Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting – Minutes
July 15, 2024, 4:00 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID:

899 7214 8482 or https://us06web.zoom.us/j/89972148482

- 1. Call to Order: President Hutchings called the meeting to order at 4:34 PM.
- 2. Roll Call: Trustees Sandy Bendorf, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present. Trustee Jill Gayaldo was absent with notification.

  District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Meagan Luevano and Nikki Rockwell.
- 3. Pledge of Allegiance was led by Joel Buettner.
- 4. Introduction of Guest: John Bliss, SCI Consulting Group was introduced.
- 5. Agenda Review: Board Review and Consideration to Approve a "Just Cause" Request by Trustee Jill Gayaldo to Participate Remotely

A motion to Approve a "Just Cause" request by Trustee Jill Gayaldo to participate remotely, it is noted that a quorum of the Board of Trustees was attending the meeting in person.

A motion to approve the "just cause" situation and approve Trustee Gayaldo to participate via Zoom and accept the agenda as presented was made by Trustee Gilbert seconded by Trustee Bendorf, approved by roll call vote.

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin Noes: Ø Abstain: Ø Absent: Trustee Gayaldo

**6. Public Comment:** There were none.

Convene Public Hearing
 President Hutchings convened the public hearing at 4:01 PM.

8. Presentation of Engineer's Reports

Mr. Bliss, SCI Consulting Group, provided a verbal report on recent court cases related to public agency funding, presented the engineer's reports for the 2024-2025 fiscal year, and answered questions from the Board.

9. Board Review and Consideration of Resolution 2024-13

A motion to approve Resolution 2024-13 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District was made by Trustee Stockwin, seconded by Trustee Gilbert, approved by roll call vote. Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: Ø Abstain: Ø Absent: Trustee Gayaldo

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PMVCD Minutes
Regular Meeting of July 15, 2024
Page 2 of 3

## 10. Board Review and Consideration of Resolution 2024-14

A motion to approve Resolution 2024-14 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Expanded Services and Permanent Facility Assessment was made by Trustee Holliday-Hanson, seconded by Trustee Kelley, approved by roll call vote.

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ø Abstain: ø Absent: Trustee Gayaldo

## 11. Board Review and Consideration of Resolution 2024-15

A motion to approve Resolution 2024-15 Ordering the Approval of 2024-25 Lincoln Special Tax Report and Directing the Levying of Taxes was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ø Abstain: ø Absent: Trustee Gayaldo

## 12. Close Public Hearing

President Hutchings closed the Public Hearing at 4:46 PM.

# 13. Convene Special Board Meeting

President Hutchings convened the Special Board meeting at 4:46 PM.

## 14. Report from President regarding Public Hearing

Mr. Hutchings reported that the public hearing was opened and closed with no public comment. The Board approved three (3) resolutions for the Benefit Assessments for FY 2024-25. (2024-13 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Mosquito Control District and the East County Mosquito Control and Disease Prevention District, 2024-14 Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Levy of Assessments for Fiscal Year 2024-25 for the Expanded Services and Permanent Facility Assessment, 2024-15 Ordering the Approval of 2024-25 Lincoln Special Tax Report and Directing the Levying of Taxes).

## 15. Consent Agenda

- A. Minutes of the June 17, 2024, Regular Board Meetings
- B. Acknowledge Warrants Issued June 2024
- C. Financial Report: Preliminary Budget to Actuals as of June 30, 2024

A motion to approve the consent agenda with minor change to the minutes was made by Trustee Bendorf seconded by Trustee Gilbert approved by Roll call vote

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: Ø Abstain: Ø Absent: Trustee Gayaldo

## 16. Board Review and Consideration of Resolution 2024-16

A motion to approve Resolution 2024-16 Amending the District Budget for FY 2023-24 was made by Trustee Gilbert, seconded by Trustee Stockwin, approved by roll call vote.

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: ø Abstain: ø Absent: Trustee Gayaldo

# PMVCD Minutes Regular Meeting of July 15, 2024 Page 3 of 3

# 17. Board Review and Consideration to Respond to the Placer County Grand Jury 2023-2024 Final Report: Special Districts Compliance Regarding Form 700 and Ethics Training

A motion to respond to the Placer County Grand Jury 2023-2024 final report: Special Districts Compliance Form 700 and Ethics Training was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.

Ayes: Trustees Bendorf, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin

Noes: Ø

Abstain: ø

Absent: Trustee Gayaldo

# 18. Staff Reports

- A. Eastern Placer Report Jake Hartle gave a verbal update.
- B. Public Information and Outreach Report A written report was submitted. No additional items were reported.
- C. Field Operations and Surveillance Report A written report was submitted. No additional items were reported.
- D. General Manager Report A written report was submitted. No additional items were reported.

#### 19. Board/Staff General Discussion:

- Trustee Kelley Thanked Assistant Manager Jake Hartle for a Fantastic presentation to the Town of Loomis City council meeting.
- President Ross Hutchings gave Kudos to Public Information Officer Meagan Luevano for her Presentation to the City of Roseville.
- Ms. Alvarez mentioned she will be out on leave in August and will not be able to attend the board meeting.

## 20. Announcements

A. The next regular Board meeting will be held August 19, 2024, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

# 21. Adjournment:

President Hutchings adjourned the meeting at 5:26 PM.

Minutes approved by the Board and dated, this 19th day of August 2024 after passage.

Ross Hutchings, Board President:

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Attest:

Isabel Alvarez, Board Secretary: