

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
January 13, 2025, 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 867 3769 0674 or <https://us06web.zoom.us/j/86737690674>

1. **Call to Order:** President Hutchings called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandy Bendorf, Jill Gayaldo, Merry Holliday-Hanson, Ross Hutchings, Russ Kelley and Will Stockwin were present. Trustee Peter Gilbert was absent.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Angella Falco, and Meagan Luevano.
3. **Pledge of Allegiance** was led by Trustee Bendorf.
4. **Agenda Review:** The Board accepted the agenda as presented.
5. **Public Comment:** There were none.
6. **Consent Agenda**
 - A. Minutes of the December 16, 2024, Regular Board Meeting
 - B. Financial Report: Fiscal Year to Date December 31st, 2024
 - C. Acknowledge Warrants Issued December 2024

A motion to approve the consent agenda was made by Trustee Gayaldo seconded by Trustee Stockwin, unanimously approved no abstentions

*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

7. **Board Review and Consideration of Election of Board Officers**

A motion to elect Trustee Will Stockwin as President was made by Trustee Gayaldo, seconded by Trustee Hutchings, unanimously approved, no abstentions.

*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

A motion to elect Trustee Sandy Bendorf as Vice President was made by Trustee Stockwin, seconded by Trustee Hutchings, unanimously approved, no abstentions.

*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

A motion to re-appoint Isabel Alvarez, Administrative Assistant, as Board Secretary, was made by Trustee Bendorf, seconded by Trustee Hutchings unanimously approved, no abstentions.

*Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert*

8. Board Review and Consideration of Committees for 2025

A motion to approve the Committees for 2025 adding Trustee Stockwin to the Personnel Committee and adding Trustee Hutchings to Finance Committee was made by Trustee Gayaldo, seconded by Trustee Stockwin, unanimously approved, no abstentions.

Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert

<p><u>Personnel Committee:</u> <i>(Meets on the 4th Monday of April at 3:30 PM)</i> <i>Trustee Merry Holliday-Hanson</i> <i>Trustee Will Stockwin</i></p>	<p><u>Finance Committee:</u> <i>(Meets on the 1st Tuesday of May Time: TBD)</i> <i>Trustee Russ Kelley</i> <i>Trustee Peter Gilbert</i> <i>Trustee Ross Hutchings</i></p>
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9. Board Review and Consideration of Advertising Contract with Brandstar for “The Balancing Act” TV Segment

A motion to approve advertising contract with Brandstar for “The Balancing Act” Tv Segment not to exceed \$14,700 was made by Trustee Gayaldo, seconded by Trustee Holliday-Hanson, unanimously approved, no abstentions.

Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert

10. Board Review and Consideration to Purchase Replacement Lab Equipment used for Disease Testing

A motion to purchase replacement lab equipment used for disease testing not to \$36,000 was made by Trustee Hutchings, seconded by Trustee Kelley, unanimously approved, no abstentions.

Ayes: Trustees Bendorf, Gayaldo, Holliday-Hanson, Hutchings, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustee Gilbert

11. Staff Reports

- A. Eastern Placer Report – Angella Falco gave a verbal update.
- B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- C. Field Operations and Surveillance Report – Jake Hartle gave a verbal update.
- D. General Manager Report – A written report was submitted. No additional items were reported.

12. Board/Staff General Discussion: There were none

13. Announcements

- A. The District office will be closed February 12, 2025 in observance of the Lincoln’s Birthday Holiday.
- B. The District office will be closed February 17, 2025 in observance of the President’s Day Holiday.
- C. The next regular Board meeting will be held February 24, 2025, at 4:30 PM at 2021 Opportunity Drive., Roseville, CA 95678

Adjourned to Closed Session at 5:14 PM

14. Closed Session

- A. Public employee performance evaluation: General Manager (*pursuant to Government Code Section 54957*).

Open Session reconvened at 5:47 PM.

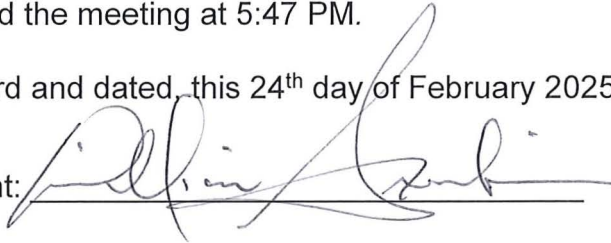
15. Report from Closed Session: *No reportable action was taken.*

16. Adjournment:

President Hutchings adjourned the meeting at 5:47 PM.

Minutes approved by the Board and dated, this 24th day of February 2025 after passage.

Will Stockwin, Board President:



Attest:

Isabel Alvarez, Board Secretary:

