

**PLACER MOSQUITO & VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES**
2021 Opportunity Drive
Roseville, CA 95678
**REGULAR BOARD MEETING
AGENDA**

October 21, 2024, 4:30 PM

www.placermosquito.org

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 893 7761 8736 or <https://us06web.zoom.us/j/89377618736>

Page

[Board of Trustees](#)

Sandy Bendorf
City of Auburn

Will Stockwin
City of Colfax

Peter Gilbert
City of Lincoln

Russ Kelley
Town of Loomis

Merry L. Holliday-
Hanson, Ph.D.
Placer County

Jill Gayaldo
City of Rocklin

Ross Hutchings
City of Roseville

General Manager
Joel Buettner

	1	Call to Order
	2	Roll Call
	3	Pledge of Allegiance
	4	Agenda Review
	5	Public Comment <i>Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.</i>
	6	Consent Agenda – Action item
	3-4	A. Minutes of the September 16, 2024, Regular Board Meeting
	5-6	B. Cooperative Agreement with the Department of Public Health
	7-10	C. Acknowledge Warrants Issued August and September 2024
	11-14	D. Financial Report: Final Budget to Actuals as of June 30 th , 2024
	15	E. Board Review and Consideration to Designate Selected District Property as Surplus
17-18	7	Board Review and Consideration of Resolution 2024-17 Amending the District Budget for FY 2023-24 – Action item
19-24	8	Board Review and Consideration to Approve Emergency Replacement of Roll-up Doors – Action item
Attach A 25-26	9	Board Review and Consideration to Approve Updated District Personnel Policy Manual – Action item
	10	Staff Reports
		A. Eastern Placer Report – Angella Falco
27-30		B. Field Operations and Surveillance Report – Jake Hartle
31		C. General Manager's Report – Joel Buettner

11 Board/Staff General Discussion

12 Announcements

- A. The District office will be closed November 11, 2024 in observance of the Veterans Day Holiday.
- B. The next regular Board meeting will be held November 18, 2024, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

13 Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to info@placermosquito.org. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 72 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.

Placer Mosquito & Vector Control District
Board of Trustees Special Board Meeting – Minutes
September 16, 2024, 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 845 0144 6788 or <https://us06web.zoom.us/j/84501446788>

1. **Call to Order:** Vice-President Stockwin called the meeting to order at 4:35 PM. Trustees are running late due to traffic congestion caused by a car accident.
2. **Roll Call:** Trustees Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, and Will Stockwin were present. Trustee Ross Hutchings was absent with notifications.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez and Angella Falco.
3. **Pledge of Allegiance** was led by Will Stockwin.
4. **Introduction of Guest:** There were none.
5. **Agenda Review:** The Board accepted the agenda as presented.
6. **Public Comment:** There were none.
7. **Consent Agenda**
 - A. Minutes of the August 19, 2024, Regular Board Meetings

A motion to approve the consent agenda was made by Trustee Gayaldo seconded by Trustee Holliday-Hanson, unanimously approved no abstentions
Ayes: Trustees Gayaldo, Gilbert, Holliday-Hanson and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Hutchings, Bendorf and Kelley

Trustee Bendorf arrived @ 4:39 PM

Trustee Kelley arrived @ 4:42 PM
8. **Staff Reports**
 - A. Eastern Placer Report – Ms. Falco gave a verbal update.
 - B. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
 - C. General Manager Report – A written report was submitted. No additional items were reported.
9. **Board/Staff General Discussion:**
 - Ms. Alvarez mention that she will be attending the 2024 Board Secretary / Clerk Conference In San Diego and will be remote for the Board Meeting in October.

Adjourned to Closed Session at 5:11 PM

10. Closed Session

- A. Public employee performance evaluation: General Manager (pursuant to Government Code Section 54957).

No reportable action was taken

Open Session reconvened at 5:24 PM.

11. Announcements

- A. The next regular Board meeting will be held October 21, 2024, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

12. Adjournment:

President Stockwin adjourned the meeting at 5:25 PM.

Minutes approved by the Board and dated, this 21st day of October 2024 after passage.

Ross Hutchings, Board President: _____

Attest:

Joel Buettner, General Manager: _____



State of California—Health and Human Services Agency
California Department of Public Health



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

GAVIN NEWSOM
Governor

October 2, 2023

TO: Agencies Signatory to the Cooperative Agreement with the California Department of Public Health

SUBJECT: COOPERATIVE AGREEMENT WITH THE DEPARTMENT OF PUBLIC HEALTH

Please find enclosed a copy of the Cooperative Agreement between local agencies applying pesticides for public health purposes and the California Department of Public Health. The current Cooperative Agreement between our agencies shall expire on December 31, 2023. If your agency is interested in renewing this Cooperative Agreement for another year (through December 31, 2024), please return the enclosed form by December 31, 2023 to the Vector-Borne Disease Section (VBDS). Include the agency manager's signature in the appropriate space and the operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2024. Please send to:

DEPARTMENT OF PUBLIC HEALTH
CDPH – Vector Borne Disease Section
850 Marina Bay Parkway
Richmond, CA 94804

If you prefer to email your signed agreement, please email Margaret Kerrigan:
MargaretC.Kerrigan@cdph.ca.gov.

VBDS will endorse the Cooperative Agreement and return a copy to your agency immediately. If your agency is not interested in continuing the Cooperative Agreement, please notify VBDS as soon as possible.

Thank you for your cooperation in this matter. If you require additional information or clarification, please contact your VBDS regional office or the Sacramento headquarters at (916) 552-9730.

Vicki L. Kramer, Ph.D., Chief
Vector-Borne Disease Section

Enclosure



This Agreement between the California Department of Public Health and

(name and address of local vector control agency)

is effective on January 1, 2024 or on the subsequent date shown above, and expires December 31, 2024. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2024:

Operator ID # _____ License # _____

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.
2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.
3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).
4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.
5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.
6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.
7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

For Local Agency

Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section

Print Name and Title

Signature

Warrants August September 2024

Payment Date	Payment Type	Payee	Invoice Amount
7/1/2024	Check	LOOK MEDIA USA LLC	10,500.00
7/1/2024	Check	STATE OF CALIFORNIA - Remit-To: Vector-borne Disease Section, Ms7307	190.00
7/1/2024	Check	VERIZON COMMUNICATIONS INC	120.59
7/5/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	220.56
7/9/2024	Check	CLARKE MOSQUITO CONTROL PRODUCTS INC	15,889.94
7/12/2024	Check	ES OPCO USA LLC	1,143.51
7/15/2024	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN/CERBT-OPEB	36,748.48
7/21/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	74.62
7/21/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	1,442.35
7/22/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	222.52
7/22/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	918.37
7/22/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	5,123.46
7/22/2024	Check	SPARK CREATIVE DESIGN	8,905.28
7/22/2024	Check	TENDER CORPORATION	2,186.40
7/22/2024	Check	US BANCORP	17,374.83
7/23/2024	Check	O'REILLY AUTO ENTERPRISES LLC	74.67
7/24/2024	Check	HARRIS INDUSTRIAL GASES	178.74
7/24/2024	Check	LIBERTY UTILITIES CO - Remit-To: Po Box 80374	134.44
7/24/2024	Check	SPARK CREATIVE DESIGN	305.54
7/24/2024	Check	SPARK CREATIVE DESIGN	5,904.90
7/25/2024	Check	PACIFIC GAS & ELECTRIC COMPANY	138.92
7/26/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	193.51
7/27/2024	Check	LOOK MEDIA USA LLC	10,500.00
7/29/2024	Check	DELTEK INC	241.92
7/31/2024	Check	HARRIS INDUSTRIAL GASES	86.80
7/31/2024	Check	HUNT & SONS INC - Remit-To: 5725 ALDER AVE	3,372.40
7/31/2024	Check	INFINITY TECHNOLOGIES	6,501.75
7/31/2024	Check	PREFERRED ALLIANCE INC	84.00
8/1/2024	Check	AMERICAN FIDELITY ASSURANCE COMPANY	1,012.37
8/1/2024	Check	ARENA PESTICIDE MANAGEMENT INC	133,895.00
8/1/2024	Check	AUL HEALTH BENEFIT TRUST C/O MIDAMERICA ADMIN	5,122.28
8/1/2024	Check	ENTERPRISE FM TRUST	177.90
8/1/2024	Check	OPTIMUM - Remit-To: PO BOX 4019	161.24
8/1/2024	Check	O'REILLY AUTO ENTERPRISES LLC	19.37
8/1/2024	Check	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	565.00
8/1/2024	Check	THE REINALT-THOMAS CORPORATION - Remit-To: PO BOX 842349	409.89
8/1/2024	Check	VERIZON COMMUNICATIONS INC	379.12
8/2/2024	Check	SOUTHWEST GAS CORP	11.00
8/2/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	257.11
8/3/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	166.62
8/3/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	677.61
8/3/2024	Check	ZIONS BANCORPORATION NA	316,959.80
8/4/2024	Check	PATRICK CLARK CONSULTING	1,500.00
8/5/2024	Check	BURCHAM, KAREN LYNNE	864.41
8/5/2024	Check	HAURY, RITA E	492.58
8/5/2024	Check	US BANK NA - Remit-To: US BANK EQUIPMENT FINANCE. PO BOX 790448	186.87
8/6/2024	Check	ADAPCO LLC - Remit-To: PO BOX 736662	56,327.70
8/6/2024	Check	TENDER CORPORATION	1,876.88
8/8/2024	Check	BARTKIEWICZ, KRONICK & SHANAHAN	251.25
8/8/2024	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	248.84
8/9/2024	Check	ALESHIRE & WYNDER LLP	1,944.00
8/9/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
8/9/2024	Check	HARRIS INDUSTRIAL GASES	235.37
8/9/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	187.02
8/10/2024	Check	TYCO FIRE & SECURITY (US) MANAGEMENT INC	2,062.67
8/12/2024	Check	O'REILLY AUTO ENTERPRISES LLC	16.15

Warrants August September 2024

8/12/2024	Check	PERMANENTE MEDICAL GROUP INC - Remit-To: File 50016	200.00
8/13/2024	Check	FUTURE FORD INC - Remit-To: 650 Auto Mall Dr	1,295.11
8/13/2024	Check	THE LEGACY GROUP INC	611.96
8/13/2024	Check	THE LEGACY GROUP INC	1,250.00
8/14/2024	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN/CERBT-OPEB	1,050.00
8/14/2024	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN/CERBT-OPEB	36,748.48
8/14/2024	Check	HARRIS INDUSTRIAL GASES	86.42
8/15/2024	Check	FIRST SOLUTIONS INC	135.00
8/15/2024	Check	HUNT & SONS INC - Remit-To: PO BOX 101630	3,002.14
8/15/2024	Check	TEXAS LIFE INSURANCE COMPANY	132.25
8/15/2024	Check	TRIPEPI SMITH & ASSOCIATES INC	1,375.00
8/16/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	235.20
8/17/2024	Check	PRINCIPAL LIFE INSURANCE COMPANY	4,765.34
8/19/2024	Check	BUCKMASTER BUSINESS MACHINES	1.34
8/19/2024	Check	BUCKMASTER BUSINESS MACHINES	49.26
8/19/2024	Check	CLEAR CHANNEL OUTDOOR INC - Remit-To: PO BOX 742025	2,250.00
8/19/2024	Check	HARRIS INDUSTRIAL GASES	117.84
8/21/2024	Check	CITIBANK NA - Remit-To: dba Home Depot Credit Services	76.35
8/21/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	227.02
8/21/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	1,109.47
8/21/2024	Check	CITY OF ROSEVILLE - Remit-To: PO BOX 619136	4,638.19
8/21/2024	Check	DELTEK INC	259.20
8/21/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	77.62
8/21/2024	Check	VERIZON WIRELESS - Remit-To: PO. BOX 660108	2,330.85
8/22/2024	Check	LIFE TECHNOLOGIES CORPORATION	1,047.49
8/22/2024	Check	US BANCORP	8,234.85
8/23/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
8/23/2024	Check	CLEAR CHANNEL OUTDOOR INC - Remit-To: PO BOX 742025	2,250.00
8/23/2024	Check	LIBERTY UTILITIES CO - Remit-To: Po Box 80374	120.41
8/23/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	176.77
8/26/2024	Check	PACIFIC GAS & ELECTRIC COMPANY	134.01
8/26/2024	Check	SCI CONSULTING GROUP	23,469.83
8/28/2024	Check	BIOSEARCH TECHNOLOGIES INC (Hold)	379.97
8/28/2024	Check	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS LLC	489.06
8/29/2024	Check	HARRIS INDUSTRIAL GASES	186.49
8/30/2024	Check	AUL HEALTH BENEFIT TRUST C/O MIDAMERICA ADMIN	5,122.28
8/30/2024	Check	JASSO, DAVID CELIO	425.00
8/30/2024	Check	O'REILLY AUTO ENTERPRISES LLC	13.98
8/30/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	235.20
8/31/2024	Check	HUNT & SONS INC - Remit-To: 5725 ALDER AVE	3,255.67
8/31/2024	Check	PREFERRED ALLIANCE INC	42.00
9/1/2024	Check	AMERICAN FIDELITY ASSURANCE COMPANY	1,012.37
9/1/2024	Check	ARENA PESTICIDE MANAGEMENT INC	120,017.50
9/1/2024	Check	ARNAUDO BROS LP	2,249.10
9/1/2024	Check	CITY OF ROSEVILLE - Remit-To: 316 Vernon St Ste 480	494.00
9/1/2024	Check	JASSO, DAVID CELIO	425.00
9/1/2024	Check	OPTIMUM - Remit-To: PO BOX 4019	161.24
9/1/2024	Check	STAR INDUSTRIES - Remit-To: 4181 POWER INN ROAD STE D	565.00
9/3/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	166.62
9/3/2024	Check	CONSOLIDATED COMMUNICATIONS OF CALIFORNIA COMPANY	677.61
9/3/2024	Check	RED SHOE PRODUCTIONS LLC	1,000.00
9/3/2024	Check	SOUTHWEST GAS CORP	11.00
9/3/2024	Check	VERIZON COMMUNICATIONS INC	377.52
9/4/2024	Check	TARGET SPECIALTY PRODUCTS - Remit-To: PO BOX 14084	502.87
9/5/2024	Check	BURCHAM, KAREN LYNNE	864.41
9/5/2024	Check	ENTERPRISE FM TRUST	180.56
9/5/2024	Check	HAURY, RITA E	492.58

Warrants August September 2024

9/5/2024	Check	TARGET SPECIALTY PRODUCTS - Remit-To: PO BOX 14084	4,753.04
9/6/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
9/6/2024	Check	MEDPRO WASTE DISPOSAL LLC	243.32
9/6/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	177.83
9/7/2024	Check	PATRICK CLARK CONSULTING	1,500.00
9/9/2024	Check	ALESHIRE & WYNDER LLP	1,620.00
9/9/2024	Check	BATTERIES PLUS BULBS	41.00
9/11/2024	Check	ADAPCO LLC - Remit-To: PO BOX 736662	104.44
9/11/2024	Check	BKS LAW FIRM A PROFESSIONAL CORPORATION	753.75
9/11/2024	Check	HARRIS INDUSTRIAL GASES	181.45
9/11/2024	Check	LIFE TECHNOLOGIES CORPORATION	4,250.41
9/11/2024	Check	VWR FUNDING INC - Remit-To: Po Box 640169	116.31
9/12/2024	Check	HARRIS INDUSTRIAL GASES	197.35
9/12/2024	Check	VWR FUNDING INC - Remit-To: Po Box 640169	129.33
9/12/2024	Check	VWR FUNDING INC - Remit-To: Po Box 640169	143.43
9/12/2024	Check	VWR FUNDING INC - Remit-To: Po Box 640169	719.39
9/13/2024	Check	STATE OF CALIFORNIA - Remit-To: Vector-borne Disease Section, Ms7307	164.00
9/13/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	236.79
9/15/2024	Check	HUNT & SONS INC - Remit-To: PO BOX 101630	2,625.45
9/16/2024	Automatic Wire Payment	CALPERS - Remit-To: B OF A SAC MAIN/CERBT-OPEB	23,547.74
9/16/2024	Check	PRINCIPAL LIFE INSURANCE COMPANY	4,180.04
9/19/2024	Check	FUTURE FORD INC - Remit-To: FUTURE FLEET CENTER 3020 TAYLOR RD	529.82
9/20/2024	Check	ARNAUDO BROS LP	2,249.10
9/20/2024	Check	BUCKMASTER BUSINESS MACHINES	47.90
9/20/2024	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
9/20/2024	Check	DELTEK INC	259.20
9/20/2024	Check	VESTIS GROUP INC - Remit-To: Po Box 101179	176.77
9/23/2024	Check	ADAPCO LLC - Remit-To: PO BOX 736662	36,540.18
9/23/2024	Check	HARRIS INDUSTRIAL GASES	79.43
9/25/2024	Check	TARGET SPECIALTY PRODUCTS - Remit-To: PO BOX 14084	6,221.88
9/29/2024	Check	US BANK NA - Remit-To: US BANK EQUIPMENT FINANCE. PO BOX 790448	186.87

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**Placer Mosquito Vector Control District
Budget to Actuals YTD as of 9/30/2024**

