

PLACER MOSQUITO & VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES
2021 Opportunity Drive
Roseville, CA 95678
REGULAR BOARD MEETING
AGENDA

June 16, 2025, 4:30 PM

www.placermosquito.org

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 897 5695 1443 or <https://us06web.zoom.us/j/89756951443>

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Board of Trustees

Sandy Bendorf
City of Auburn

Will Stockwin
City of Colfax

Peter Gilbert
City of Lincoln

Russ Kelley
Town of Loomis

Merry L. Holliday-
Hanson, Ph.D.
Placer County

Jill Gayaldo
City of Rocklin

Ross Hutchings
City of Roseville

General Manager
Joel Buettner

- | | | |
|-------|----------|---|
| | 1 | Call to Order |
| | 2 | Roll Call |
| | 3 | Pledge of Allegiance |
| | 4 | Agenda Review |
| | 5 | Public Comment
<i>Members of the public shall be allowed to address the Board of Trustees on items which are of interest to public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). It is requested that comments be limited to no more than 5 minutes.</i> |
| | 6 | Consent Agenda – Action item |
| 3-5 | | A. Minutes of the May 19, 2025, Regular Board Meeting |
| 7-8 | | B. Acknowledge Warrants Issued May 2025 |
| 9-12 | | C. Financial Report: Fiscal Year to Date May 31 st , 2025 |
| 13-18 | | D. Board Review and Consideration of Update of the Public Information Officer Job Classification |
| 19-20 | 7 | Board Review and Consideration of Resolution 2025-11 Requesting Collection of Charges on Tax Roll for Tax Year 2025-26 – Action item |
| 21-22 | 8 | Board Review and Consideration of Resolution 2025-12 Amending the District Budget for Capital Assets for Fiscal Year 2024-25 |
| 23-25 | 9 | Board Review and Consideration of Resolution 2025-13 Amending the District Budget to Adjust Designation Balances for Fiscal Year 2025-26 |

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- 10 Staff Reports**
A. Eastern Placer Report – Angella Falco
B. Public Information and Outreach Report – Meagan Luevano
C. Field Operations and Surveillance Report – Jake Hartle
D. General Manager’s Report – Joel Buettner
- 11 Board/Staff General Discussion**
- 12 Announcements**
A. The District office will be closed on July 4, 2025 in observance of the Independence Day Holiday.
B. There will be a Special Board Meeting/Public Hearing on July 21, 2025, at 4:00 PM at 2021 Opportunity Drive., Roseville, CA 95678 in lieu of the July 21, 2025, 4:30 PM regular Board meeting
- 13 Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (888) 768-2343, fax (916) 380-5455, and/or send e-mail to info@placermosquito.org. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the PMVCD Board less than 72 hours prior to a meeting will be available for public inspection and copying at 2021 Opportunity Drive, Roseville, CA 95678.

Placer Mosquito & Vector Control District
Board of Trustees Regular Board Meeting – Minutes
May 19, 2025, 4:30 PM
Placer Mosquito & Vector Control District Office
2021 Opportunity Drive, Roseville, CA 95678

This meeting will be conducted in person and via teleconference. Trustees may, as provided by law, participate remotely under some circumstances. The Board encourages the public to participate remotely by calling (408) 638-0968 and when prompted, enter the Meeting ID: 880 4501 8328 or <https://us06web.zoom.us/j/88045018328>

1. **Call to Order:** President Stockwin called the meeting to order at 4:30 PM.
2. **Roll Call:** Trustees Sandy Bendorf, Merry Holliday-Hanson, Russ Kelley and Will Stockwin were present. Trustees Jill Gayaldo, Peter Gilbert and Ross Hutchings were absent with notification.
District Employees Present: Manager Joel Buettner, Jake Hartle, Isabel Alvarez, Meagan Luevano and Nikki Rockwell.
3. **Pledge of Allegiance** was led by Trustee Stockwin.
4. **Agenda Review:** *A motion to accept the agenda with a minor amendment to the Field Operations report was made by Trustee Bendorf, seconded by Trustee Holliday-Hanson, unanimously approved with no abstentions.*
5. **Public Comment:** There were none
6. **Consent Agenda**
 - A. Minutes of the April 21, 2025, Regular Board Meeting
 - B. Acknowledge Warrants Issued April 2025
 - C. Financial Report: Fiscal Year to Date April 30th, 2025

A motion to approve the consent agenda was made by Trustee Holliday-Hanson seconded by Trustee Bendorf approved by Roll call vote
Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

7. **Board Review and Consideration of Resolution 2025-06**
A motion to approve Resolution 2025-06 accepting the Preliminary Engineer's Report for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District and Scheduling the Public Hearing for July 21, 2025, was made by Trustee Kelley seconded by Trustee Holliday-Hanson, approved by roll call vote.
Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings
8. **Board Review and Consideration of Resolution 2025-07**
A motion to approve Resolution 2025-07 accepting the Preliminary Engineer's Report for the Mosquito Control District and the East County Mosquito Control and Disease Prevention Assessment District and Scheduling the Public Hearing for July 21, 2025, was made by Trustee Kelley seconded by Trustee Bendorf, approved by roll call vote.
Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin
Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

9. Board Review and Consideration to Approve the District Budget for Fiscal Year 2025-26

A. Supporting documents for PMVCD Budget for FY 2025-26

B. Board Review and Consideration to Accept Updated Organizational Chart for Fiscal Year 2025-26

A motion to accept the updated organizational chart for fiscal year 2025-26 was made by Trustee Bendorf, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

C. Resolution 2025-08 Adopting the District Budget for Fiscal Year 2025-26

A motion to adopt Resolution 2025-08 adopting the District budget for fiscal year 2025-26 was made by Trustee Bendorf, seconded by Trustee Holliday-Hanson, approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

D. Board Review and Consideration to Approve and Adopt FY 2025-2026 District Pay Scale effective July 1, 2025

A motion to approve and adopt FY 2025-2026 District Pay Scale effective July 1, 2025 was made by Trustee Bendorf, seconded by Trustee Holliday-Hanson approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

10. Board Review and Consideration of Resolution 2025-09

A motion to adopt Resolution 2025-09 Providing Workers' Compensation Coverage for Certain District Volunteers was made by Trustee Kelley, seconded by Trustee Bendorf, approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

11. Board Review and Consideration of Resolution 2025-10

A motion to adopt Resolution 2025-10 Recognizing May As Lyme Disease Awareness Month In Placer County was made by Trustee Holliday-Hanson, seconded by Trustee Bendorf, approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

12. Board Review and Consideration to Approve PMVCD Log of Paper Records to be Destroyed

A motion to approve PMVCD Certificate/Log of Records to be Destroyed/Disposed was made by Trustee Kelley, seconded by Trustee Bendorf, approved by roll call vote.

Ayes: Trustees Bendorf, Holliday-Hanson, Kelley and Stockwin

Noes: ∅ Abstain: ∅ Absent: Trustees Gayaldo, Gilbert and Hutchings

13. Staff Reports

- A. Eastern Placer Report – Mr. Hartle gave a verbal update.
- B. Public Information and Outreach Report – A written report was submitted. No additional items were reported.
- C. Field Operations and Surveillance Report – A written report was submitted. No additional items were reported.
- D. General Manager Report – A written report was submitted. No additional items were reported.

14. Board/Staff General Discussion:

15. Announcements

- A. The District office will be closed on May 26, 2025, in observance of the Memorial Day Holiday.
- B. The next regular Board meeting will be held June 16, 2025, at 4:30 PM, at 2021 Opportunity Dr., Roseville, CA 95678.

15. Adjournment:

President Stockwin adjourned the meeting at 5:27 PM.

Minutes approved by the Board and dated, this 16th day of June 2025, after passage.

Will Stockwin, Board President: _____

Attest:

Isabel Alvarez, Board Secretary: _____

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Warrants May 2025

Payment Date	Payment Type	Supplier	Invoice Amount
5/2/2025	Check	LIFE TECHNOLOGIES CORPORATION	32,319.61
5/2/2025	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
5/5/2025	Check	DELTEK INC	233.00
5/5/2025	Check	VERIZON WIRELESS	1,424.93
5/5/2025	Check	VERIZON WIRELESS	75.81
5/5/2025	Check	FUTURE FORD INC	2,071.73
5/5/2025	Check	PRINCIPAL LIFE INSURANCE COMPANY	4,952.85
5/5/2025	Check	JOHN WALKER HEATING AND COOLING	1,230.65
5/5/2025	Check	JOHN WALKER HEATING AND COOLING	444.38
5/5/2025	Check	HUNT & SONS LLC	1,851.07
5/5/2025	Check	AMERICAN FIDELITY ASSURANCE COMPANY	1,105.34
5/5/2025	Check	THE LEGACY GROUP INC	857.31
5/5/2025	Check	ADAPCO LLC	3,980.05
5/5/2025	Check	ADAPCO LLC	6,128.82
5/5/2025	Check	VESTIS GROUP INC	158.06
5/5/2025	Check	VESTIS GROUP INC	215.96
5/5/2025	Check	BUCKMASTER BUSINESS MACHINES	61.20
5/5/2025	Check	RED SHOE PRODUCTIONS LLC	9,950.00
5/5/2025	Check	LIFE TECHNOLOGIES CORPORATION	2,366.62
5/5/2025	Check	PACIFIC GAS & ELECTRIC COMPANY	891.45
5/5/2025	Check	ENVIRO CERTIFICATION SERVICES	1,625.00
5/5/2025	Check	CITIBANK NA	196.94
5/5/2025	Check	HARRIS INDUSTRIAL GASES	295.88
5/5/2025	Check	STATE OF CALIFORNIA	4,600.00
5/7/2025	Check	HAURY, RITA E	528.16
5/7/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	502.73
5/7/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	34.55
5/7/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	448.53
5/7/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	429.70
5/7/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	115.18
5/7/2025	Check	GOSS, GEORGE	954.90
5/7/2025	Check	VERIZON COMMUNICATIONS INC	393.50
5/7/2025	Check	BURCHAM, KAREN LYNNE	954.90
5/7/2025	Check	VESTIS GROUP INC	156.47
5/7/2025	Check	FUTURE FORD INC	175.64
5/7/2025	Check	HOLT OF CALIFORNIA	343.94
5/7/2025	Check	HARRIS INDUSTRIAL GASES	30.17
5/7/2025	Check	HUNT & SONS LLC	2,249.43
5/7/2025	Automatic Wire Payment	CALPERS	46,561.47
5/8/2025	Check	VEE MAC (Hold)	2,700.00
5/9/2025	Check	US BANCORP	11,718.01
5/12/2025	Check	CLEAR CHANNEL OUTDOOR LLC	6,000.00
5/12/2025	Check	ES OPCO USA LLC	1,309.17
5/12/2025	Check	LIBERTY UTILITIES CO	198.81
5/12/2025	Check	ENTERPRISE FM TRUST	2,072.51
5/12/2025	Check	OPTIMUM	161.35
5/12/2025	Check	STAR SECURITY SOLUTIONS INC	13.49
5/12/2025	Check	FUTURE FORD INC	321.19
5/16/2025	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61
5/20/2025	Check	HARRIS INDUSTRIAL GASES	88.36
5/20/2025	Check	ARNAUDO BROS LP	2,361.55
5/20/2025	Check	HUNT & SONS LLC	2,430.44
5/20/2025	Check	INFINITY TECHNOLOGIES	3,457.50
5/20/2025	Check	INFINITY TECHNOLOGIES	7,274.00
5/20/2025	Check	US BANK NA	373.74

Warrants May 2025

Payment Date	Payment Type	Supplier	Invoice Amount
5/20/2025	Check	SOUTHWEST GAS CORP	16.27
5/20/2025	Check	JOHNSON CONTROLS SECURITY SOLUTIONS LLC	2,217.37
5/20/2025	Check	STAR INDUSTRIES	565.00
5/20/2025	Check	TEXAS LIFE INSURANCE COMPANY	148.50
5/20/2025	Check	VECTOR CONTROL JOINT POWERS AGENCY	709.23
5/20/2025	Check	VESTIS GROUP INC	157.53
5/20/2025	Check	VESTIS GROUP INC	214.90
5/20/2025	Check	PATRICK CLARK CONSULTING	1,500.00
5/20/2025	Check	BROCK ELECTRIC LLC	1,025.00
5/20/2025	Check	BARTKIEWICZ, KRONICK & SHANAHAN	251.25
5/20/2025	Check	SACRAMENTO-YOLO MVCD	33,165.00
5/22/2025	Check	JASSO, DAVID CELIO	765.00
5/22/2025	Check	HARRIS INDUSTRIAL GASES	133.74
5/22/2025	Check	VESTIS GROUP INC	156.47
5/22/2025	Check	FIRST SOLUTIONS INC	135.00
5/22/2025	Check	BUCKMASTER BUSINESS MACHINES	85.89
5/22/2025	Check	PREFERRED ALLIANCE INC	60.00
5/23/2025	Check	AMAZON CAPITAL SERVICES INC (Hold)	39.32
5/27/2025	Check	TRUCKSMART INC	8,844.00
5/27/2025	Check	FUTURE FORD INC	1,450.67
5/27/2025	Check	MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS	4,382.85
5/30/2025	EFT Child Support	CASDU - California State Disbursement Unit (SDU)	736.61

Placer Mosquito and Vector Control District
Budget to Actuals as of 05/31/2025

Ledger Acct / Revenue & Spend Code	Budget	Actuals	Balance	% of Budget
40010:Taxes - Current Secured Property				
RC0010 Taxes - Current Secured Property (GL40010)	(67,618.95)	(67,700.17)	\$81.22	100.12%
40020:Taxes - Property Tax Impounds	(12.60)	0	(\$12.60)	0.00%
40040:Taxes - Railroad Unitary Property				
RC0040 Taxes - Railroad Unitary Property (GL40040)	(101.85)	(93.31)	(\$8.54)	91.62%
40050:Taxes - Unitary and Op Non-Unitary Property				
RC0050 Taxes - Unitary & Op Non-Unitary Property (GL40050)	(2,530.06)	(2,558.29)	\$28.23	101.12%
40060:Taxes - Current Unsecured Property				
RC0060 Taxes - Current Unsecured Property (GL40060)	(1,379.30)	(1,404.87)	\$25.57	101.85%
40070:Taxes - Delinquent Secured Property	(1.05)	0	(\$1.05)	0.00%
40090:Taxes - Delinquent Unsecured Property				
RC0090 Taxes - Delinquent Unsecured Property (GL40090)	(27.25)	(20.66)	(\$6.59)	75.82%
40100:Taxes - Current Supplemental Property				
RC0110 Taxes - Current Supplemental Property (GL40100)	(3,012.45)	(1,383.00)	(\$1,629.45)	45.91%
40110:Taxes - Delinquent Supplemental Property				
RC0120 Taxes - Delinquent Supplemental Property (GL40110)	(1.05)	(3.14)	\$2.09	299.05%
40180:Other Taxes				
RC0270 Parcel Taxes (GL40180)	(349,701.00)	(346,845.00)	(\$2,856.00)	99.18%
42005:Fair Market Value Adjustment				
RC0555 Fair Market Value Adjustments (GL42005)	0	(44,850.13)	\$44,850.13	0.00%
42010:Investment Income	(40,000.00)	(90,589.24)	\$50,589.24	226.47%
RC0560 Interest / Investment Income (GL42010)		(90,594.17)		
RC0561 5151 Interest (GL42010)		4.93		
42030:Short-Term Rents and Concessions				
RC0600 Short-Term Rents & Concessions (GL42030)	(6,000.00)	(3,036.76)	(\$2,963.24)	50.61%
44350:State Homeowners Property Tax Relief				
RC1440 Homeowners Property Tax Relief (GL44350)	(382.45)	(351.18)	(\$31.27)	91.82%
46030:Direct Charges				
RC1720 Direct Charges (GL46030)	(5,711,404.00)	(5,723,574.33)	\$12,170.33	100.21%
46420:Self Insurance Proceeds				
RC2900 Self Insurance Proceeds (GL46420)	0	(6,442.92)	\$6,442.92	0.00%
48030:Miscellaneous				
RC3080 Miscellaneous Other Revenue (GL48030)	(20,000.00)	(5,818.14)	(\$14,181.86)	29.09%
49030:Proceeds from Sale of Capital Assets				
RC3170 Proceeds from Sale of Capital Assets (GL49030)	(10,000.00)	(38,286.83)	\$28,286.83	382.87%
Total Revenue	(6,212,172.01)	(6,332,957.97)	\$120,785.96	101.94%
51010:Salaries and Wages				
SC1010 Salaries and Wages (GL51010)	2,482,991.50	2,119,307.15	\$363,684.35	85.35%
51030:Extra Help - Salaries and Wages				

Placer Mosquito and Vector Control District
Budget to Actuals as of 05/31/2025

Ledger Acct / Revenue & Spend Code	Budget	Actuals	Balance	% of Budget
SC1030 Extra Help - Salaries and Wages (GL51030)	0	41,994.00	(\$41,994.00)	0.00%
51040:Overtime and Call Back				
SC1040 Overtime and Call Back (GL51040)	16,981.24	10,260.35	\$6,720.89	60.42%
51210:Retirement	336,091.86	280,739.10	\$55,352.76	83.53%
SC1210 CalPERS (GL51210)		207,595.10		
SC1852 CalPERS (GL51210)		73,144.00		
51220:Payroll Tax				
SC1220 FICA (GL51220)	47,898.23	38,962.96	\$8,935.27	81.35%
51240:Other Postemployment Benefits (OPEB)				
SC1858 Other Post Employment Benefits (OPEB) (GL51240)	175,702.00	31,551.02	\$144,150.98	17.96%
51350:Emp Benefits Other Agencies				
SC1888 Employee Benefits Other Agencies (GL51350)	582,417.19	586,763.53	(\$4,346.34)	100.75%
51380:Other Benefits				
SC1897 Other Benefits (GL51380)	908.00	669.30	\$238.70	73.71%
52020:Pesticides				
SC2030 Poisons, Pesticides & Chemicals - Ag & Industrial (GL52020)	771,163.00	705,298.99	\$65,864.01	91.46%
52030:Clothing and Personal				
SC2040 Work Clothes (GL52030)	8,500.00	8,172.34	\$327.66	96.15%
52040:Communication Services Expense	76,043.69	56,390.62	\$19,653.07	74.16%
SC2085 Communication Services - Telephone (GL52040)		28,085.72		
SC2090 Media Services - 1099 Reportable (GL52040)		28,304.90		
52050:Food				
SC2110 Food and Water, All Types (GL52050)	800.00	535.77	\$264.23	66.97%
52060:Janitorial Supplies	1,592.34	236.04	\$1,356.30	14.82%
SC2120 Janitorial Supplies – Toilet Paper (GL52060)		63.25		
SC2125 Janitorial Supplies – Excluding Paper Goods (GL52060)		172.79		
52080:Insurance				
SC2140 Insurance and Insurance Services (GL52080)	232,883.96	200,083.42	\$32,800.54	85.92%
52140:Parts				
SC2200 Automotive Accessories, Equipment and Parts (GL52140)	8,400.00	10,852.76	(\$2,452.76)	129.20%
52160:Maintenance	50,374.00	32,674.15	\$17,699.85	64.86%
SC2260 Equip Maint & Repair Services for Vehicles & Aircraft (GL52160)		30,350.75		
SC2270 Equip Maint & Repair Services for General Equipment (GL52160)		2,323.40		
52161:Maintenance - Building				
SC2861 Maintenance - Building - 1099 Reportable (GL52161)	48,640.00	31,038.11	\$17,601.89	63.81%
52170:Fuels & Lubricants				
SC2340 Gasoline, All Types (GL52170)	47,750.00	44,238.27	\$3,511.73	92.65%
52180:Materials - Buildings & Improvements	1,500.00	0	\$1,500.00	0.00%
52190:Maintenance - Janitorial				
SC2430 Janitorial Management Services - 1099 Reportable (GL52190)	6,780.00	6,215.00	\$565.00	91.67%

