4	4
15	Newcastle Fire Protection District	4	4	2
16	Newcastle-Rocklin-Gold Hill Cemetery District	5	5	5
17	North Tahoe Fire Protection District	5	5	5
18	North Tahoe Public Utility District	5	5	5
19	Northstar Community Services District	5	5	5
20	Olympic Valley Public Service District	5	5	5
21	Penryn Fire Protection District	5	5	5
22	Placer County Cemetery District 1	5	5	5
23	Placer County Resource Conservation District	7	5	5
24	Placer County Water Agency	5	5	5
25	Placer Hills Fire Protection District	5	5	5
26	Placer Mosquito Vector Control District	7	7	5
27	Roseville Cemetery District	5	5	5
28	Sierra Lakes County Water District	5	5	5
29	South Placer Fire Protection District	7	7	7
30	South Placer Municipal Utility District	5	5	5
31	Suburban Pines Community Services District	NA	NA	NA
32	Tahoe Cemetery District	5	2	1
33	Tahoe City Public Utility District	5	5	5
34	Tahoe Forest Hospital District	5	5	5
35	Tahoe-Truckee Sanitation Agency	6	6	6
36	Talmont Resort Improvement District	5	5	5
37	Truckee Tahoe Airport District	5	5	5

The completion and return of the surveys by the special districts were inconsistent. After the initial contact was made, some districts responded immediately and others not at all. Some districts provided all the information requested while others provided partially completed surveys and/or did not provide the ethics training completion confirmation. Subsequent emails were sent, and phone calls were made, to each district not providing all the requested information. The requirements for Form 700 submission and ethics training are detailed separately below.



## **Form 700 Compliance**

Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability.

1. It provides necessary information to the public about an official's personal financial interests to ensure officials are making decisions in the best interest of the public and not enhancing their personal finances.
2. It serves as a reminder to the public official of potential conflicts of interest, so the official can abstain from making, or participating in, governmental decisions which are deemed conflicts of interest.
3. Per the Form 700 guidance from California Fair Political Practices Commission (FPPC), if a public official fails to timely file his or her Form 700, the case will be referred to the FPPC Enforcement Division, and a penalty of up to \$5,000 may be imposed.

Form 700 for most filers is required to be filed annually by April 1<sup>st</sup>. Donner Summit Public Utility District board members are not required to submit their Form 700s to Placer County, but to either Nevada County or FPPC and are excluded from the survey. The stated compliance of the Form 700 submission provided in the survey data was cross-referenced with the Form 700 submitted to the Placer County Clerk-Recorder's Office. Although all surveys stated that all board members had submitted their Form 700, no confirmation of Form 700 submission could be found for six board members across four special districts. The requirement to submit Form 700 for 2023 was not due until April 1, 2024, so the committee requested and received an update from the Placer County Clerk-Recorder's Office for Form 700 submissions on April 9, 2024. Thirty-four of the thirty-six districts had confirmation of all board members completing the Form 700 submission. The PCGJ confirmed 172 of the 176 board members had completed Form 700 submission for 2023 as of April 9, 2024.

## **Ethics Training Compliance**

The compliance of ethics training was calculated in two ways. First, using the survey results provided by each special district, the number of compliant board members was calculated. The second calculation measured compliance based on the special districts' provided documentation of completed ethics training. Special districts are required to maintain documentation of completion of ethics training internally for at least five years and are not required to submit documentation to another entity.<sup>3</sup> Consequently, the PCGJ does not have an alternative source of compliance confirmation outside the special districts themselves.

The Foresthill Fire Protection District stated their five board members were exempt from ethics training. Exemption is allowed by California Government Code § 53235 if no board member receives compensation, salary, stipend, or reimbursement for expenses. A

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<sup>3</sup> [California Government Code section 53235.2 \(public.law\)](#). Accessed April 23, 2024.

confirmation by the board, stated no compensation, salary, stipend, or reimbursement for expenses were received by any board members.