Ledger Account / Spend Code	Budget	Actuals	Balance	% of Budget
40010:Taxes - Current Secured Property	(67,618.95)	(67,700.80)	\$81.85	100.12%
RC0010 Taxes - Current Secured Property (GL40010)	0	(67,700.80)	\$67,700.80	0.00%
40020:Taxes - Property Tax Impounds	(12.60)	0	(\$12.60)	0.00%
40040:Taxes - Railroad Unitary Property	(101.85)	(93.31)	(\$8.54)	91.62%
RC0040 Taxes - Railroad Unitary Property (GL40040)	0	(93.31)	\$93.31	0.00%
40050:Taxes - Unitary and Op Non-Unitary Property	(2,530.06)	(2,558.29)	\$28.23	101.12%
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	0	(2,558.29)	\$2,558.29	0.00%
40060:Taxes - Current Unsecured Property	(1,379.30)	(1,274.39)	(\$104.91)	92.39%
RC0060 Taxes - Current Unsecured Property (GL40060)	0	(1,274.39)	\$1,274.39	0.00%
40070:Taxes - Delinquent Secured Property	(1.05)	0	(\$1.05)	0.00%
40090:Taxes - Delinquent Unsecured Property	(27.25)	(0.32)	(\$26.93)	1.17%
RC0090 Taxes - Delinquent Unsecured Property (GL40090)	0	(0.32)	\$0.32	0.00%
40100:Taxes - Current Supplemental Property	(3,012.45)	(43.06)	(\$2,969.39)	1.43%
RC0110 Taxes - Current Supplemental Property (GL40100)	0	(43.06)	\$43.06	0.00%
40110:Taxes - Delinquent Supplemental Property	(1.05)	0	(\$1.05)	0.00%
40180:Other Taxes	(330,000.00)	(346,845.00)	\$16,845.00	105.10%
RC0270 Parcel Taxes (GL40180)	0	(346,845.00)	\$346,845.00	0.00%
42010:Investment Income	(40,000.00)	(23,256.58)	(\$16,743.42)	58.14%
RC0560 Interest / Investment Income (GL42010)	0	(23,256.58)	\$23,256.58	0.00%
42030:Short-Term Rents and Concessions	(6,000.00)	0	(\$6,000.00)	0.00%
44350:State Homeowners Property Tax Relief	(382.45)	0	(\$382.45)	0.00%
46030:Direct Charges	(5,685,969.00)	(5,721,400.92)	\$35,431.92	100.62%
RC1720 Direct Charges (GL46030)	0	(5,721,400.92)	\$5,721,400.92	0.00%
48030:Miscellaneous	(20,000.00)	0	(\$20,000.00)	0.00%
49030:Proceeds from Sale of Capital Assets	(10,000.00)	(418.75)	(\$9,581.25)	4.19%
RC3170 Proceeds from Sale of Capital Assets (GL49030)	0	(418.75)	\$418.75	0.00%
Total Revenue	(6,167,036.01)	(6,163,591.42)	(\$3,444.59)	99.94%
51010:Salaries and Wages	2,482,991.50	550,447.89	\$1,932,543.61	22.17%
SC1010 Salaries and Wages (GL51010)	0	550,447.89	(\$550,447.89)	0.00%
51030:Extra Help - Salaries and Wages	0	28,213.00	(\$28,213.00)	0.00%
SC1030 Extra Help - Salaries and Wages (GL51030)	0	28,213.00	(\$28,213.00)	0.00%
51040:Overtime and Call Back	16,981.24	6,045.23	\$10,936.01	35.60%
SC1040 Overtime and Call Back (GL51040)	0	6,045.23	(\$6,045.23)	0.00%
51210:Retirement	336,091.86	127,565.12	\$208,526.74	37.96%
SC1210 CalPERS (GL51210)	0	54,421.12	(\$54,421.12)	0.00%
SC1852 CalPERS (GL51210)	0	73,144.00	(\$73,144.00)	0.00%
51220:Payroll Tax	47,898.23	10,811.72	\$37,086.51	22.57%
SC1220 FICA (GL51220)	0	10,811.72	(\$10,811.72)	0.00%
51240:Other Postemployment Benefits (OPEB)	175,702.00	7,830.65	\$167,871.35	4.46%

**Placer Mosquito Vector Control District
Budget to Actuals YTD as of 9/30/2024**

SC1858 Other Post Employment Benefits (OPEB) (GL51240)	0	7,830.65	(\$7,830.65)	0.00%
51350:Emp Benefits Other Agencies	582,417.19	165,932.39	\$416,484.80	28.49%
SC1888 Employee Benefits Other Agencies (GL51350)	0	165,932.39	(\$165,932.39)	0.00%
51380:Other Benefits	908.00	0	\$908.00	0.00%
52020:Pesticides	624,663.00	243,681.66	\$380,981.34	39.01%
SC2030 Poisons, Pesticides and Chemicals - Agricultural and Industrial (GL52020)	0	243,681.66	(\$243,681.66)	0.00%
52030:Clothing and Personal	8,500.00	4,494.98	\$4,005.02	52.88%
SC2040 Work Clothes (GL52030)	0	4,494.98	(\$4,494.98)	0.00%
52040:Communication Services Expense	76,043.69	15,898.48	\$60,145.21	20.91%
SC2085 Communication Services - Telephone (GL52040)	0	8,993.58	(\$8,993.58)	0.00%
SC2090 Media Services - 1099 Reportable (GL52040)	0	6,904.90	(\$6,904.90)	0.00%
52050:Food	800.00	0	\$800.00	0.00%
52060:Janitorial Supplies	1,592.34	0	\$1,592.34	0.00%
52080:Insurance	232,883.96	216,592.06	\$16,291.90	93.00%
SC2140 Insurance and Insurance Services (GL52080)	0	216,592.06	(\$216,592.06)	0.00%
52140:Parts	8,400.00	687.91	\$7,712.09	8.19%
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	0	687.91	(\$687.91)	0.00%
52160:Maintenance	28,076.00	9,964.22	\$18,111.78	35.49%
SC2260 Equipment Maintenance and Repair Services for Vehicles & Aircraft - 1099 Reportable (GL52160)	0	9,137.94	(\$9,137.94)	0.00%
SC2270 Equipment Maintenance and Repair Services for General Equipment - 1099 Reportable (GL52160)	0	826.28	(\$826.28)	0.00%
52161:Maintenance - Building	35,661.00	3,268.60	\$32,392.40	9.17%
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	0	3,268.60	(\$3,268.60)	0.00%
52170:Fuels & Lubricants	47,750.00	17,574.00	\$30,176.00	36.80%
SC2340 Gasoline, All Types (GL52170)	0	17,574.00	(\$17,574.00)	0.00%
52180:Materials - Buildings & Improvements	1,500.00	0	\$1,500.00	0.00%
52190:Maintenance - Janitorial	6,780.00	2,260.00	\$4,520.00	33.33%
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	0	2,260.00	(\$2,260.00)	0.00%
52210:Services	356,430.00	274,134.75	\$82,295.25	76.91%
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	0	274,134.75	(\$274,134.75)	0.00%
52220:Laboratory Supplies	65,500.00	15,473.96	\$50,026.04	23.62%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)	0	7,650.90	(\$7,650.90)	0.00%
SC2500 Gases, Lab / Medical / Welding (GL52220)	0	2,256.48	(\$2,256.48)	0.00%
SC2521 Laboratory Supplies (GL52220)	0	5,566.58	(\$5,566.58)	0.00%
52240:Professional / Membership Dues	57,955.00	16,755.00	\$41,200.00	28.91%
SC2550 Membership / Registration / Association / Warranties - 1099 Reportable (GL52240)	0	16,755.00	(\$16,755.00)	0.00%

**Placer Mosquito Vector Control District
Budget to Actuals YTD as of 9/30/2024**

52245:Warranties	7,344.00	0	\$7,344.00	0.00%
52260:Misc Expense	0	8,234.85	(\$8,234.85)	0.00%
SC2570 Misc Expense (GL52260)	0	8,234.85	(\$8,234.85)	0.00%
52330:Other Supplies	15,500.00	806.22	\$14,693.78	5.20%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)	0	639.80	(\$639.80)	0.00%
SC2661 Office Supplies Excluding Paper Goods (GL52330)	0	166.42	(\$166.42)	0.00%
52340:Postage	275.00	142.23	\$132.77	51.72%
SC2790 Postage (GL52340)	0	142.23	(\$142.23)	0.00%
52360:Professional and Special Services - General	152,091.30	36,381.63	\$115,709.67	23.92%
SC2820 Personnel Services - 1099 Reportable (GL52360)	0	4,826.00	(\$4,826.00)	0.00%
SC2840 Collection Charges - 1099 Reportable (GL52360)	0	23,469.83	(\$23,469.83)	0.00%
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)	0	1,207.41	(\$1,207.41)	0.00%
SC2940 Consulting Services - 1099 Reportable (GL52360)	0	1,050.00	(\$1,050.00)	0.00%
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)	0	2,909.70	(\$2,909.70)	0.00%
SC3010 Alarm Services - 1099 Reportable (GL52360)	0	2,918.69	(\$2,918.69)	0.00%
52370:Professional and Special Services - Legal	15,000.00	4,569.00	\$10,431.00	30.46%
SC3130 Legal Services - 1099 Reportable (GL52370)	0	4,569.00	(\$4,569.00)	0.00%
52380:Professional and Special Services - Technical, Engineering and Environmental	13,730.00	2,955.64	\$10,774.36	21.53%
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)	0	1,975.00	(\$1,975.00)	0.00%
SC3280 Security, Fire, Safety, and Emergency Services Not Otherwise Classified - 1099 Reportable (GL52380)	0	494.00	(\$494.00)	0.00%
SC3322 Hazardous Waste (GL52380)	0	486.64	(\$486.64)	0.00%
52390:Professional and Special Services - County	16,330.67	0	\$16,330.67	0.00%
52400:Professional and Special Services - Information Technology	139,313.00	22,345.10	\$116,967.90	16.04%
SC3370 Data Processing, Computer, Programming, and Software Services - 1099 Reportable (GL52400)	0	9,517.10	(\$9,517.10)	0.00%
SC3380 Computer Management Services - 1099 Reportable (GL52400)	0	12,828.00	(\$12,828.00)	0.00%
52440:Short-Term Rents and Leases - Equipment	22,750.00	611.21	\$22,138.79	2.69%
SC3460 Short-Term Equipment Rental or Lease Services - 1099 Reportable (GL52440)	0	611.21	(\$611.21)	0.00%
52450:Short-Term Rents and Leases - Buildings & Improvements	0	8,996.40	(\$8,996.40)	0.00%
SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450)	0	8,996.40	(\$8,996.40)	0.00%
52460:Small Tools & Instruments	0	37,175.88	(\$37,175.88)	0.00%
SC3530 Hardware and Related Items (GL52460)	0	37,175.88	(\$37,175.88)	0.00%
52480:PC Acquisition	7,500.00	380.89	\$7,119.11	5.08%

**Placer Mosquito Vector Control District
Budget to Actuals YTD as of 9/30/2024**

SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	0	380.89	(\$380.89)	0.00%
52520:Trustee Meetings Compensation	8,400.00	0	\$8,400.00	0.00%
52560:Small Equipment	15,000.00	13,336.00	\$1,664.00	88.91%
SC3881 Visual Education Supplies (GL52560)	0	13,336.00	(\$13,336.00)	0.00%
52570:Advertising	76,700.00	37,336.84	\$39,363.16	48.68%
SC3890 Marketing Services - 1099 Reportable (GL52570)	0	36,836.84	(\$36,836.84)	0.00%
SC3895 Publications and Legal Notices (GL52570)	0	500.00	(\$500.00)	0.00%
52590:Tuition Reimbursement	5,000.00	0	\$5,000.00	0.00%
52785:Training / Education	9,450.00	753.00	\$8,697.00	7.97%
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	0	753.00	(\$753.00)	0.00%
52790:Transportation and Travel	17,675.00	0	\$17,675.00	0.00%
52800:Utilities	85,351.00	18,206.57	\$67,144.43	21.33%
SC4340 Utilities (GL52800)	0	18,206.57	(\$18,206.57)	0.00%
53040:Lease Purchase Principal	320,664.00	293,000.00	\$27,664.00	91.37%
SC4720 Lease Purchase Principal (GL53040)	0	293,000.00	(\$293,000.00)	0.00%
53080:Lease Purchase Interest	43,436.70	23,959.80	\$19,476.90	55.16%
SC4760 Lease Purchase Interest (GL53080)	0	23,959.80	(\$23,959.80)	0.00%
Total Expenses	6,167,035.68	2,244,545.60	\$3,922,490.08	36.40%
Total Capital Assets	0	17,722.72	(\$17,722.72)	0.00%
54450:Equipment	0	17,722.72	(\$17,722.72)	0.00%
SC2520 CA Laboratory Equipment (GL54450)	0	17,722.72	(\$17,722.72)	0.00%
Total Expenses (Non Capital Assets)	6,167,035.68	2,226,822.88	\$3,940,212.80	36.11%
Net (Income)/Loss	(0.33)	(3,919,045.82)	\$3,919,045.49	1,187,589,642.42%

Board Review and Consideration to Designate Selected District Property as Surplus

Background:

The District reviews its inventory of capital and non-capital property annually. Part of this review is to make recommendations for items that are no longer of use or value to the District that will be disposed of, sold, or donated according to the District procurement and personal property disposal policy (Resolution 2016-09). The first step of the disposal process is for the Board to designate selected District property as surplus.

The attached list are items recommended to be designated as surplus.

Staff Recommendation:

Staff recommend the Board designate the items on the attached list as surplus and authorize the General Manager to dispose of these items according to District policy.

QTY	Non-Capital Inventory	Inventory #	Condition
1	Dell Laptop	672	Poor
1	Dell Optiplex3020 Computer		Broken
12	Cell Phones - iPhone		Poor
1	iPad	0888	Broken
1	iPad	0896	Broken
1	Freezer	0925	Broken
1	Web camera and stand		Broken
9	MiFi		Broken
1	HP Printer		Poor
1	Dell Printer	0439	Broken
24	Truck Network Fleet GPS		Updated
1	BigTex Trailer	0444	Poor
1	ATV Trailer	0112	Poor

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Board Review and Consideration to Amend the District Budget for Fiscal Year 2024-25

Background

The following amendments to the FY 24-25 budget are requested:

1. \$45,137 of anticipated revenue increase based on updated assessment numbers. We are increasing the budgeted revenue for the following accounts:
 - \$19,701 to RC-0270-Other Taxes (40180) [Lincoln Special Tax]
 - \$25,435 to RC-1720-Direct Charges (46030) [East-West County and Permanent Facility & Expanded Services benefit assessments]
2. \$3,275 from Undesignated to SC-2550-Membership / Registration / Association / Warranties (52240) to fund additional staff to attend MVCAC annual meeting in Oakland, and fix errors in original conference budget.
3. \$6,585 from Undesignated to SC-4280-Travel & Transportation (52790) to fund additional staff to attend MVCAC annual meeting in Oakland, and fix errors in original conference budget.
4. \$12,979 from undesignated to SC-2861-Maintenance-Building - 1099 Reportable (52161) to fund replacement of three roll-up warehouse doors at Roseville headquarters.
5. \$22,298 from Undesignated to SC-2260-Equipment Maintenance and Repair Services for Vehicles & Aircraft (52160) to increase funding for customization and installation of accessories for anticipated vehicle purchases in FYE 2025.

Fiscal Impact

The proposed amendment will have no net impact on the budget as it allocates budgeted expenditures in the same amount as anticipated increases in revenue. Note that item #5 only funds the accessories for new vehicles. The purchase of the new vehicles will be included in the FY 24-25 Capital budget that will be presented to the Board in November.

Staff Recommendation

Staff recommend that the Board approve Resolution 2024-17 Amending the District Budget for Fiscal Year 2024-25.

RESOLUTION NO. 2024-17

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT
AMENDING THE DISTRICT BUDGET
FOR FISCAL YEAR 2024-25**

WHEREAS, The Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District") County of Placer, State of California, have reviewed the budget and desire to change the approved final District Budget, and

NOW, THEREFORE BE IT RESOLVED as follows:

- 1) Amend the District Budget for Fiscal Year FY 24-25 by adjusting the following:
 - A. \$45,137 of anticipated revenue increase based on updated assessment numbers. We are increasing the budgeted revenue for the following accounts:
 - \$19,701 to RC-0270-Other Taxes (40180) [Lincoln Special Tax]
 - \$25,435 to RC-1720-Direct Charges (46030) [East-West County and Permanent Facility & Expanded Services benefit assessments]
 - B. \$3,275 from Undesignated to SC-2550-Membership / Registration / Association / Warranties (52240) to fund additional staff to attend MVCAC annual meeting in Oakland, and fix errors in original conference budget.
 - C. \$6,585 from Undesignated to SC-4280-Travel & Transportation (52790) to fund additional staff to attend MVCAC annual meeting in Oakland, and fix errors in original conference budget.
 - D. \$12,979 from undesignated to SC-2861-Maintenance-Building - 1099 Reportable (52161) to fund replacement of three roll-up warehouse doors at Roseville headquarters.
 - E. \$22,298 from Undesignated to SC-2260-Equipment Maintenance and Repair Services for Vehicles & Aircraft (52160) to increase funding for customization and installation of accessories for anticipated vehicle purchases in FYE 2025.

PASSED AND ADOPTED by the Board of Trustees of the Placer Mosquito and Vector Control District on the 21st day of October 2024 by the following vote:

AYES: ∅
NOES: ∅
ABSTAIN: ∅
ABSENT: ∅

Ross Hutchings, Board President

Attest:

Joel Buettner, General Manager

Board Review and Consideration to Approve Emergency Replacement of Roll-up Doors

Background:

In late September, one roll-up warehouse door at our Roseville headquarters stopped functioning due to worn bearings. This was one of the three most used roll-up doors and was original equipment that came with the building. We had added motorized operators for each of these doors about 10 years ago. We called Door 28 to assess the broken door as well as the other two motorized doors and discovered that all three had worn out bearings, and required replacement. The one non-operative door has been replaced, and the other two doors are on order.

We have attached an estimate from Door28. Please note that the non-operative door required immediate replacement since it was unable to be opened to allow vehicles to get out of the building. We have asked Door28 to order the remaining two doors, and contact us to arrange replacement.

Fiscal Impact:

This was an unforeseen maintenance issue. We are proposing a budget amendment (Resolution 2024-17) to fund this project.

Staff Recommendation:

Staff recommend the board approve the replacement of three roll-up doors as presented in the attached estimate not to exceed \$12,970.

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PROPOSAL

Door28inc.com LIC #970006
2505 Port Street
West Sacramento, CA 95691
Phone: (916) 617-2730 Fax: (916) 617-2731

To: Placer Mosquito & Vector Control 2101 Opportunity Drive Roseville, CA 95678	Site: Same	Date: September 26, 2024
Attn: Mike Ashley	Phone: (916) 869-2197 Email: nikkir@placermosquito.org	Cell: FAX:
Quote # Q004392		

Door 28 proposes to perform the following Services on the terms and conditions included on the reverse side of this page and as described below.

Service Provided on 9/18/2024 under JOB# S010441

North RSD 1

- Tested and inspected, found bearings on drive side of door is blown out and cutting groove into shaft.
- Disconnected operator and ran to confirm operator is good.
- Advised customer to not operate door due to it being unsafe.
- Measured and obtained pictures for new door.
- Cleaned work area.

Recommendations: Remove and replace door due to blown bearing and worn shaft, reuse operator on new E.O. kit.

South RSD 2

- Tested and inspected, opened and closed door with operator.
- Inspected bearings and found bearing on drive side is starting to show signs of wear.
- Advised customer of findings and should be repaired as soon as possible.

Recommendations: Due to signs of wear on bearings, bearings should be replaced, or door replaced.

South RSD 3

- Tested and inspected, found wear on bearings.
- Tested door and found operator is in good shape.
- Due to wear on bearings repairs should be made as soon as possible.
- Advised customer of findings and to be cautious when operating door.
- Cleaned work area.

Recommendations: Due to signs of wear on bearings, bearings should be replaced, or door replaced.

FOR THE TOTAL SUM OF.....\$ 550.00

QUOTED WORK

South RSD 3 -

Scope of work proposed: Remove existing worn rolling steel door and install new rolling steel door. Apply tension to door and adjust for proper operation.

We propose to furnish, deliver, and install the following:

- 1- JANUS 12' X 12' ROLLING STEEL DOOR, SANDSTONE FINISH W/EO KIT
- 1- GENIE RENTAL

South RSD 2 -

Scope of work proposed: Remove existing worn rolling steel door and install new rolling steel door. Apply tension to door and adjust for proper operation.

We propose to furnish, deliver, and install the following:

- 1- JANUS 12' X 12' ROLLING STEEL DOOR, SANDSTONE FINISH W/EO KIT
- 1- GENIE RENTAL

South RSD 1 -

Scope of work proposed: Remove existing worn rolling steel door and install new rolling steel door. Apply tension to door and adjust for proper operation.

We propose to furnish, deliver, and install the following:

- 1- JANUS 12' X 12' ROLLING STEEL DOOR, SANDSTONE FINISH W/EO KIT
- 1- GENIE RENTAL

FOR THE TOTAL SUM OF.....\$ 11,239.98

FOR THE COMBINED TOTAL SUM OF.....\$ 11,789.98

Please note this bid INCLUDES the following:

- Work to be completed during regular business hours (Mon-Fri 7:30am-4:30pm)
- Door 28, Inc. Limited Warranty.
- Removal and Disposal of existing material.

Please note this bid DOES NOT INCLUDE the following:

- Any item not listed above.
- Finish work or paint, if needed.
- Any electrical not within 2 feet of door location.
- Hidden damage not present.

Customer to list days or hours Door 28 cannot do the work:

Terms: Performa or Credit 0 % on Deposit 100 % on Completion Customer to provide General Liability Ins. \$ n/a

This Proposal constitutes an offer by Door 28 to perform the above-described Services. This offer is only good for 30 days and may be revoked by Door 28 at any time prior to your acceptance. Fees for services & materials to respond to hidden or unanticipated damages are not included in proposal. In order to accept the terms of this Proposal, please return a signed copy of this Proposal to our office within the 30-day time period with deposit. Proposal also does not include cost of prevailing wages, if required unless specifically identified herein.

NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss through court foreclosure proceedings of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you the notice before making payment to your contractor (2) any other method or device which is appropriate under the circumstances.

Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, and 3132 Bradshaw Road, Sacramento, CA.
Mailing address: PO Box 2600, Sacramento, CA 95862

Important: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal and will constitute terms of your contract with Door 28, Inc. Customer is added to our General Liability policy as Additional Insured only when required by written contract with customer.

Accepted:	(Customer)	Door 28, Inc.
By:		By:
Date:		Date:

6/2013

Standard Services Agreement

1. **Rates and Fees.** Generally, the Services will be performed by Door 28, Inc. ("Door 28") during its normal business hours, which are: Monday-Friday, 8:00AM to 5:00PM. Door 28 will perform the Services for Customer on a flat fee basis (the "Flat Fee"). The Flat Fee is inclusive of applicable sales tax, and except as otherwise specifically provided in this Agreement, will be the total compensation paid to Door 28 for Services by Customer. The parts used by Door 28 to perform the Services hereunder will either be new or equivalent to new, unless otherwise agreed by Door 28 and Customer in writing. Title to parts shall pass to Customer upon delivery by Door 28. Any cost or expense for any special or expedited delivery or shipping requested by Customer shall be borne solely by Customer. Any change in the scope of the Services, requested by Customer and agreed to by Door 28, will incur charges for parts, material, and labor at Door 28's regular rates and standard pricing. Any change in the scope of the Services must be in a writing signed by Customer and Door 28.

2. **Invoices; Payment Terms; Security Interest.** Door 28 will provide an invoice itemizing all goods and services billed to Customer following completion of the Services. Customer will pay each invoice within fifteen (15) days of the date of the invoice. A late charge of 1.0% per month determined daily from the date of the invoice will be due to Door 28 on invoices not paid within thirty (30) days of the invoice date. In the event Customer defaults on its payment obligations hereunder, Customer agrees that it will also be responsible for and liable to Door 28 for all costs incurred by Door 28 in collection of such outstanding amounts, including reasonable attorneys' fees. Customer will pay all federal, state, local sales and other taxes however designated which are levied or imposed by reason of the Services or any parts or materials provided by Door 28 under this Agreement. Customer hereby grants to Door 28 a security interest, enforceable under the California Commercial Code, to all parts and materials provided by Door 28 under this Agreement. In the event of non-payment by Customer, Door 28 reserves the right to repossess all such parts and materials, regardless of whether attached or affixed to the Premises, in addition to all such rights as Door 28 may have under applicable law. Customer hereby agrees to execute and deliver to Door 28 such reasonable documents as are necessary to create or perfect such security interest.

4. **Default; Termination.** A default under this Agreement will occur if either party: (i) fails to perform any of its material obligations under this Agreement, (ii) files for bankruptcy, dissolution or for the appointment of a receiver, or (iii) fails to pay sums required hereunder when due. If such default is not cured by the defaulting party within ten (10) days for monetary defaults (or within twenty (20) days for non-monetary defaults) of notification by the non-defaulting party of such default, then an Event of Default shall occur under this Agreement and shall be cause for termination upon the non-defaulting party's written notice to the defaulting party.

5. **Customer Responsibilities.** Except as provided on the front page, Customer will be responsible for all of the following: (a) Customer will without any charge to Door 28 provide all reasonable facilities, utilities, and assistance required by Door 28's employees and representatives performing Services at Customer's Premises, including electricity; (b) Customer will perform reasonable preparation of the Premises in anticipation of the performance of Services by Door 28, including delivery of the work area in a clean and safe condition, free of debris and dangerous artifacts; (c) Customer will ensure Door 28 has all reasonable access to the Premises and completely unobstructed access to the work area and is not interfered with or interrupted to the extent possible during the performance of the Services. Door 28 will not be liable for any delays caused by Customers inability to provide any of the foregoing; (d) Customer will ensure that the chosen site is suitable for any new installation described in the Services, including support, seals, accessories, and clearances. Customer represents and warrants that the Premises and work area are suitable and safe for Door 28 to perform the Services; (e) Customer will be responsible for cleanup of the work area and the Premises following the performance of the Services, including the disposal of any excess or old material or parts; (f) Customer will be responsible for the

proper storage and protection of all parts and materials delivered to the Premises prior to the consumption of such parts and materials as part of Door 28's performance of Services; (g) During the term of this Agreement, Customer will maintain Commercial General Liability insurance and Workmen's Compensation insurance in the amount required by law. Upon request and reasonable notice, Customer will furnish Door 28 with Certificates of Insurance evidencing the required insurance.

6. **Limited Warranty; Warranty Disclaimer.** Door 28 does not make any warranties with respect to the performance of the Services, or the parts and materials used in performance of the Services, beyond those described in Door 28's "Limited Warranty" (provided herewith and attached hereto). Door 28 specifically disclaims all warranties, express or implied, other than as described in the Limited Warranty. This Agreement allocates the risks of defect or failure between Door 28 and Customer. This allocation and the limitation of remedies and liabilities is recognized by both Parties and is reflected in the negotiated price for the Services, including parts and materials. Customer acknowledges and agrees that, if the remedies of Customer and liabilities of Door 28 were not limited as provided in this Agreement, then the negotiated price for the Services, including parts and materials, would have been substantially higher. Customer acknowledges and agrees that it has read this Agreement and the Limited Warranty, understands it, and is bound by its terms. The parties agree that limitations on remedies and liabilities set forth in this Agreement shall apply notwithstanding any failure of essential purpose of any limited remedy.

7. **Limitation of Liability.** NOTWITHSTANDING ANY OTHER PROVISION HEREIN, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, THE TOTAL AGGREGATE LIABILITY OF DOOR 28 AND DOOR 28'S SUBCONTRACTORS AND EMPLOYEES TO CUSTOMER AND ALL THIRD PARTIES IS LIMITED TO AND SHALL NOT EXCEED THE AMOUNT OF THE INVOICE PROVIDED HEREUNDER IN RESPECT TO WHICH DAMAGES ARE CLAIMED FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES OR EXPENSES OF ANY KIND WHATSOEVER ARISING OUT OF THIS AGREEMENT AND FROM ANY CAUSE OR CAUSES OF ANY KIND WHATSOEVER, LEGAL OR EQUITABLE, SUCH AS, BUT NOT LIMITED TO, NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, INDEMNIFICATION, BREACH OF CONTRACT, BREACH OF WARRANTY, OR ATTORNEYS' FEES. IN NO EVENT SHALL DOOR 28 BE LIABLE UNDER THIS AGREEMENT FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, STATUTORY, SPECIAL, RELIANCE, PUNITIVE, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF, IN CONNECTION WITH, OR AS A RESULT OF, THE PERFORMANCE OF THE SERVICES BY DOOR 28, OR FOR LOST PROFITS, REVENUE OR USE, LOSS OF TIME, INCONVENIENCE, LOSS OF BUSINESS OPPORTUNITIES, OR DAMAGE TO GOODWILL OR REPUTATION, REGARDLESS OF WHETHER SUCH LIABILITY IS BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, OR FOR ANY LIABILITY OF CUSTOMER TO ANY THIRD PARTY WITH RESPECT THERETO. DOOR 28 SHALL NOT BE RESPONSIBLE IN ANY MANNER FOR ANY PATENT/LATENT DEFECTS OF THE PARTS/MATERIALS USED IN THE PERFORMANCE OF THE SERVICES OR DAMAGES ARISING THEREFROM. THIS LIMITATION OF LIABILITY SHALL BE ENFORCED ONLY TO THE FULLEST EXTENT ALLOWABLE UNDER APPLICABLE LAW.