Placer Mosquito and Vector Control District
Budget to Actuals as of 05/31/2025

Ledger Acct / Revenue & Spend Code	Budget	Actuals	Balance	% of Budget
52210:Services				
SC2455 Airplane/Helicopter Services NOC - 1099 Reportable (GL52210)	356,430.00	320,139.27	\$36,290.73	89.82%
52220:Laboratory Supplies	65,500.00	66,389.26	(\$889.26)	101.36%
SC2480 Clinical Laboratory Reagents and Tests (GL52220)		27,695.51		
SC2500 Gases, Lab / Medical / Welding (GL52220)		6,600.94		
SC2521 Laboratory Supplies (GL52220)		32,092.81		
52240:Professional / Membership Dues				
SC2550 Membership / Registration / Association / Warranties (GL52240)	61,230.00	32,230.03	\$28,999.97	52.64%
52245:Warranties	7,344.00	0	\$7,344.00	0.00%
52260:Misc Expense				
SC2570 Misc Expense (GL52260)	0	2,384.63	(\$2,384.63)	0.00%
52330:Other Supplies	15,500.00	8,468.78	\$7,031.22	54.64%
SC2650 First Aid and Safety Equipment and Supplies (GL52330)		3,185.95		
SC2661 Office Supplies Excluding Paper Goods (GL52330)		5,282.83		
52340:Postage				
SC2790 Postage (GL52340)	275.00	535.79	(\$260.79)	194.83%
52360:Professional and Special Services - General	152,091.30	147,868.36	\$4,222.94	97.22%
SC2820 Personnel Services - 1099 Reportable (GL52360)		15,386.00		
SC2840 Collection Charges - 1099 Reportable (GL52360)		96,272.29		
SC2860 SB2557 Property Tax Admin Costs - 1099 Reportable (GL52360)		1,207.41		
SC2900 Audit Costs - 1099 Reportable (GL52360)		9,940.00		
SC2940 Consulting Services - 1099 Reportable (GL52360)		1,050.00		
SC2945 Uniform Rental and Laundry Services - 1099 Reportable (GL52360)		9,415.61		
SC3010 Alarm Services - 1099 Reportable (GL52360)		8,540.38		
SC3070 AB2838 - LAFCO Fees - 1099 Reportable (GL52360)		6,056.67		
52370:Professional and Special Services - Legal				
SC3130 Legal Services - 1099 Reportable (GL52370)	15,000.00	8,507.00	\$6,493.00	56.71%
52380:Professional and Special Services - Technical, Engineering & Environmental	13,730.00	11,654.95	\$2,075.05	84.89%
SC3150 Grounds Maintenance Services - 1099 Reportable (GL52380)		7,218.00		
SC3255 Vector and Disease Testing - 1099 Reportable (GL52380)		1,416.00		
SC3280 Security, Fire, Safety, and Emergency Services NOC (GL52380)		494.00		
SC3322 Hazardous Waste (GL52380)		2,526.95		
52390:Professional and Special Services - County				
SC4705 Internal Professional & Special Services (Non-Interfund Transfer) (GL52390)	16,330.67	16,330.67	\$0.00	100.00%
52400:Professional and Special Services - Information Technology	139,313.00	140,675.95	(\$1,362.95)	100.98%
SC3370 Data Processing, Computer, Programming & Software Services (GL52400)		66,504.70		
SC3380 Computer Management Services - 1099 Reportable (GL52400)		74,171.25		
52440:Short-Term Rents and Leases - Equipment				
SC3460 Short-Term Equip Rental or Lease Services (GL52440)	2,400.00	4,199.00	(\$1,799.00)	174.96%
52450:Short-Term Rents and Leases - Buildings & Improvements				

Placer Mosquito and Vector Control District
Budget to Actuals as of 05/31/2025

Ledger Acct / Revenue & Spend Code	Budget	Actuals	Balance	% of Budget
SC3480 Short-Term Real Property Rental or Lease - 1099 Reportable (GL52450)	0	24,852.55	(\$24,852.55)	0.00%
52460:Small Tools & Instruments				
SC3530 Hardware and Related Items (GL52460)	20,350.00	12,731.22	\$7,618.78	62.56%
52480:PC Acquisition				
SC3560 Computers, Handheld, Laptop, and Notebook (GL52480)	7,500.00	6,445.49	\$1,054.51	85.94%
52520:Trustee Meetings Compensation				
SC3630 Trustee Meetings Compensation - 1099 Reportable (GL52520)	8,400.00	2,400.00	\$6,000.00	28.57%
52560:Small Equipment	15,000.00	13,910.26	\$1,089.74	92.74%
SC3710 Electronic Equipment, Parts, and Accessories (GL52560)		574.26		
SC3881 Visual Education Supplies (GL52560)		13,336.00		
52570:Advertising	76,700.00	79,942.53	(\$3,242.53)	104.23%
SC3890 Marketing Services - 1099 Reportable (GL52570)		79,329.63		
SC3895 Publications and Legal Notices (GL52570)		612.90		
52590:Tuition Reimbursement	5,000.00	0	\$5,000.00	0.00%
52785:Training / Education				
SC4000 Educational/Training Services - 1099 Reportable (GL52785)	9,450.00	4,637.75	\$4,812.25	49.08%
52790:Transportation and Travel	24,260.00	21,919.09	\$2,340.91	90.35%
SC4280 Travel & Transportation (GL52790)		21,006.22		
SC4290 Mileage (GL52790)		912.87		
52800:Utilities				
SC4340 Utilities (GL52800)	85,351.00	58,615.02	\$26,735.98	68.68%
53040:Lease Purchase Principal				
SC4720 Lease Purchase Principal (GL53040)	320,664.00	293,000.00	\$27,664.00	91.37%
53080:Lease Purchase Interest				
SC4760 Lease Purchase Interest (GL53080)	43,436.70	43,212.55	\$224.15	99.48%
Total Expenses (Non Capital Assets)	6,358,672.68	5,527,033.03	\$831,639.65	86.92%
54450:Equipment	180,043.00	75,632.96	\$104,410.04	42.01%
SC2520 CA Laboratory Equipment (GL54450)		50,042.33		
SC5210 CA Vehicles, All Types (GL54450)		25,590.63		
Total Capital Assets	180,043.00	75,632.96	\$104,410.04	42.01%
Total Expenses	6,538,715.68	5,602,665.99	\$936,049.69	85.68%

Board Review and Consideration of Updates to the Public Information Officer Job Classification

Background

Staff have reviewed the current Public Information Officer (PIO) job classification and recommend the following changes to better reflect current practices and expectations of the PIO. Please see the attached draft updated PIO job classification document for specific changes.

Fiscal Impact

none

Staff Recommendation

Staff recommend the Board approve the updated PIO job classification as presented.

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Placer Mosquito and Vector Control District

CLASSIFICATION SPECIFICATIONS PUBLIC INFORMATION OFFICER

DISTINGUISHING CHARACTERISTICS

Under general direction, plans, organizes, and implements the District's public relations, outreach and public information activities. Effectively informs and educates Placer County residents about mosquitoes, ticks, yellow jackets and the associated public health risks. The PIO serves as the primary District contact for information inquiries by the media, members of the public or other local agencies.

SUPERVISION RECEIVED AND EXERCISED

- Receives immediate supervision from the District ~~general~~ General manager Manager.
- Exercises technical and functional supervision over District staff as needed.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: The following are required duties for this classification. However, the incumbent may be required to perform other related duties at an equivalent level.

- Develop, plan and implement a public relations and communications program that may include media relations outreach, publication development, and other promotional programs and activities.
- Manage community relations by developing innovative programs and services to maintain and enhance community relations such as providing presentations to various clubs, organizations, schools, and city and county agencies.
- Evaluates and enhances public relations and communications programs.
- Disseminates materials including flyers, brochures and mailings to the public, community groups, elected officials etc.
- Coordinate and staff a variety of fairs and events.
- Research, analyze, and prepare a variety of reports for ~~the general manager~~ district management.
- Provide backup coverage when needed for front desk including answering phones, checking district general email, and entering service requests.-
- Update and maintain the District's web site by keeping content current and innovative.
- Accept, review and prepare responses to requests made pursuant to the Public Information Act.
- Participate in the development and implementation of District safety programs.