The special districts' survey indicated that 168 of the 176 board members completed ethics training. Of the 168 board members with a stated completion of ethics training, certificates of current (not expired) training were provided for 160. Therefore, confirmed, current ethics training was provided for 160 of 176 board members and thirty of the thirty-six active districts had verified, current ethics training by all board members.

### **Summary of Form 700 and Ethics Training Compliance**

All Placer County Special Districts responded to the PCGJ survey for Form 700 and ethics training compliance.

A high level of compliance was confirmed with 97 percent of board members compliant with the Form 700 submissions and 91 percent of board members with verified, current compliance with ethics training. As there are governmental regulations requiring reporting and compliance with Form 700 submission, the PCGJ does not feel a need to ensure further compliance as the FPPC Enforcement Division is tasked with Form 700 enforcement.

Ethics training, although required and regulated by California Government Code, does not require submission of compliance to another agency and relies on self-governance for compliance. Even though there is a 91 percent verified, current compliance for ethics training by Placer County Special Districts at the time the survey results were provided to the PCGJ, the code requires 100 percent compliance. There is not a readily available enforcement capability for special district ethics training.

### **Conclusion**

Placer County Special Districts have greater than 97 percent individual member compliance for Form 700 submission. As Form 700 submission compliance is under the oversight of the California Fair Political Practices Commission, the Placer County Grand Jury will rely on that agency to ensure compliance by the Placer County Special Districts.

Placer County Special Districts have 91 percent individual member compliance for ethics training. Special districts are required to maintain documentation of completion of ethics training internally and are not required to submit documentation to another entity. There is no enforcement agency for non-compliance of ethics training. California Government Code section 53235.2(b) deems these records disclosable under the Public Records Act which allows residents to bring non-compliance to the attention of the greater public.

### **Findings**

The grand jury found:

- F1.** Sixteen of 176 (9 percent) special districts' board members have not had verifiable, current ethics training.
- F2.** Four of 176 (2 percent) active districts' board members have not filed a Form 700 for 2023 as of April 9, 2024.

**F3.** Of the thirty-six Placer County Special Districts, 172 of 176 (98 percent) of the board members are compliant with the submission of Form 700 to the Placer County Clerk-Recorder’s Office.

**Recommendations**

The grand jury recommends:

- R1.** By October 1, 2024, the Alpine Springs County Water District (three board members) provide a current biannual ethics training certificate for their board members.
- R2.** By October 1, 2024, the Auburn Cemetery District (three board members) provide a current biannual ethics training certificate for their board members.
- R3.** By October 1, 2024, the Foresthill Public Utility District (two board members) provide a current biannual ethics training certificate for their board members.
- R4.** By October 1, 2024, the Newcastle Fire Protection District (two board members) provide a current biannual ethics training certificate for their board members.
- R5.** By October 1, 2024, the Placer Mosquito Vector Control District (two board members) provide a current biannual ethics training certificate for their board members.
- R6.** By October 1, 2024, the Tahoe Cemetery District (four board members) provide a current biannual ethics training certificate for their board members.

**Required Responses**

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requires a response from the following governing body:

<u>Responding Entity</u>	<u>Findings Requiring Response</u>	<u>Recommendations Requiring Response</u>	<u>Due Date</u>
<b>Alpine Springs County Water District Board of Trustees</b> Attention: Janet Grant, President 270 Alpine Meadows Rd Alpine Meadows, CA 96146	<b>F1</b>	<b>R1</b>	<b>October 1, 2024</b>

<b><u>Responding Entity</u></b>	<b><u>Findings Requiring Response</u></b>	<b><u>Recommendations Requiring Response</u></b>	<b><u>Due Date</u></b>
<b>Auburn Cemetery District Board of Trustees</b> Attention: Earl Wilson, Chairperson PO Box 4357 Auburn, CA 95604	<b>F1</b>	<b>R2</b>	<b>October 1, 2024</b>
<b>Foresthill Public Utility District Board</b> Attention: Ron Thompson, President PO Box 266 Foresthill, CA 95631	<b>F1</b>	<b>R3</b>	<b>October 1, 2024</b>
<b>Newcastle Fire Protection District Board of Directors</b> Attention: William Kahrl, Chairperson PO Box 262 9350 Old State Highway Newcastle, CA 95658	<b>F1</b>	<b>R4</b>	<b>October 1, 2024</b>
<b>Placer Mosquito Vector Control District Board of Trustees</b> Attention: Ross Hutchings, President 2021 Opportunity Dr Roseville, CA 95678	<b>F1</b>	<b>R5</b>	<b>October 1, 2024</b>
<b>Tahoe Cemetery District Board of Trustees</b> Attention: Jill Pomin, President PO Box 6178 Tahoe City, CA 96145	<b>F1</b>	<b>R6</b>	<b>October 1, 2024</b>

**Copies Sent to:**

**Ryan Ronco, Placer County Clerk-Recorder's Office**  
3715 Atherton Rd  
Rocklin, CA 95765

**Local Agency Formation Commission**

Attention: Michelle McIntyre, Executive Director  
110 Maple St  
Auburn, CA 95603

**Alta Fire Protection District**

Attention: Zach Haslett, Chairperson  
PO Box 847  
Alta, CA 95701

**Auburn Recreation & Park District  
Administration Office**

Attention: Scott Holbrook, Chairperson  
471 Maidu Dr #200  
Auburn, CA 95603

**Auburn Valley Community Services District**

Attention: Gerald Sherburne, President  
PO Box 8138  
Auburn, CA 95604

**Placer County Cemetery District #1**

Attention: Joe Vigil, Chairperson  
PO Box 546  
Lincoln, CA 95648

**Christian Valley Park Community Services District**

Attention: Dan Negus, President  
PO Box 6857  
Auburn, CA 95604

**Colfax Cemetery District**

Attention: Nancy Hagman, Trustee  
PO Box 231  
Colfax, CA 95713

**Donner Summit Public Utility District**

Attention: Cathy Preis, President  
PO Box 610  
Soda Springs, CA 95728

**Foresthill Fire Protection District**

Attention: Richard Hercules, President  
PO Box 1099  
Foresthill, CA 95631

**Heather Glen Community Services District**

Attention: Max Bailey, President  
PO Box 715  
Applegate, CA 95703

**McKinney Water District**

Attention: Jerry Swartfager, President  
103 Simmons Way  
Folsom, CA 95630

**Meadow Vista County Water District**

Attention: Derek D'Amour, Chairperson  
PO Box 278  
Meadow Vista, CA 95722

**Midway Heights County Water District**

Attention: Pauline Nevins, President  
PO Box 596  
Meadow Vista, CA 95722

**Newcastle-Rocklin-Gold Hill Cemetery District**

Attention: Mark Riemer, Chairperson  
850 Taylor Rd  
Newcastle, CA 95658

**North Tahoe Fire Protection District**

Attention: Mike Baffone, President  
PO Box 5879  
Tahoe City, CA 96145

**North Tahoe Public Utility District**

Attention: Sarah Coolidge, President  
PO Box 139  
Tahoe Vista, CA 96148

**Northstar Community Services District**

Attention: Warren Brown, President  
900 Northstar Dr  
Truckee, CA 96161

**Olympic Valley Public Service District**

Attention: Dale Cox, Director  
PO Box 2026  
Olympic Valley, CA 96146

**Penryn Fire Protection District**

Attention: Cheryl Hotaling, Chairperson  
7206 Church St  
Penryn, CA 95663

**Placer County Resource Conservation District**

Attention: Claudia Smith, Chairperson  
11641 Blocker Dr, Suite 120  
Auburn, CA 95603