8. **General Terms.** The following general terms shall apply to this Agreement: (a) **Headings.** The headings used in this Agreement are included for convenience of reference only and shall not in any way affect the meaning or interpretation of this Agreement; (b) **Attachments.** Any attachments referenced herein are hereby incorporated into the terms of this Agreement by reference; (c) **Independent Contractors.** Nothing in this Agreement, and no course of dealing between the Parties, shall be construed to create or imply an employment or agency relationship or a partnership or joint venture relationship between the Parties or between one party and the other party's employees or agents. Neither Door 28 nor Customer has the authority to bind the other, to incur any liability or otherwise act on behalf of the other. Each party shall be solely responsible for payment of its employees' salaries (including withholding of income taxes and social security), workers compensation, and all other employment benefits; (d) **Force Majeure.** Door 28 shall not be liable hereunder for any failure of or delay in the performance of its obligations under this Agreement, if such failure or delay is on account of causes beyond its reasonable control, including labor disputes, civil commotion, war, fires, floods, inclement weather, governmental regulations or controls, casualty, government authority, strikes, acts of God, or any failure by Customer to perform its obligations under this Agreement, in which event Door 28 shall be excused from its obligations for the period of the delay and for a reasonable time thereafter. Door 28 shall use reasonable efforts to notify Customer of the occurrence of such an event within three (3) business days of its occurrence. Either party may terminate this Agreement, at its option and without liability, if Door 28 is unable to perform under this Agreement for a period of sixty (60) days following the occurrence of a force majeure event; (e) **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to its choice of law principals; (f) **Arbitration.** Except as provided in this agreement above, any dispute, controversy or claim arising out of or related to this Agreement which cannot be resolved amicably by the Parties shall be solely and finally settled by arbitration in accordance with the Federal Arbitration Act, administered by the American Arbitration Association in accordance with its commercial arbitration rules. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The arbitration shall take place before an arbitrator sitting in Sacramento County, California. The decision of the arbitrator shall be in writing with written findings of fact and shall be final and binding on the Parties. The arbitrator shall be empowered to award money damages, but shall not be empowered to award consequential damages, indirect damages, special damages, exemplary damages, punitive damages or specific performance. The prevailing party in such arbitration shall be entitled to an award of its costs, including reasonable attorneys' fees. This section provides the sole recourse for the settlement of any disputes arising out of, in connection with, or related to this Agreement; (g) **Notices.** Unless otherwise agreed to by the Parties, all notices shall be deemed effective following dispatch by either (i) registered mail, (ii) certified mail, return receipt requested, or (iii) overnight mail, to the addresses indicated on the front page of this agreement, or at such other address as a party shall specify by like notice hereunder. If notice is sent to Door 28, such notice shall be addressed to the attention of Jonathan Hood. If notice is sent to Customer, such notice shall be addressed to the person named by Customer on the front page; (h) **Severability.** If any provision or portion of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions or portions shall remain in full force and effect; (i) **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument, without necessity of production of the others; (j) **Waiver.** No waiver of any term or right in this Agreement shall be effective unless in writing, signed by an authorized representative of the waiving party. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or modification of such provision, or impairment of its right to enforce such provision thereafter; (k) **Authority.** The undersigned representative of Customer represents and warrants that such person has the capacity, power, and authority to enter into this Agreement and to effectuate the transactions contemplated here; (l) **Entire Agreement; Modification.** This Agreement and any Exhibits hereto, is the entire agreement between the Parties with respect to the subject matter hereof and supersedes any prior agreement or communications between the Parties, whether written or oral. This Agreement may be modified only by a written amendment signed by authorized representatives of both Parties.

LIMITED WARRANTY

Door 28, Inc. ("Door 28") stands behind its work. Now that you have become a Door 28 customer, you will enjoy all of the protections of this Limited Warranty. We appreciate and value your business. Please report any issues to us in writing so that we can continue to provide you with the highest level of support and customer service.

General Terms

This Limited Warranty shall apply during the "Applicable Warranty Period" (as defined below) to covered problems with parts, materials, and/or labor related to installations, repairs, and prior warranty work (collectively, the "Product") completed by Door 28. Coverage under this Limited Warranty is contingent upon your compliance with all of the terms provided herein. If you have any questions as to the coverage or the terms of this Limited Warranty, please contact Door 28 at 916-897-3002. To initiate a claim, please notify Door 28 in writing at the address below, and include all of the following: your name, address, and telephone number; a description of the Product involved; the nature of the defect or issue; and a copy of the original paid invoice for the Product. This Limited Warranty is freely transferrable and exercisable by the new owner by compliance with the terms herein. Transfer of the Limited Warranty only entitles the new owner to coverage for the remainder of the original Applicable Warranty Period.

The Applicable Warranty Period is dependent on the type of Product purchased and begins on the date installation, repair, or warranty work is completed (the "Commencement Date"). For new installations, Door 28 will cover 100% of the materials and labor involved in the repair for a period of one (1) year following the Commencement Date. For repairs or warranty work, Door 28 will cover 100% of the materials and labor involved in the repair for a period of 90 days following the Commencement Date. Please note that the warranty for repair work or for warranty work only applies to the issue originally reported and does not extend to a new or different repair issue. The repair of a new or different issue will be billed at our normal repair work rates, and following completion of repair, will be entitled to the aforementioned 90-day repair warranty. Any warranty work completed by Door 28 under this Limited Warranty shall neither extend, nor terminate, the original Applicable Warranty Period in any manner.

Performance of Warranty

Door 28 will complete all warranty work during Door 28's normal business hours then in effect. Warranty work outside of Door 28's normal business hours is subject to an emergency service charge. Door 28 will not be responsible for delays caused by any acts outside of its reasonable control, including, but in no way limited to: parts or materials shortages, acts of god, or failure of customer to provide access to the work site. Door 28 will use commercially reasonable efforts to locate and obtain back-ordered parts in a timely manner. Depending on the type of part required, Door 28 may be able to fabricate such part faster than it can obtain the part from the manufacturer or a third party. Any custom fabrication will be subject to customer approval and an additional fabrication charge. Door 28's obligation as to all warranty work shall be limited to styles, models, products, colors, components, materials, etc. of the Product that are available at the time warranty work is approved.

Owner's Obligations

You are responsible for the proper operation and maintenance of the Product installed and/or repaired by Door 28. This Limited Warranty is conditioned upon your compliance with the instructions provided by Door 28 and the Manufacturer's specifications regarding the Product. You may obtain materials and information regarding operation and maintenance by contacting Door 28 at the phone number listed above, and/or by contacting the Manufacturer directly. This Limited Warranty is only intended to apply to the repair or replacement of faulty parts and materials and/or to correct of poor workmanship.

This Limited Warranty does not cover repair necessitated by:

- (1) non-compliance with the instructions, specifications, or operating procedures of Door 28 and/or the Manufacturer, including, but not limited to, exposure to physical abuse, thermal abuse (e.g. excessive heat or cold), misuse, negligence, or neglect;
- (2) improper installation, handling, use, operation, modification, alteration, or maintenance by any party other than Door 28;
- (3) damage not resulting from manufacturing defects (e.g. vandalism, customer accidents, burglary) that occur while the Product is in the customer's possession;
- (4) products installed with known or visible manufacturing defects at the time of installation, including, but not limited to color variances;
- (5) minor conditions such as stains, scratches, or other generally cosmetic conditions that do not affect the mechanical operation of the Product;
- (6) failure or dissatisfaction with appearance of the Product;
- (7) acts of God, flood, fire, tornado, hurricane, earthquake, and the like.

Limitations of Warranty

THE WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES MADE BY DOOR 28 IN CONNECTION WITH THESE PRODUCTS. DOOR 28 CAN NOT AND DOES NOT MAKE ANY IMPLIED OR EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTY THAT THE PRODUCTS COMPLY WITH BUILDING OR FIRE CODES. DOOR 28 HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION WITH RESPECT TO THE MANUFACTURE, DESIGN, CONDITION, OR DURABILITY OF ANY PARTS AND MATERIALS USED IN THE PERFORMANCE OF THE SERVICES. OTHER THAN THE LIMITED WARRANTY SET FORTH HEREIN, DOOR 28 MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED. DOOR 28'S SOLE OBLIGATION UNDER THIS WARRANTY SHALL BE TO REPAIR OR REPLACE A DEFECTIVE PRODUCT OR RE-PERFORM SERVICES WHICH PROVED TO BE DEFECTIVE. THE FOREGOING WARRANTY CONSTITUTES THE SOLE LIABILITY OF DOOR 28 AND THE SOLE REMEDY OF CUSTOMER FOR DEFECTIVE MATERIALS OR WORKMANSHIP. BUYER ASSUMES ALL RISK WHATSOEVER AS TO THE RESULT OF THE USE OF THE PRODUCTS PURCHASED, WHETHER USED SINGULARLY OR IN COMBINATION WITH ANY OTHER PRODUCTS OR SUBSTANCES. DOOR 28 MAKES NO WARRANTY THAT THE PARTS AND MATERIALS USED IN THE PERFORMANCE OF THE SERVICES ARE OR WILL BE DELIVERED FREE OF ANY PERSON'S CLAIM OF PATENT, TRADEMARK, OR SIMILAR INFRINGEMENT. CUSTOMER ASSUMES ALL RISKS (INCLUDING THE RISK OF SUIT) THAT THE PARTS AND MATERIALS USED IN THE PERFORMANCE OF THE SERVICES WILL INFRINGE EXISTING OR SUBSEQUENTLY ISSUED PATENTS, TRADEMARKS, OR COPYRIGHTS. THE DISCLAIMER OF WARRANTIES HEREIN SHALL BE ENFORCED ONLY TO THE FULLEST EXTENT ALLOWABLE UNDER APPLICABLE LAW.