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PUBLIC INFORMATION OFFICER

- May serve as the District's representative to a variety of community and business organizations and participate in various meetings on behalf of the District.
- Prepare speeches, presentations, memoranda, and other forms of communications.
- Develop and coordinate the delivery of specific outreach events and activities, targeting special population groups within the county, including developing materials in second languages and establishing community partnerships with the county's culturally diverse communities.
- Develop and track budget for PR department in coordination with management and finance department.
- Other duties as assigned.

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EMPLOYMENT STANDARDS

NOTE: The level and scope of the following knowledge and abilities are related to duties listed under the "Examples of Essential Duties" section of this specification.

Knowledge of:

- Internet, web page publishing tools and other effective methods used in preparing and presenting facts and disseminating information to the public and media.
- Principles of public health, health education, and health marketing and [science](#) communication
- Principles of research, writing, and editing.
- Basic principles of advocacy and community organizing
- Script and speech preparation.
- Formatting and editing of materials for publication and news releases.
- Principles of public administration and management of municipal government.
- Leadership, coaching, and teambuilding to strengthen and cultivate relationships.
- Public information and community relations program development and implementation.
- Computer equipment as used in desktop publications, page layout and graphics and associated software.
- MS Office suite.
- Program evaluation and assessment.

Ability to:

- Assume responsibility for the administration of a public information program and all corresponding publications.
- Assemble, assess and organize issues, to conduct analyses, structure solutions and propose and implement recommendations.
- Be flexible and able to change projects or priorities on a regular basis.
- Research, develop, evaluate, and present a public information program.
- Understand, at a functional level, the impact of federal, state, district and local policies, procedures, laws, and regulations on mosquito control agencies
- Develop timelines, meet deadlines and work independently.

PUBLIC INFORMATION OFFICER

- Provide technical research and report writing.
- Effectively communicate verbally and in writing.
- Make effective, tactful presentations to both individuals and public groups, including scientific concepts that focus on entomology.
- Work in a team environment.
- Develop and maintain effective working relationships with those contacted in the course of work.
- Apply deductive reasoning, strategic and analytical thinking skills to draw conclusions make decisions and solve problems.
- Gain and maintain California State Department of Public Health Vector Control Technician Certification in Categories A, B, C and D.
- ~~Work in a team environment.~~

QUALIFICATIONS

Required:

- Bachelor's degree in marketing, journalism, public relations, communications, public health education, or a closely related field from an accredited college or university.
- Three (3) years of full time increasingly responsible professional experience in journalism, marketing, or public or community relations.
- Program management experience.
- Health and/or science literacy.
- Must have a valid California State Class C driver's license.
- Must be insurable with the VCJPA.
- Must pass pre-employment physical.
- Must pass pre-employment drug test.

Substitution:

Additional qualifying experience may be substituted for the required education.

Desired:

- Masters degree in marketing, journalism, public relations, communications, public health education, or a closely related field from an accredited college or university.
- Bilingual, Spanish.
- Familiarity with ESRI ArcGIS online and/or GIS concepts.
- Experience in conducting technical research and report writing.
- Previous experience with government agencies or organizations.

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PUBLIC INFORMATION OFFICER

PHYSICAL REQUIREMENTS

- **Environmental Conditions:** Work is normally performed in a typical office environment. Occasionally work will be outside in order to make presentations or attend fairs and events.
- **Mobility:** Frequent sitting for long periods of time at a desk or computer workstation. Occasional bending, twisting or squatting. Frequently utilizes computers, telephones and other office equipment. Often moves about the office to collaborate with colleagues.
- **Lifting:** Frequently up to 10 pounds; occasionally up to 30 pounds.
- **Vision:** Constant use of overall vision; frequent reading of handwritten and printed materials on paper or electronic media such as a computer monitor. Occasional use of color and depth vision and close-up work.
- **Dexterity:** Frequent repetitive motion; frequent writing, grasping, holding, twisting and reaching.
- **Hearing/Talking:** Frequent hearing and talking in person and on the phone.
- **Emotional/Psychological:** Frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone.

OTHER REQUIREMENTS

Must be willing to work weekends and holidays.

Collective Bargaining Unit Designation: Supervisory/Managerial

Probation: 6 Months, subject to extension

FLSA status: Exempt

RESOLUTION NO. 2025-11 - DRAFT

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT
REQUESTING COLLECTION OF CHARGES ON TAX ROLL
FOR TAX YEAR 2025-26**

TAX CODE NUMBER: 59700, 59701

DIRECT CHARGE NAME: Placer Mosquito and Vector Control

WHEREAS, the Placer Mosquito and Vector Control District (hereinafter "District") requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to the Government Code, the Health and Safety Code and Article XIIC and XIID of the California Constitution by the District, attached hereto, and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of District as follows:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by the Board of Trustees of the Placer Mosquito and Vector Control District on the 16th day of June 2025 by the following vote:

AYES: Ø

NOES: Ø

ABSTAIN: Ø

ABSENT: Ø

Will Stockwin, Board President

Attest:

Isabel Alvarez, Board Secretary

Board Review and Consideration of Resolution 2025-12 Amending the District Budget for Capital Assets for Fiscal Year 2024-25

Background

On June 17, 2024, the Board approved resolution 2024-10 funding capital expenditures for FY24-25. In that resolution it called for any unexpended funds be returned to the Capital Asset designation.

Fiscal Impact

The proposed amendment is simply moving left-over funds back to the designation it came from. No fiscal impact.

Staff Recommendation:

Staff recommends the Board approve Resolution 2025-12 to return unexpended funds for FYE 2025 as presented.

RESOLUTION NO. 2025-12 - DRAFT

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT
AMENDING THE DISTRICT BUDGET FOR CAPITAL ASSETS
FOR FISCAL YEAR 2024-25**

WHEREAS, The Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District") County of Placer, State of California, has reviewed the budget and desire to change the approved final District Budget, and

NOW, THEREFORE BE IT RESOLVED as follows:

- 1) Amend the District Budget for Fiscal Year 24-25 by adjusting the following:
 - \$104,410 from SC5210-Vehicles, All Types (GL54450) to OT991007 Capital Assets (30210)

PASSED AND ADOPTED by the Board of Trustees of the Placer Mosquito and Vector Control District on the 16th day of June 2025 by the following vote:

AYES: Ø
NOES: Ø
ABSTAIN: Ø
ABSENT: Ø

Will Stockwin, Board President

Attest:

Isabel Alvarez, Board Secretary

Board Review and Consideration of Resolution 2025-13 Amending the District Budget to Adjust Designation Balances for Fiscal Year 2025-26

Background

The district designates funds to be put aside for general contingency, emergency response, applied research and educational reimbursement program, and capital asset acquisition. Adjustments are made to maintain these designations within their target amounts, make allocations from the designations for planned expenditures, or replenish designations from undesignated funds.

Fiscal Impact

The proposed replenishment plan is simply moving funds between designations. No fiscal impact.

Staff Recommendation:

Staff recommends the Board approve Resolution 2025-13 to reallocate designated funds for FYE 2026 as presented.

Designated Funds Targets

FYE 2026 Operating Budget = 6,568,264

		Minimum Target balance	Target (total 5yr plan)	Current Balance	Proposed Balance	Change	% Funded
30120:Unassigned Fund Balance	Unassigned Fund Balance Best practice is to limit the amount of unassigned funds, however some amount of unassigned funds allow for sufficient cash to pay bills.	1,000,000	1,642,066 25% of Operating Budget	1,534,290	1,642,066	107,775	100%
10100:Cash with Fiscal Agents - Restricted	VCJPA Member Contingency Fund This fund is invested with the VCJPA and is intended to cover costs related to insurance claims. Prudent balance calculation provided by VCJPA is: 2x deductible for all coverages+ 2x annual contribution	217,342 50% of Prudent Balance Per VCJPA	434,684 Prudent Balance Per VCJPA	434,684	434,684	(0)	100%
OT-991006-Contingency	Assigned for Contingencies Funds for unforeseen critical expenditures and to minimize the wide fluctuations in public health insecticide needed to address WNV and other threats each year. Funds from this designation may be used to replenish insecticide inventory at the beginning of a season, or take advantage of bulk purchases at a discount that exceed current budget	328,413 Min is 5% of operating budget	656,826 Max is 10% of operating budget	918,314	453,622	(464,692)	69%
OT-991007-Capital Assets	Assigned for Capital Assets (FA Aquis) Capital assets are defined as >\$5000 for equipment and >\$100K for facilities. Current year capital expenditures are allocated to the budget from this designation upon purchase. Unused allocated funds are returned to the designation. Necessary truck accessories that do not meet capital definition may also be allocated to the appropriate non-capital spend account.	213,167 Min is one-year average of 5- year plan	1,065,833 Max is sum of 5-year plan	397,222	555,927	158,705	52%
OT-991029-Unfunded Liability	Applied Research & Educational Reimbursement Planned AR projects and Educational Reimbursement which has a cap of \$10k annually	10,000 Educational Reimbursement Annual Max	50,000	28,424	28,424	-	57%
OT-991017-Other	Emergency Prevention and Response to Public Health Threat Estimated cost for emergency response to invasive mosquito entry into District for the first 24 months after detection. Response measures include additional surveillance, control, PR/outreach and logistics/IT	302,940 set at 66% of target	459,000 See Emergency Resp Designation Estimate	260,788	459,000	198,212	57%
TOTALS		2,071,862	4,308,409	3,573,723	3,573,723	(0)	83%

RESOLUTION NO. 2025-13 - DRAFT

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACER MOSQUITO AND VECTOR CONTROL DISTRICT
AMENDING THE DISTRICT BUDGET TO ADJUST DESIGNATION BALANCES
FOR FISCAL YEAR 2025-26**

WHEREAS, The Board of Trustees (the "Board") of the Placer Mosquito and Vector Control District (the "District") County of Placer, State of California, has reviewed the budget and desire to change the approved final District Budget to adjust designation balances, and

NOW, THEREFORE BE IT RESOLVED as follows:

- 1) Amend the District Budget for Fiscal Year 25-26 by adjusting the following:
- \$107,775 from OT-991006 Contingency (30210) to 30120:Unassigned Fund Balance
 - \$158,705 from OT-991006 Contingency (30210) to OT991007 Capital Assets (30210)
 - \$198,212 from OT-991006 Contingency (30210) to OT991017 Other (30210)

PASSED AND ADOPTED by the Board of Trustees of the Placer Mosquito and Vector Control District on the 16th day of June 2025 by the following vote:

AYES: Ø
NOES: Ø
ABSTAIN: Ø
ABSENT: Ø

Will Stockwin, Board President

Attest:

Isabel Alvarez, Board Secretary

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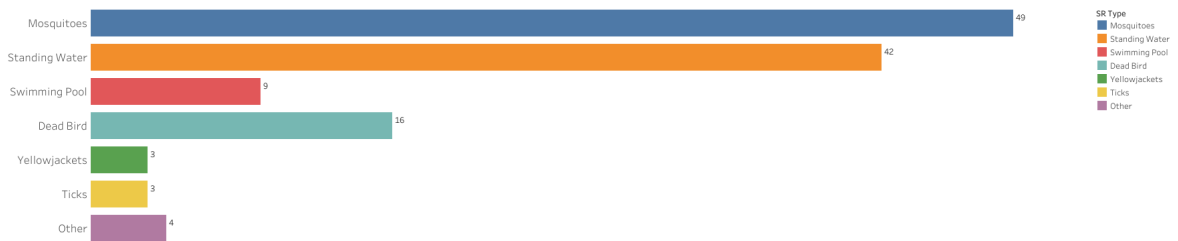
PUBLIC INFORMATION AND OUTREACH REPORT

Reporting period: May 2025

Prepared by: Meagan Luevano, Public Information Officer

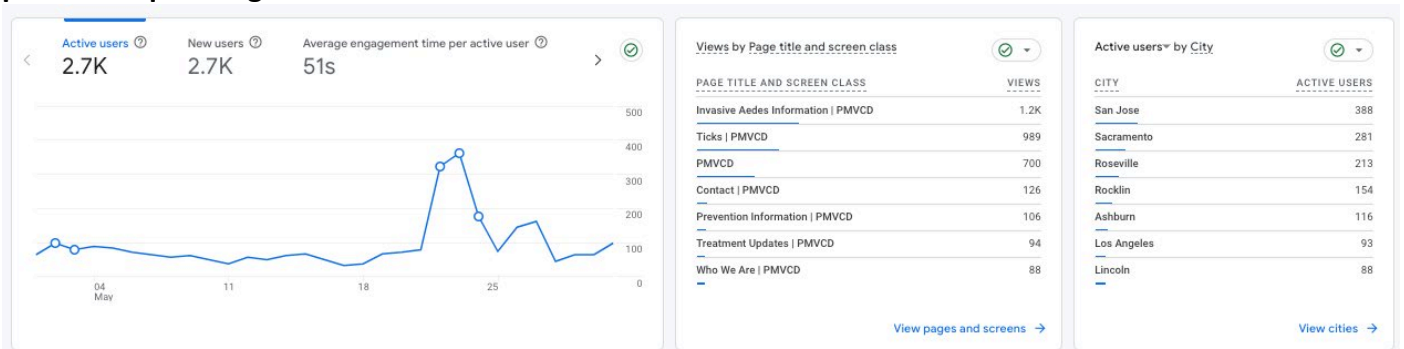
SERVICE REQUESTS

In May 2025, a total of 126 service requests were submitted.

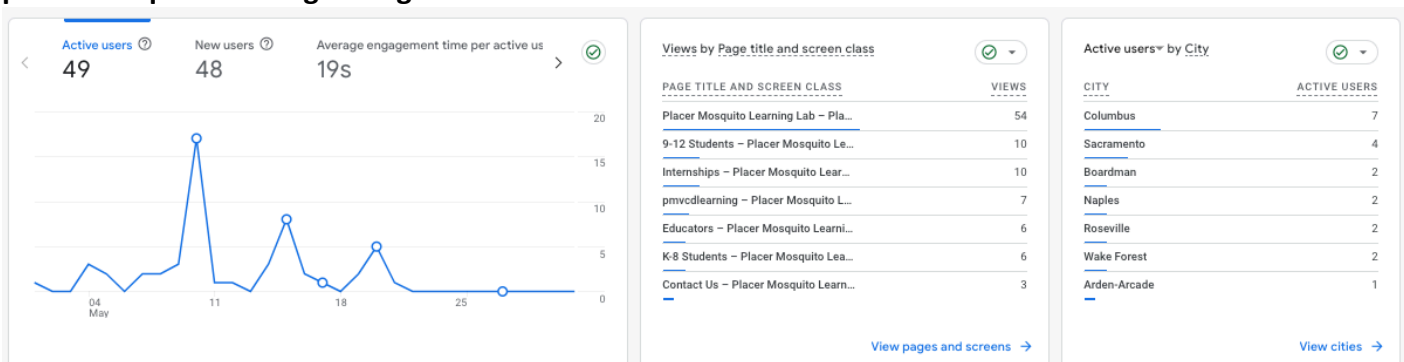


WEBSITE ANALYTICS

placermosquito.org



placermosquitolearninglab.org





COMMUNITY EVENTS/PRESENTATIONS/SCHOOL OUTREACH SCHEDULE

Upcoming Schedule

Placer Mosquito Learning Lab Presents: The Buzz on Vector-Borne Diseases. A 1-hour Adult Education Session.	12-Jun-25	Thursday	10-11 a.m.	Loomis
Placer County Board of Supervisors	10-Jun-25	Tuesday	9:30-10:30 a.m.	Auburn
Lincoln	10-Jun-25	Tuesday	6-7 p.m.	Lincoln
Roseville	18-Jun-25	Wednesday	6 p.m.	Roseville
Loomis	8-Jul-25	Tuesday	6-7 p.m.	Loomis
Rocklin	12-Aug-25	Wednesday	6-7 p.m.	Rocklin
Sheridan MAC	10-Sep-25	Wednesday	6 p.m.	Sheridan

SOCIAL MEDIA

Social Media Analytics

Profiles

Review your aggregate profile and page metrics from the selected time period.

91

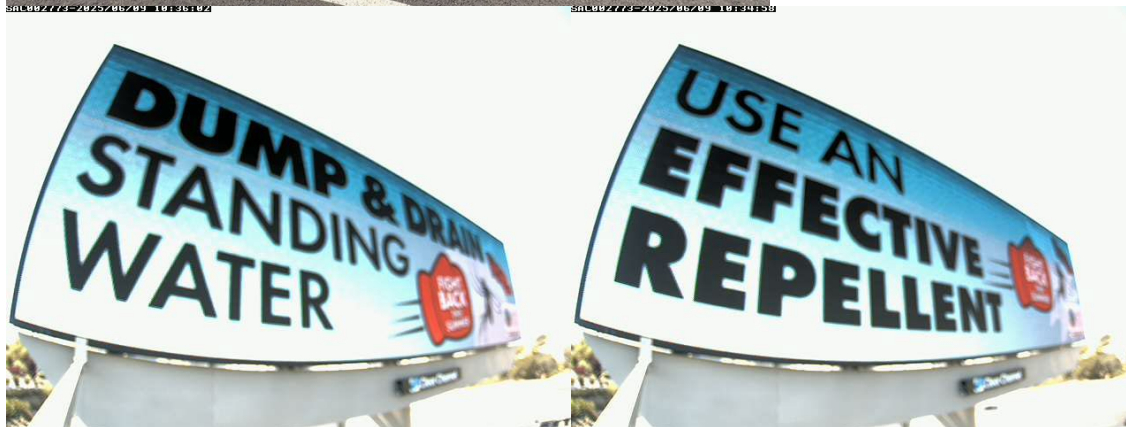
↑ Ascending by Profile

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
Reporting Period	4,022	20	50	54,125	445	0.8%	706
May 1, 2025 – May 31, 2025	↗ 0.5%	↘ 4.8%	↘ 20.6%	↗ 556%	↗ 27.9%	↘ 80.5%	↘ 20.3%
Compare To	4,001	21	63	8,251	348	4.2%	886
Apr 1, 2025 – Apr 30, 2025							
@PlacerMosquito	1,200	-7	11	859	20	2.3%	2
Placer Mosquito	96	-1	0	619	3	0.5%	619
Placer Mosquito & Ve...	1,894	12	21	46,779	315	0.7%	66
Placer Mosquito and ...	159	2	0	0	0	0%	0
placermosquito	673	14	18	5,868	107	1.8%	19



ADVERTISING

- Digital billboards
- KCRA 3 streaming
- Roseville bus tails
- [The Balancing Act](#)



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2024-2025 School Outreach



April 11 – (Double) Westbrook Elementary – Roseville – 720 students plus teachers

April 22- Coyote Ridge – Roseville - 468 students

April 24 – EV Cain – Auburn – 227 students

May 20 – Loomis Grammer School – Loomis – 239 students

May 22 – Sheridan Elementary – Sheridan- 63 students

May 27 – (Double) Foscett Ranch Elementary – Lincoln – 435 students

June 4 – Breen Elementary – Rocklin – 94 students



**2,246 students
served - plus
teachers!
9 assemblies
7 schools,
6 cities in Placer
County!**



My teachers and students LOVED the assembly!!!! Thank you so much!!!! They asked me to book it again next year – same time, same place. Please keep me on the email list. We appreciate you very much!



2024-2025 School Outreach



**One thing my students talked about after the assembly was:
What they would change or do at home.**

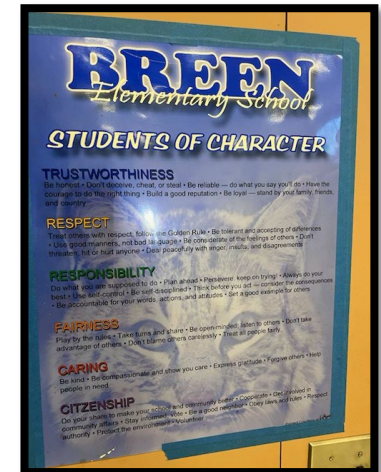


2024-2025 School Outreach

It was fantastic! Our school moto is educate, encourage, and engage - this hit all these goals for our students –response from survey monkey.



I've been to a lot of assemblies, and this was top notch and age appropriate (1st grade teacher)



PLACER
MOSQUITO
& VECTOR
CONTROL
DISTRICT

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Field Operations and Surveillance Report

Prepared June 09, 2025

Assistant Manager: Jake Hartle

Supervisors: Mike Ashley, Casey Hubble, Scott Schon

Mosquito Surveillance & Vector-borne Disease Testing

Adult Mosquito Abundance

- We continue to collect a high diversity of mosquito species and expect our vector species, such as *Culex tarsalis* to also start increasing in abundance over the next two weeks (Figure 1: Weeks 24, 25).

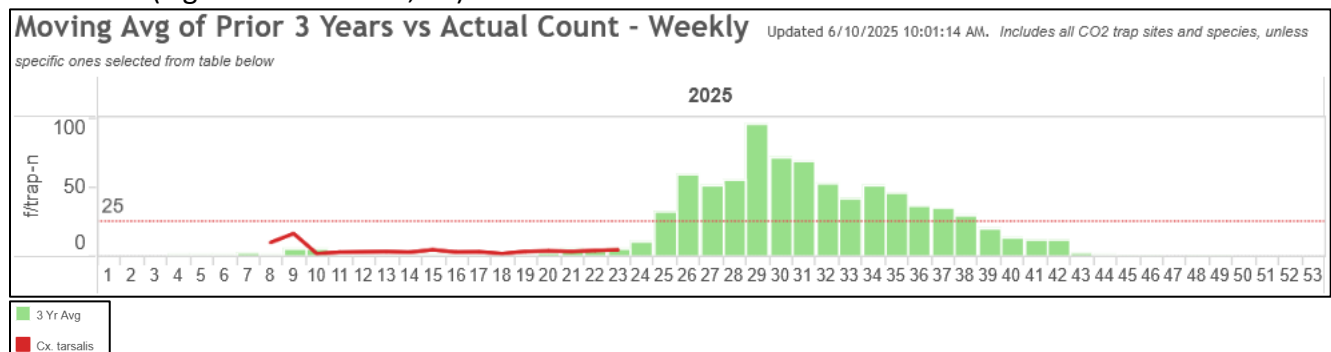


Figure 1: *Culex tarsalis* adult mosquito count per trap night (red line), compared to the three-year average (green bars) by calendar weeks (Week 24 represents June 8-14).

Vector-borne Disease Testing

- Thus far in 2025, there have been no WNV detections in Placer County.

Positive Detections for 2025 Year to Date (January 1- June 09)			
	WNV	SLE	WEE
Mosquito Samples	0	0	0
Dead Birds	0	0	0

Invasive *Aedes*:

- 2025 Invasive mosquito detections:
 - On May 15th, we detected our first 2025 *Aedes aegypti* mosquitoes in Old Rocklin.
 - In 2025, we have detected invasive *Aedes aegypti* mosquitoes in three cities and six neighborhoods, including:
 - City of Lincoln: North Central Lincoln, Downtown Lincoln.
 - City of Rocklin: Sunset Whitney, Old Rocklin.



- City of Roseville: Thieles Manor, Foothill Junction.
- In response, technicians are following our invasive response plan, including providing residents with educational information, setting traps to determine the extent of the detection, searching and treating sources by hand and by vehicle.

Operations

Basin Aviation 2025: Aerial larvicide applications to rice.

- Mosquito larvicide treatments for both conventional and organic rice fields are scheduled to start the week of June 16.
- Conventional rice decreased by nearly 700 acres when compared to last year. While planted organic rice decreased by almost 275 acres.

	Placer County Planted Rice: 2018-2025							
	2018	2019	2020	2021	2022	2023	2024	2025
Conventional Rice	11,449	9,730	9,911	9,197	8,609	7,860	5,882	6,549
Organic Rice	3,489	2,837	3,721	3,763	3,660	3,500	3,638	3,366
Total	14,938	12,567	13,632	12,960	12,269	11,360	9,520	9,915

Mosquito Source Work:

Mosquito Source Work: May 2025	April	May
Total Pesticide Applications (including catch basins)	2,433	3,131
Mosquito Sites Treated	296	322
Mosquito Sites Dipped	663	659
Dry Checks	192	397
Sites Visited	1,507	1,505
Service Requests	123	104
Catch Basins Checked	4,068	4,250

Unmanned Aircraft Systems (UAS):

- The UAS team continues to complete several types of missions, including habitat assessments, larvicide, and training.
- 6 Missions totaling 37 flights in May 2025.
 - 6 Aerial larvicide missions.
- UAS used to larvicide 51.66 acres this past month.
 - Habitats include irrigated pastures and wetlands.
 - UAS applications in Tahoe, targeting snow melt mosquitoes.
- Continue work on UAS ULV system. Completed flow rate checks and static droplet collection.



Biological Control- Fisheries

- 140 applications totaling 3,898 mosquitofish, *Gambusia affinis* stocked for biological control in the month of May.

	May 2025	2025 Season to 1 May	2024 Season to 1 May
Adult mosquitofish stocked	3,898 (8.7 lbs)	10,126 (22.5 lbs)	8,104 (18.0 lbs)
Fry produced in-house	7,980 (17.7 lbs)	9,733 (21.6 lbs)	2,381 (5.3 lbs)
Fish harvested from the wild	0 (0.0 lbs)	0 (0.0 lbs)	0 (0.0 lbs)
Weights given with the assumption of 450 adult fish per pound.			
Report Date	Current Year	Prior Year	
01 May 2025	2025	2024	

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General Manager's Report

Joel Buettner, General Manager

06/12/2025

- **Correspondence**

The District received a complaint from a Newcastle Resident, who discovered that the unmaintained pool at his property had been inspected, and mosquitofish had been added. Previously, the resident had requested that the District contact him prior to accessing his backyard and was upset that he had not been contacted this time, and that no door hanger was left. This resident was extremely angry and in his phone call with Manager Buettner, included threats of legal action and personal insults to district staff. The resident also claimed that district staff had broken a lock on the gate to his backyard, and demanded the district replace the lock. District staff have looked into this complaint, and will provide a report at the July Board meeting.

- **PIO, Meagan Luevano**, will be taking a new job at a PR firm in Sacramento. While this will be a loss for the District, this is a great opportunity for professional growth for Meagan, and we wish her the very best. Meagan's last day will be June 20th.

PIO transition and recruitment planning is underway. We have reviewed and presented an update to the PIO job classification elsewhere on this agenda. We will be posting the position soon, and will be making plans to cover PIO duties while we are recruiting.

- **Start of the Season Kick off Staff Meeting** was held on June 5th. We received VCJPA training on workplace violence prevention, and communications and customer service training from Meagan. Staff participated in communication exercises that highlighted common questions or concerns from the public.
- **Volunteers from University of Nevada Reno have started working in Truckee.** District staff Angella Falco, Mary Sorensen, Jake Hartle and others have been instrumental in finding and setting up this new collaboration with lots of potential for this summer and for future. Collaborations like this are one way the District works on its strategic goals to prepare for new vector risks from ticks, and provide mutual professional development opportunities for UNR students and District staff.
- **The AMCA Drone Program** has been officially launched and has signed up about 12 mosquito control agencies across the US. This has been the culmination of nearly two years of work between the AMCA and FAA to create a streamlined regulatory compliance program for AMCA members. We held our first new member orientation webinar, and will be creating a recorded version for future new members to view. In the coming weeks, we will be holding an operational and training manual workshop and other training modules to support safe, legal, and effective drone operations for mosquito control. For more information visit the AMCA Drone Program website: <https://www.mosquito.org/uas/>