**Placer County Water Agency**

Attention: Robert Dugan, Chairperson  
PO Box 6570  
Auburn, CA 95604-6570

**Placer Hills Fire Protection District**

Attention: Peter Hills President  
PO Box 350  
17020 Placer Hills Rd, Suite 1A  
Meadow Vista, CA 95722

**Roseville Cemetery District**

Attention: Steven Howe, Chairperson  
421 Berry St  
Roseville, CA 95678

**Sierra Lakes County Water District**

Attention: Jon Harvey, President  
PO Box 1039  
Soda Springs, CA 95728

**South Placer Fire Protection District, Station 17**

Attention: Tracy Randall, President  
6900 Eureka Rd  
Granite Bay, CA 95746

**South Placer Municipal Utility District**

Attention: Gerald Mitchell, President  
5807 Springview Dr  
Rocklin, CA 95677

**Tahoe City Public Utility District**

Attention: Ellie Beals, President  
PO Box 5249  
Tahoe City, CA 96145

**Tahoe Forest Hospital District**

Attention: Alyce Wong, Chairperson  
PO Box 759  
Truckee, CA 96160

**Tahoe-Truckee Sanitation Agency**

Attention: Blake Tresan, President  
13720 Butterfield Dr  
Truckee, CA 96161

**Talmont Resort Improvement District**

Attention: Tim Schroeder, President  
PO Box 1294  
Tahoe City, CA 96145

**Truckee Tahoe Airport District**

Attention: Rick Stephens, President  
10356 Truckee Airport Road  
Truckee, CA 96161





## Public Information and Outreach Report

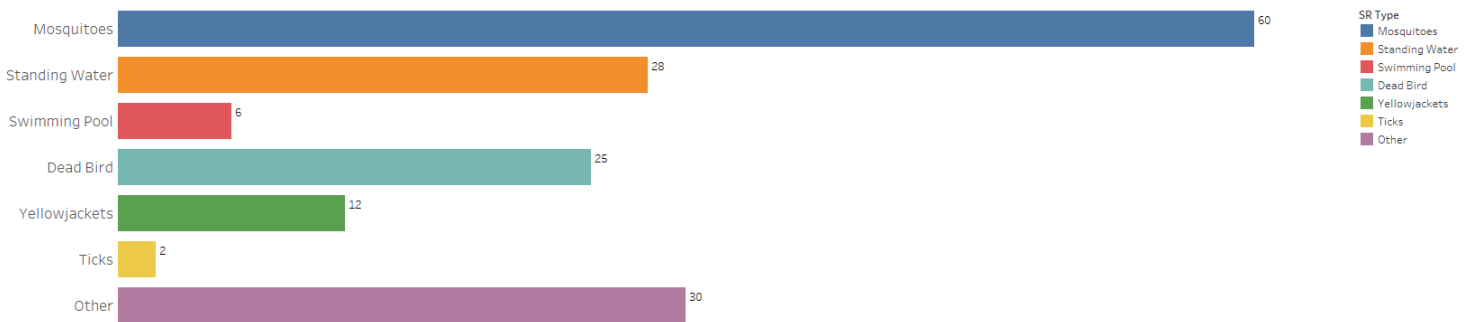
Reporting period: June 2024

Prepared by: Meagan Luevano, Public Information Officer

### SERVICE REQUESTS

There was an increase in service requests for June compared to May. The *other* category requests that was much higher due to grasshopper requests.

