

Placer Mosquito & Vector Control District  
Board of Trustees Regular Board Meeting – Minutes  
October 21, 2024, 4:30 PM  
Placer Mosquito & Vector Control District Office  
2021 Opportunity Drive, Roseville, CA 95678

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 893 7761 8736 or <https://us06web.zoom.us/j/89377618736>

1. **Call to Order:** President Hutchings called the meeting to order at 4:41 PM.
2. **Roll Call:** Trustees Sandy Bendorf, Jill Gayaldo, Peter Gilbert, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present.  
**District Employees Present:** Manager Joel Buettner and Jake Hartle
3. **Pledge of Allegiance** was led by Jill Gayaldo.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**
  - A. Minutes of the September 16, 2024, Regular Board Meeting
  - B. Cooperative Agreement with the Department of Public Health
  - C. Acknowledge Warrants Issued August and September 2024
  - D. Financial Report: Final Budget to Actuals as of June 30<sup>th</sup>, 2024
  - E. Board Review and Consideration to Designate Selected District Property as Surplus

*A motion to approve the consent agenda was made by Trustee Gilbert seconded by Trustee Stockwin, unanimously approved no abstentions*

*Ayes: Trustees Bendorf, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley and Stockwin*

*Noes: ∅*

*Abstain: ∅*

*Absent: ∅*

**7. Board Review and Consideration of Resolution 2024-17**

*A motion to approve Resolution 2024-17 Amending the District Budget for FY 2024-25 was made by Trustee Gilbert, seconded by Trustee Kelley, approved by roll call vote.*

*Ayes: Trustees Bendorf, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ∅*

*Abstain: ∅*

*Absent: ∅*

**8. Board Review and Consideration to Approve Emergency Replacement of Roll-up Doors**

*A motion to approve emergency replacement of roll-up doors not to exceed \$12,970 was made by Trustee Gilbert, seconded by Trustee Stockwin, unanimously approved no abstentions*

*Ayes: Trustees Bendorf, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ∅*

*Abstain: ∅*

*Absent: ∅*

**9. Board Review and Consideration to Approve Updated District Personnel Policy Manual**

*A motion to approve the updated District personnel policy manual was made by Trustee Holliday-Hanson, seconded by Trustee Gilbert, unanimously approved no abstentions*

*Ayes: Trustees Bendorf, Gayaldo, Gilbert, Holliday-Hanson, Hutchings, Kelley, and Stockwin*

*Noes: ∅*

*Abstain: ∅*

*Absent: ∅*

**10. Staff Reports**

A. Eastern Placer Report – Ms. Falco gave a verbal update.

B. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.

C. General Manager Report – A written report was submitted. No additional items were reported.

**11. Board/Staff General Discussion:**

- Trustee Kelley mentioned that he submitted a service request through our website, and a technician came out to treat the yellow jacket nest. It shows that the online system is working effectively.

**12. Announcements**


A. The District office will be closed November 11, 2024 in observance of the Veterans Day Holiday.

B. The next regular Board meeting will be held November 18, 2024, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

**13. Adjournment:**

President Hutchings adjourned the meeting at 5:33 PM.

Minutes approved by the Board and dated, this 18<sup>th</sup> day of November 2024 after passage.

Ross Hutchings, Board President: 

Attest:

Joel Buettner, General Manager: 