Limitation of Liability

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, THE TOTAL AGGREGATE LIABILITY OF DOOR 28 AND DOOR 28'S SUBCONTRACTORS AND EMPLOYEES TO CUSTOMER AND ALL THIRD PARTIES IS LIMITED TO AND SHALL NOT EXCEED THE AMOUNT OF THE INVOICE PROVIDED HEREUNDER IN RESPECT TO WHICH DAMAGES ARE CLAIMED FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES OR EXPENSES OF ANY KIND WHATSOEVER ARISING OUT OF THIS AGREEMENT AND FROM ANY CAUSE OR CAUSES OF ANY KIND WHATSOEVER, LEGAL OR EQUITABLE, SUCH AS, BUT NOT LIMITED TO, NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, INDEMNIFICATION, BREACH OF CONTRACT, BREACH OF WARRANTY, OR ATTORNEYS' FEES. IN NO EVENT SHALL DOOR 28 BE LIABLE UNDER THIS AGREEMENT FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, STATUTORY, SPECIAL, RELIANCE, PUNITIVE, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF, IN CONNECTION WITH, OR AS A RESULT OF, THE PERFORMANCE OF THE SERVICES BY DOOR 28, OR FOR LOST PROFITS, REVENUE OR USE, LOSS OF TIME, INCONVENIENCE, LOSS OF BUSINESS OPPORTUNITIES, OR DAMAGE TO GOODWILL OR REPUTATION, REGARDLESS OF WHETHER SUCH LIABILITY IS BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, OR FOR ANY LIABILITY OF CUSTOMER TO ANY THIRD PARTY WITH RESPECT THERETO. DOOR 28 SHALL NOT BE RESPONSIBLE IN ANY MANNER FOR ANY PATENT OR LATENT DEFECTS OF THE PARTS OR MATERIALS USED IN THE PERFORMANCE OF THE SERVICES OR ANY DAMAGES ARISING THEREFROM. THE LIMITATION OF LIABILITY PROVIDED HEREIN SHALL BE ENFORCED ONLY TO THE FULLEST EXTENT ALLOWABLE UNDER APPLICABLE LAW.

Contact Information

Any question concerning this warranty, and warranty claims, should be addressed to:

Door 28, Inc.

Attention: Jonathan Hood

P.O. Box 981023, West Sacramento, CA 95798

Board Review and Consideration to Accept Updated Personnel Policy Manual

Background:

Staff have been working on revision of the District's Personnel Policy Manual since late last year. The revised manual presented includes legal updates from the District's labor counsel, incorporated comments from the Personnel committee, and has been reviewed by employees.

Here is a list of the main changes to the policy manual, this list does not include clarifying language changes, fixing typos, or formatting changes:

1.03 definition of harassment and discrimination has been updated to conform with legal requirements by adding, "reproductive health decision-making"

1.05(c) The requirement for employees to drive a district vehicle has changed to a minimum of no more than 3 points AND "Any employee who does not maintain a safe driving record will not be permitted to drive of behalf of the District."

2.x Prior Treatment nondiscrimination policy has been removed. This policy falls under general non-discrimination policies and has never been used previously.

2.x Pre employment screenings policy has been removed. This policy only applies to applicants seeking District employment, not existing employees. This policy will remain part of the District's recruitment and onboarding process.

6.06 Jury duty policy no longer requires employees to give the Districts fees received from the court for jury service.

6.10 Holiday schedule has been updated and a policy to provide full-time temporary employees with paid holidays during their period of employment has been added. The policy allowing the GM to grant special holidays has been removed.

6.11(a) Vacation accrual schedule has been updated

6.11(b) Vacation accrual cap has been updated to twice the annual accrual rate

6.11(f) mosquito season for purposes of vacation request policy has been clarified to be "generally from May through October"

6.12 The term Sick Leave has been changed to Sick Time to encompass both paid and unpaid periods of absence due to sickness, the need to care for a family member, etc.

6.12 (d) Legal update of definition of family member for the purposes of taking sick time.

6.14 Updated “California Family Rights Act (CFRA) Leave” to comply with new legal requirements.

6.14 Clarifying changes for General (non-CFRA) medical leaves of absence.

6.15 Advanced notice to take Pregnancy Disability Leave is increased from two weeks to 30 days.

6.16 Updated policy for Lactation Accommodation to conform to new legal requirements.

9.01 Added a separate section containing existing requirements for Professional Conduct.

Fiscal Impact:

None

Staff Recommendation:

Staff recommend the Board accept this updated Personnel Policy Manual.

Field Operations and Surveillance Report

Prepared October 14, 2024

Assistant Manager: Jake Hartle

Supervisors: Mike Ashley, Casey Hubble, Scott Schon, Phil Spinks

Mosquito Surveillance & Vector-borne Disease Testing

• Adult Mosquito Abundance

- *Culex tarsalis* and *Culex pipiens* abundance has trended downward the past couple of weeks, this is a seasonal trend (Figures 1 & 2).
- *Anopheles freeborni* detections are consistent with the timing in previous years but are being collected at a higher abundance this year (Figure 3).

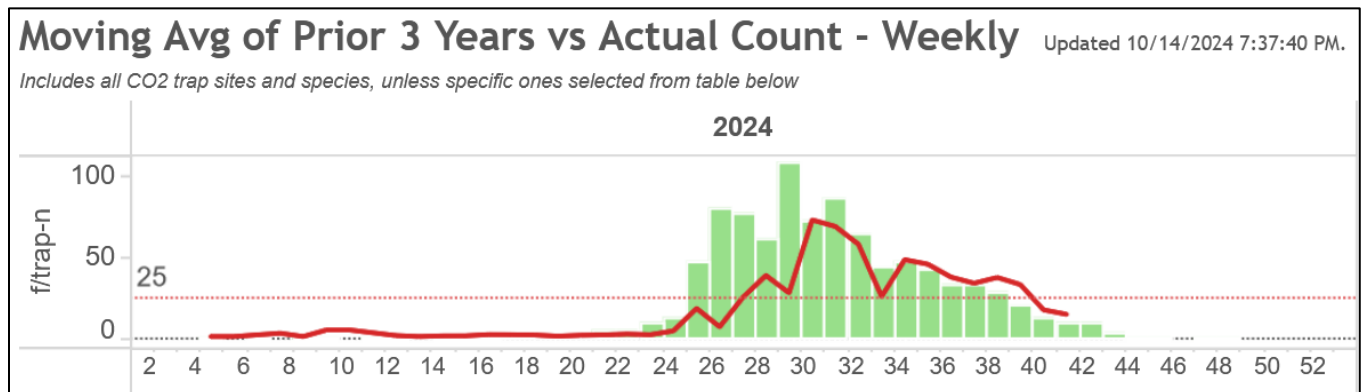


Figure 1: *Culex tarsalis* adult mosquito count per trap night (red line), compared to the three-year average (green bars) by calendar weeks. (Week 41 represents October 6-12)

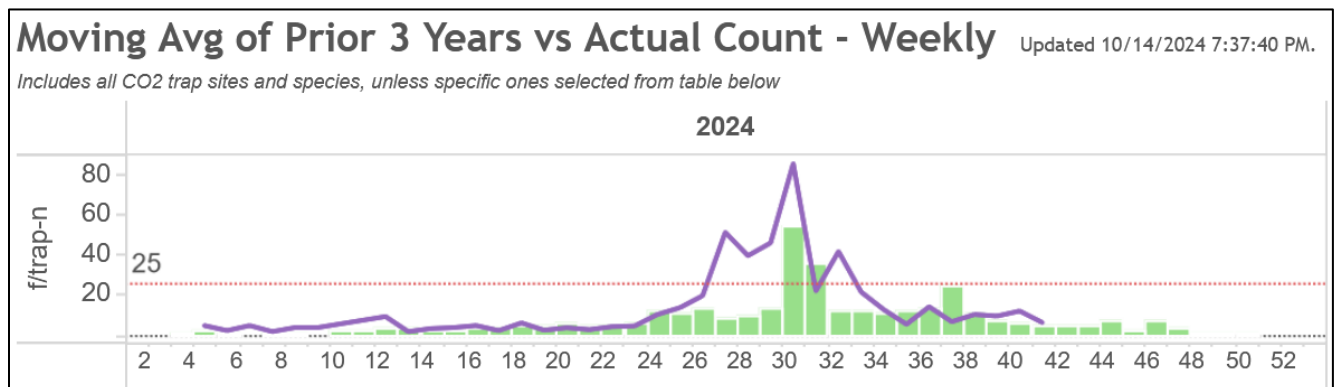


Figure 2: *Culex pipiens* adult mosquito count per trap night (purple line), compared to the three-year average (green bars) by calendar weeks. (Week 41 represents October 6-12)

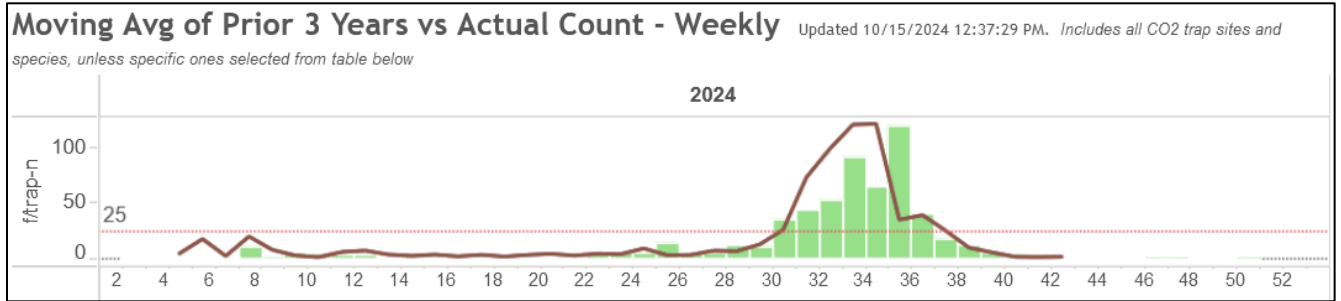


Figure 3: *Anopheles freeborni* adult mosquito count per trap night (brown line), compared to the three-year average (green bars) by calendar weeks. (Week 41 represents October 6-12)

• **Vector-borne Disease Testing**

- There have been 93 (5.4%) WNV mosquito samples and 2 (2.2%) WNV positive dead birds detected in Placer County so far this year.

Positive Detections for 2024 Year to Date (January 1- October 15)			
	WNV	SLE	WEE
Mosquito Samples	93/1707 (5.4%)	0	0
Dead Birds	2/88 (2.2%)	0	0

• **Invasive Aedes:**

- This year, we have collected *Ae. aegypti* in 15 neighborhoods and trapped 485 adult mosquitoes.
- Completed 20 parcel inspection plans covering 738 properties.

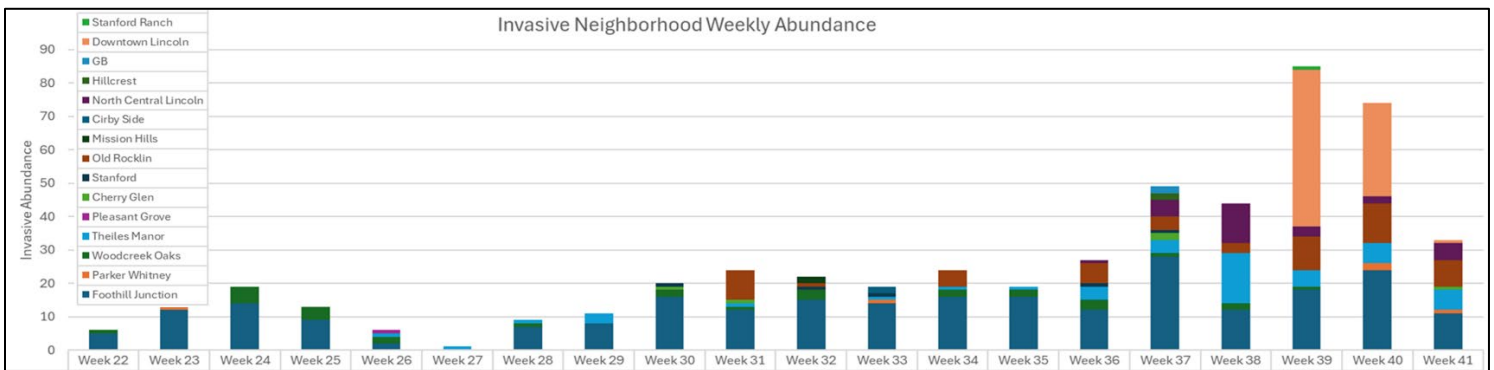


Figure 4: Number of *Aedes aegypti* adult mosquito trapped by neighborhood per week.



Operations

- **Aerial Adulticide & Larvicide:**

- The last adulticide mission of the season in response to high adult *Culex tarsalis* abundance and positive West Nile virus mosquitoes, was made on September 26.

- **Ground Adulticide and Larvicide:**

- In response to WNV positive samples and invasive *Aedes* detections we have larvicide a total of 1,868 acres and adulticide 1,589 acres in September.

- **Catch Basin Treatments**

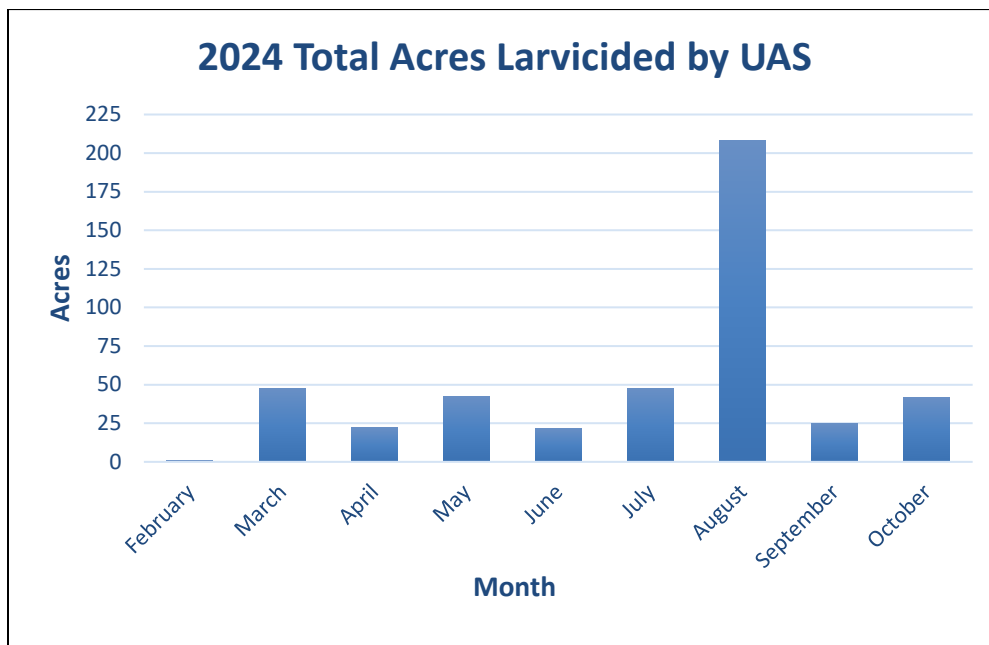
- In September, field technicians and assistants inspected 5,789 catch basins. Catch basins are a primary source of *Culex pipiens*, one of the major vectors of WNV.

- **Mosquito Source Work:**

- 78 service requests completed.
- Visited 852 mosquito sources in September.
- Treated 151 mosquito sources (non-stormwater)

- **Unmanned Aircraft Systems (UAS):**

- A drone demonstration for UC Davis professor and students scheduled for October 22.
- Six missions totaling 24 flights in September 2024
- Total acreage larvicide by UAS in the month of September: 24.85 acres



- **Biological Control- Fisheries**

- 45 applications totaling 2,784 mosquitofish, *Gambusia affinis* stocked for biological control.
- District has begun harvesting fish from the wild to overwinter at our facility for Spring 2025



	September 2024	2024 Season to 30 September	2023 Season to 30 September
Adult mosquitofish stocked	2,784 (6.2 lbs)	16,950 (37.7 lbs)	16,588 (36.9 lbs)
Fry produced in-house	(lbs)	36,861 (81.9 lbs)	2,293 (5.1 lbs)
Fish harvested from the wild	(lbs)	15,300 (34.0 lbs)	40,500 (90.0 lbs)

Weights given with the assumption of 450 adult fish per pound.

Report Date	Current Year	Prior Year
30 Sep 2024	2024	2023

General Manager's Report

Joel Buettner, General Manager

10/16/2024

- **Invasive Mosquitoes** have become a serious concern in Placer County. In 2024, we detected invasive *Aedes aegypti* mosquitoes in 16 different neighborhoods and found at least two persistent infestations that have not responded to extensive eradication efforts. In addition, four travel-acquired Dengue cases have been received by the District, and each case location, has been adjacent or within a neighborhood with active *Aedes aegypti* infestation. Over the winter, we plan to bring to the board a presentation summarizing the invasive mosquito situation in 2024 and discuss next steps to address the short- and long-term risks associated with persistent endemic *Aedes aegypti* populations in Placer County.
- **Vestis (formerly Aramark)** has been the District's uniform supplier for over a decade. Over the past several years, however, we have experienced increasing difficulty in receiving timely and complete uniform deliveries, regular errors in billing, and most recently, uniforms covered in a greasy substance delivered as clean garments. Technicians report there is so much grease on the clothes that it leaves a black residue on vehicle seats. As a result of this pattern of poor service, we are working to look at options to move to another uniform supplier. We expect that with the amount of grease on the clothing, we would likely need to replace some, or all the uniforms affected, and all the uniforms are showing wear. Jake has been working to develop options for switching to another provider and updating our uniforms at the same time. So far, he has received informal quotes from three service providers in the area. Due to the limited choices among the three potential prospects, one being our current provider, we believe an informal selection process would be beneficial in the instance compared to a full request for proposal.
- **VecTec** is a company that is developing an automated identification system for mosquitoes and ticks, and which the District has been partnering with for many years by testing, and providing feedback on their IDX benchtop mosquito ID system as well as their prototype system that has expanded the IDX technology into a field deployable auto counting and identification system as part of an adult mosquito trap. The District has recently provided letters of support to VecTec for grant proposals they are submitting to continue their research and development work.
- **Administrative Policy manual project** is being picked up again in response to new administrative task assignments and some key staff being out for various reasons this season. The District's admin team has started meeting weekly, to increase communication and coordination, develop or update standard operating procedures, and ensure that critical administrative functions are being completed in a timely manner.

UPCOMING EVENTS

- **MVCAC Planning & Committee Meetings** – December 2-4, 2024 – San Diego
- **Northwest Mosquito and Vector Control Association Annual Meeting** – January 21-22, 2025-Pasco, WA
- **MVCAC Annual Conference** – January 26-29, 2025 – Oakland
- **VCJPA Annual Workshop** – February 27, 2025 – Santa Cruz
- **AMCA Annual Conference** – March 3-7, 2025, – San Juan, Puerto Rico