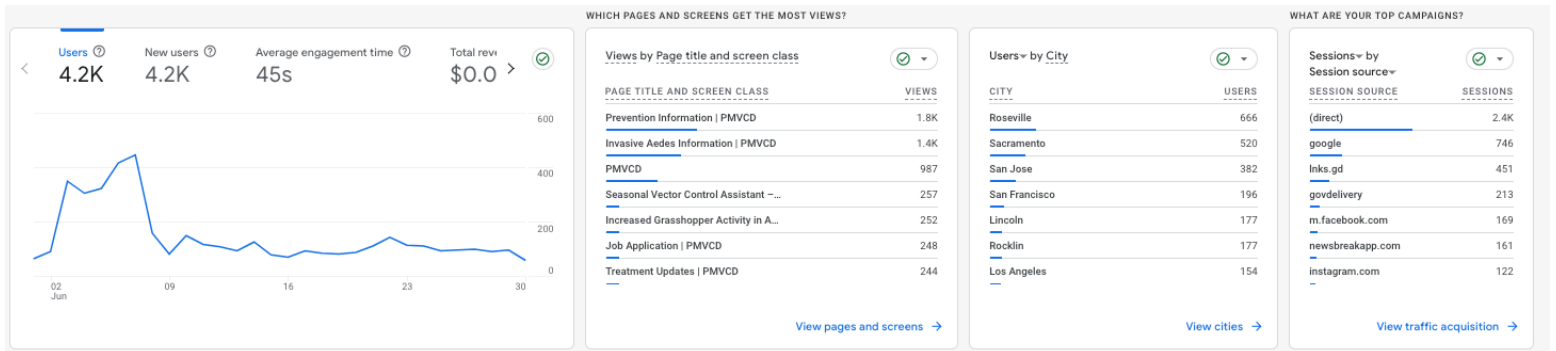
In June 2024, a total of 163 service requests were submitted.



### WEBSITE ANALYTICS

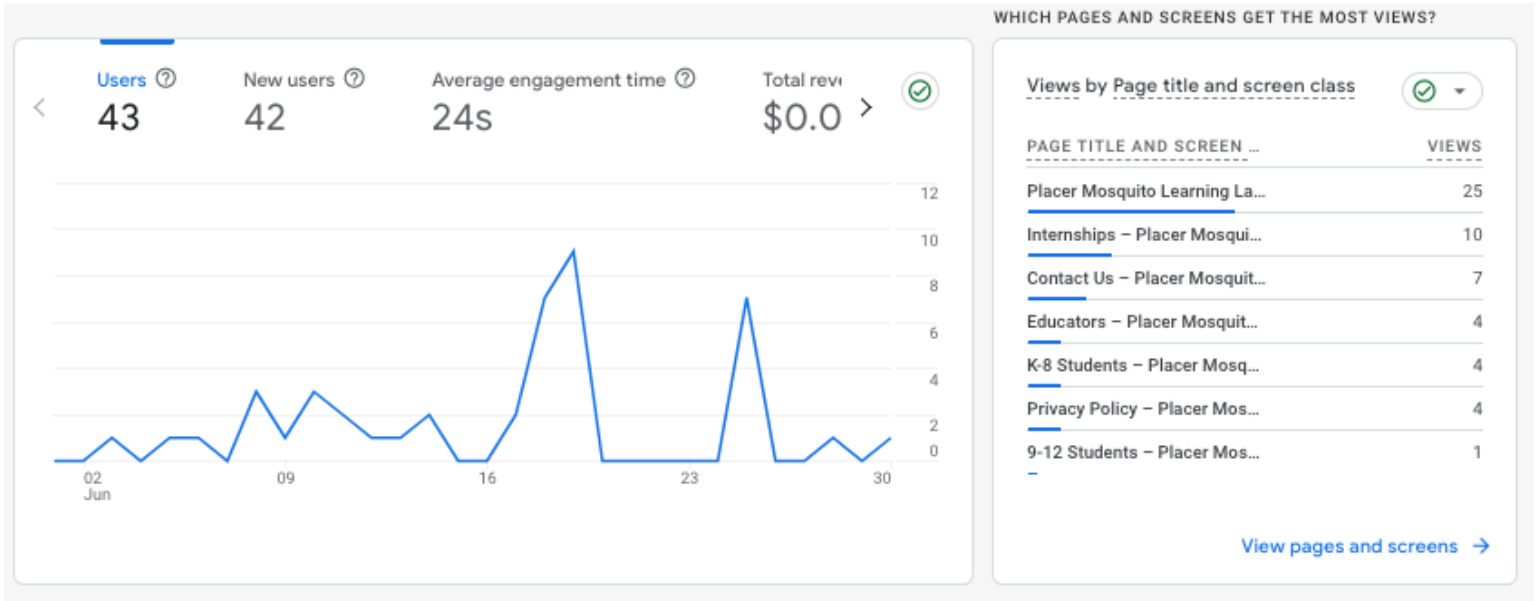
#### placermosquito.org

The prevention page on the website was the most visited page in June which can be attributed to the digital advertising campaign we're running. I will review the analytics from the May campaign under Advertising.





placermosquitolearninglab.org



**CITY COUNCIL PRESENTATIONS**

Event Title	Date
City of Lincoln City Council	Tuesday, May 28, 2024
Placer County Board of Supervisors	Tuesday, June 11, 2024
City of Rocklin City Council	Tuesday, June 11, 2024
City of Roseville City Council	Wednesday, June 19, 2024
City of Colfax City Council	Wednesday, June 26, 2024
Town of Loomis Town Council	Tuesday, July 9, 2024
City of Auburn City Council	Monday, August 26, 2024

**COMMUNITY EVENTS**

Event Title	Date
National Night Out West Park, Roseville	Tuesday, August 6, 2024
Hot Chili Cool Cars, Rocklin	Saturday, September 21, 2024
Loomis Fruit and Shed Festival, Loomis	Saturday, October 5, 2024
SWEP Truckee River Day, Truckee	Sunday, October 20, 2024

**SCHOOL OUTREACH**

Planning 2024/2025 school outreach assemblies.



## ONGOING OUTREACH MATERIALS/SOCIAL MEDIA/ADVERTISING

### Social Media Analytics

#### Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
<b>Reporting Period</b> Jun 1, 2024 – Jun 30, 2024	3,877 ↗ 2.1%	80 ↗ 185.7%	115 ↗ 121.2%	223,494 ↗ 20.3%	2,016 ↗ 425%	0.9% ↗ 336.2%	4,224 ↗ 810.3%
<b>Compare to</b> May 1, 2024 – May 31, 2024	3,797	28	52	185,706	384	0.2%	464
Placer Mosquito	91	1	2	1,001	14	1.4%	1,001
Placer Mosquito and ...	140	1	0	0	0	0%	0
placermosquito	622	30	43	195,472	237	0.1%	1,829
@PlacerMosquito	1,212	14	29	3,702	164	4.4%	107
Placer Mosquito & Ve...	1,812	34	41	23,319	1,601	6.9%	1,287

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# Field Operations and Surveillance Report

Prepared July 9, 2024

Assistant Manager: Jake Hartle

Supervisors: Mike Ashley, Casey Hubble, Scott Schon

## Mosquito Surveillance & Vector-borne Disease Testing

- **Adult Mosquito Abundance**

- *Culex tarsalis* abundance continues to be below the three-year average (Fig. 1).
- There is an abnormally high abundance of *Culex pipiens*, specifically within the Lincoln Log Decks. We are making several larvicide and adulticide treatments in response (Fig. 2).

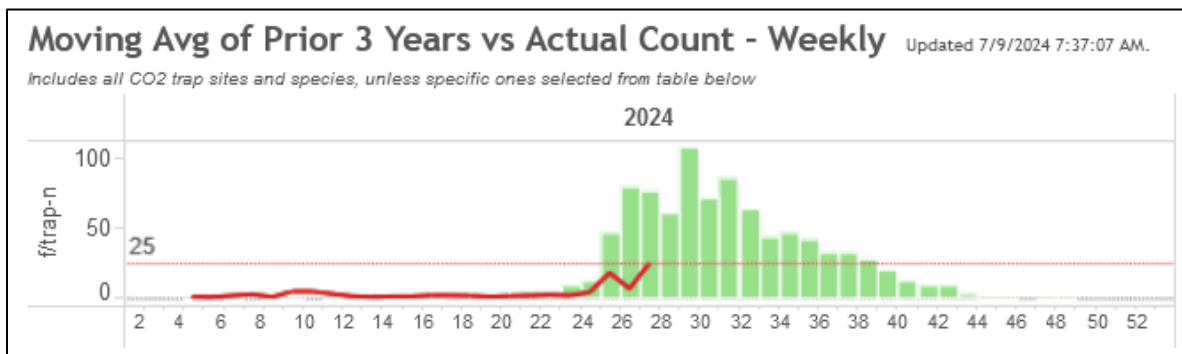


Figure 1: *Culex tarsalis* adult mosquito count per trap night (red line), compared to the three-year average (green bars) by calendar weeks (Week 28 represents July 7-13)

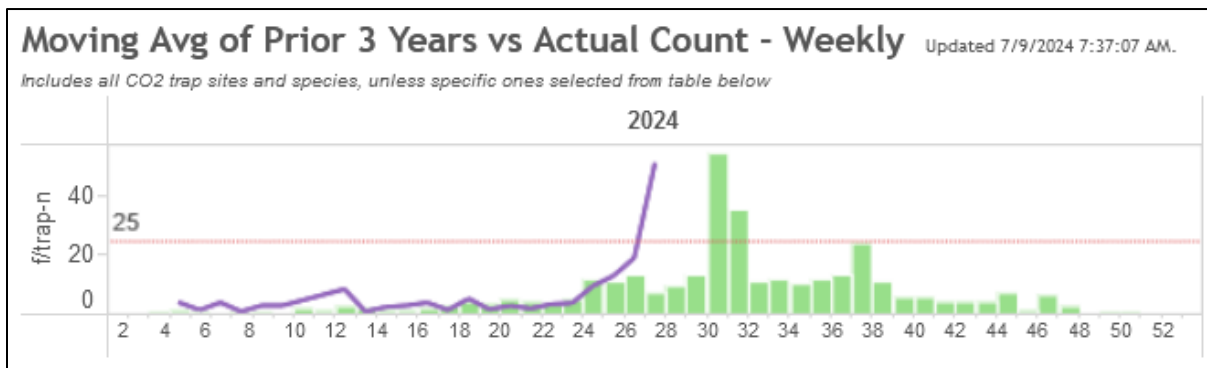


Figure 2: *Culex pipiens* adult mosquito count per trap night (purple line), compared to the three-year average (green bars) by calendar weeks. (Week 28 represents July 7-13)

- **Vector-borne Disease Testing**

- Thus far in 2024, there have been no WNV detections in Placer County.

Positive Detections for 2024 Year to Date (January 1- July 9)			
	WNV	SLE	WEE
Mosquito Samples	0	0	0
Dead Birds	0	0	0

- **Invasive Aedes:**

- June has been very busy on the invasive front. We have four active neighborhoods where we have detected *Ae aegypti*.
  - We have collected 55 adult *Ae. aegypti* and six properties producing larvae.
  - Nine parcel inspection plans have been made, totaling 368 properties.
  - We conducted four larvicide missions and four truck adulticide missions to prevent the spread of invasive mosquitoes.



## Operations

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- **Aerial Larvicide:**
  - In June, we started weekly aerial larvicide treatments to organic and conventional rice fields in Placer County with the goal of reducing mosquito production across the county.
- **Aerial Adulticide:**
  - VDCI, the contractor that conducts our aerial adulticide missions has not received their FAA congested aerial plan (CAP) permit approval. This means that we can make aerial adulticide applications in agricultural areas if the aircraft does not enter designated congested air space. It prevents us from making aerial applications to urban areas.
  - The Federal Aviation Administration's (FAA) local Flight Standards District Offices (FSDO) reports the delay is based on staffing issues.
- **Ground Adulticide and Larvicide:**
  - In response to the high abundance of adult *Culex pipiens*, ground adulticide truck applications were in the Lincoln log decks.
  - In response to invasive *Aedes* detections:
    - ground adulticide truck applications were made on four separate days in Roseville neighborhoods totaling 1,156 total acres treated.
    - ground larvicide truck applications were made on four separate days in Roseville, totaling 873 total acres treated.
- **Catch Basin Treatments**
  - On July 15, field technicians will start our second round of inspecting and treating approximately 6,000 catch basins. Catch basins are a primary source of *Culex pipiens*, one of the major vectors of WNV.
- **Mosquito Source Work:**
  - 89 service requests completed.
  - Visited 2390 mosquito sources.
    - Treated nearly 400 total mosquito sources
- **Unmanned Aircraft Systems (UAS):**
  - 9 missions totaling 37 flights
    - 6 aerial larvicide missions
    - 2 training missions
    - 1 calibration mission



- **Biological Control- Fisheries**

- 69 applications totaling 1,453 mosquitofish, *Gambusia affinis* stocked for biological control

	June 2024	2024 Season to 30 June	2023 Season to 30 June
Adult mosquitofish stocked	1,453 (3.2 lbs)	9,557 (21.2 lbs)	10,772 (23.9 lbs)
Fry produced in-house	10,607 (23.6 lbs)	12,988 (28.9 lbs)	0 (0.0 lbs)
Fish harvested from the wild	0 (0.0 lbs)	0 (0.0 lbs)	6,750 (15.0 lbs)
<i>Weights given with the assumption of 450 adult fish per pound.</i>			
<b>Report Date</b>	<b>Current Year</b>	<b>Prior Year</b>	
30 Jun 2024	2024	2023	



# General Manager's Report

Joel Buettner, General Manager

07/10/2024

- **Invasive Mosquito Response Plan** is being reviewed in light of increasing reports of travel acquired vector borne disease cases like dengue in the region. We will be working with Placer County HHS to ensure that the District receives reports of suspected and confirmed cases of mosquito borne diseases known to be vectored by *Aedes aegypti*, *Aedes albopictus*, *Anopheles spp.* and *Culex spp.* mosquitoes. Unlike West Nile virus transmission that requires the virus to pass through an infected bird, diseases such as dengue, chikungunya, Zika, yellow fever, and malaria are transmitted when a mosquito bites an infected human, picks up the virus/pathogen, then bites another human.

It is important to remember that the goal of vector control is to manage the risk of disease transmission. We do this by reducing the frequency of interactions between an infected mosquito and a susceptible human by limiting the abundance of adult female mosquitoes of a specific vector mosquito species and encouraging the public to take preventative measures to avoid mosquito bites. We have had 20 years of experience of doing this with West Nile virus and *Culex* mosquitoes, and now we must adapt to dealing with these other diseases and invasive *Aedes* mosquitoes.

In the coming months, we will be presenting the District's updated response plan to handle invasive mosquito control surrounding a suspected human case of an *Aedes* mosquito-transmitted disease. The goal of this would be to limit the potential of a person with active disease being bitten by local mosquitoes and starting a locally acquired disease outbreak.

- **Workplace Violence Prevention Program** is required by employers with 10 or more employees effective July 1, 2024. VCJPA has provided a template program and training materials which district staff are working to implement. Once completed, the WVPP will be added to the District's annual training program, incident reporting, and overall safety program.
- **Updated Personnel Policy** review has been pushed back again due to other priorities taking precedence over the last month. I will work to get it finalized and reviewed by the employees before bringing it to the board for final consideration.

## UPCOMING EVENTS

- AUVSI FAA UAS Symposium – July 30 – Aug 1, 2024 – Baltimore, MD